



Agenda Report

File #: 20-0667

AGENDA REPORT REQUEST FOR CITY COUNCIL ACTION

DATE: 08/05/2020

TO: Honorable Mayor and City Council Members

FROM: Management Services Department - City Clerk's Office

SUBJECT:

City Council consideration of the 2020 biennial review of the City's Conflict of Interest Code.

RECOMMENDED ACTION:

That the City Council direct the City Manager to initiate the biennial review of the City's Conflict of Interest Code to determine if there is a need to amend the Code.

ANALYSIS:

The Political Reform Act (Government Code Section 87300, et seq) requires every local agency to review the Conflict of Interest Code biennially to determine accuracy or if revisions are required. The Conflict of Interest Code designates employees, members, officers and consultants who make or participate in the making of decisions that may affect their financial interest, who must disclose those interests in financial disclosure statements and who must disqualify themselves from making or participating in making governmental decisions affecting those interests.

If amendments to the City's Conflict of Interest Code are necessary, the changes must be approved within 90 days pursuant to Government Code § 87306.5. The City Manager, or his designee, is required to review the Conflict of Interest Code and file a written statement with the City Clerk regarding the outcome of the review on or before October 1, 2020.

COMMITTEE ACTION:

Not applicable.

STRATEGIC PLAN:

This item supports the City's Strategic Plan Goal 6: Improve Communications with Our Community; Objective a: Commit to transparency in all City actions.

FISCAL IMPACT:

There is no fiscal impact associated with the request.

ENVIRONMENTAL ANALYSIS:

This action is exempt pursuant to Section 15061(b)(3) of the Guidelines for the California Environmental Quality Act (CEQA), which states that a project is exempt from CEQA if the activity is covered by the general rule that CEQA applies only to projects that have the potential for causing a significant effect on the environment. Where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA. This action is to initiate the biennial review and there is not possibility that approving the recommended action will have a significant effect on the environment.

PREPARED BY: SYLVIA EDWARDS, CITY CLERK

REVIEWED BY: ROGER BRADLEY, ASSISTANT CITY MANAGER

SUBMITTED BY: JACOB ELLIS, CITY MANAGER