



Agenda Report

File #: 20-0670

**AGENDA REPORT
REQUEST FOR CITY COUNCIL ACTION**

DATE: 08/05/2020

TO: Honorable Mayor and City Council Members

FROM: Human Resources Department

SUBJECT:
City Council to receive and file Personnel Report.

RECOMMENDED ACTION:

That the City Council receive and file the Personnel Report for employee updates and recruitment transactions.

ANALYSIS:

The Personnel Report includes the employee updates and recruitments noted below. These transaction types are reported to Council for informational purposes each meeting to enhance transparency. The report includes new activity only since the previous meeting. The employee updates in the Personnel Report include full-time appointments, full-time promotions, and retirements. The recruitment activity portion of the report includes both open/competitive recruitments as well as internal/promotional recruitments.

Full-Time Appointments

<i>Employee Name</i>	<i>Department</i>	<i>Position</i>	<i>Monthly Pay Range</i>	<i>Effective Date</i>
Abdon, Jason	Department of Water and Power	Maintenance Technician I Flex	\$4,340 - \$5,299	July 6, 2020
Bradley, Roger	Management Services	Assistant City Manager	\$15,330 - \$18,715	July 6, 2020
Burton, Dylan	Department of Water and Power	Water Operator I Flex	\$4,088 - \$4,991	July 13, 2020

Full-Time Appointments (Continued)

<i>Employee Name</i>	<i>Department</i>	<i>Position</i>	<i>Monthly Pay Range</i>	<i>Effective Date</i>
Gonzales, Jessica	Management Services	Economic Development Director	\$11,030 - \$13,466	June 29, 2020
Rivera, Angela	Human Resources	Chief Talent Officer	\$11,030 - \$13,466	June 22, 2020

Full-Time Promotions

<i>Employee Name</i>	<i>Department</i>	<i>Position</i>	<i>Monthly Pay Range</i>	<i>Effective Date</i>
Bartholomew, Gregory	Information Technology	Help Desk II	\$3,250 - \$3,968	July 4, 2020
Bowden, Christopher	Maintenance Services	Parks Services Worker III Flex	\$4,255 - \$5,194	July 4, 2020
De Leon, Joshua	Information Technology	Help Desk II	\$3,250 - \$3,968	July 4, 2020
Michel, Christopher	Fire Department	Firefighter/Paramedic	\$6,123 - \$7,858	July 6, 2020
Shepherd, Michael	Police Department	Police Officer I	\$5,797 - \$7,438	July 6, 2020
Velasco, Jonathan	Police Department	Police Officer I	\$5,797 - \$7,438	July 4, 2020

Retirements

<i>Employee Name</i>	<i>Department</i>	<i>Position</i>	<i>Years of Service</i>	<i>Last Day on Payroll</i>
Palmer, Mark	Department of Water and Power	Water Reclamation Operator III Flex	31	July 3, 2020

Open/Competitive Recruitments

<i>Position</i>	<i>Department</i>	<i>Position Type</i>	<i>Open Date</i>	<i>Closing Date</i>
Assistant Engineer	Public Works	Full-Time	July 20, 2020	Continuous
Intern II - Traffic	Public Works	Part-Time	July 16, 2020	Continuous
Police Officer I - Academy Graduate	Police Department	Full-Time	July 17, 2020	August 14, 2020
Public Safety Dispatcher I/II Flex	Police Department	Full-Time	July 10, 2020	Continuous
Workers' Compensation Manager	Legal & Risk Management	Full-Time	July 14, 2020	August 14, 2020

Internal/Promotional Recruitments

<i>Position</i>	<i>Department</i>	<i>Position Type</i>	<i>Open Date</i>	<i>Closing Date</i>
DWP Customer Care Representative II/III Flex	Department of Water & Power	Full-Time	July 17, 2020	July 23, 2020
Jailer	Police Department	Full-Time	July 13, 2020	July 20, 2020
Janitor	Police Department	Part-Time	June 29, 2020	July 10, 2020

COMMITTEE ACTION:

Not applicable.

STRATEGIC PLAN:

Not applicable.

FISCAL IMPACT:

Not applicable.

ENVIRONMENTAL ANALYSIS:

Environmental review is not required. The proposed actions are not a project under the California Environmental Quality Act.

PREPARED BY: ANGELA RIVERA, CHIEF TALENT OFFICER

REVIEWED BY: ROGER BRADLEY, ASSISTANT CITY MANAGER

SUBMITTED BY: JACOB ELLIS, CITY MANAGER