



## Agenda Report

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**File #:** 20-0649

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### **AGENDA REPORT REQUEST FOR CITY COUNCIL ACTION**

**DATE:** 08/05/2020

**TO:** Honorable Mayor and City Council Members

**FROM:** Police Department

**SUBJECT:**

City Council consideration of accepting and appropriating \$24,800 from the State of California Office of Traffic Safety for the 2020-2021 Traffic Records Improvement Project.

**RECOMMENDED ACTION:  
That the City Council:**

- a. Authorize the acceptance of the State of California Office of Traffic Safety 2020-2021 Traffic Records Improvement Project Federal Award of \$24,800 for Local Law Enforcement Agencies.
- b. Appropriate \$24,800 of onetime money from the unappropriated General Fund Balance to be reimbursed from the State of California Office of Traffic Safety and increase the General Fund estimated revenue by the same amount for the program award.
- c. Authorize the Chief of Police to execute any required grant documents that are in compliance with the City Council's actions hereunder.

**ANALYSIS:**

The Police Department has successfully applied for funding from the State of California Office of Traffic Safety for the Traffic Records Improvement Project for Local Law Enforcement Agencies.

The goal of the Traffic Records Improvement Project is to facilitate timely, accurate, accessible, and uniform traffic records to identify and prioritize traffic safety issues. This provides the opportunity to choose appropriate safety countermeasures and evaluate their effectiveness.

The Corona Police Department implemented the Crossroads electronic database system in early 2019 in order to facilitate the timely completion and review of traffic collision reports. However, the Corona Police Department Records division has continued to batch, print, and ship collision reports to

the California Highway Patrol (CHP) Statewide Integrated Traffic Records System (SWITRS) on a monthly basis. This decreases the overall efficiency of the electronic collision database system and delays traffic safety data reporting.

This grant funding will allow the purchase of a Traffic Crash Database System Interface to upload Collision Report Data electronically to the CHP SWITRS program. This will increase the Corona Police Department's contribution to the Office of Traffic Safety's goal, and it will help improve overall roadway safety by providing accurate and timely data that roadway engineering and traffic safety operations rely on.

The grant is a one-time award for General Fund reimbursement of computer software in support of the program. The grant performance period is October 1, 2020 to September 30, 2021.

**COMMITTEE ACTION:**

Not applicable.

**STRATEGIC PLAN:**

This item supports the City Strategic Plan goal to Promote Public Safety: Protect our Residents and Businesses (a). Ensure adequate funding for police and fire services.

**FISCAL IMPACT:**

Expenditures will be reimbursed to the General Fund following submission of the quarterly claims as estimated in that period. There is no cash match requirement. Any used budget from Fiscal Year 2021 will carry forward into Fiscal Year 2022.

Police Department  
Computer Software

Grant Award  
\$24,800

<b>GENERAL FUND</b>	
Adopted Budget - FY 2021 Estimated Revenue Over Expenditures	\$ (9,795,360)
Use of Pension Obligation Reserve	2,530,492
Previously Approved/Revised Budget Adjustments (Net)*	(363,531)
Current Estimated Revenue Over Expenditures	(7,628,399)
Office of Traffic Safety - Traffic Records Improvement Project - Expenditures	(24,800)
Office of Traffic Safety - Traffic Records Improvement Project - Revenue	24,800
<b>Revised Estimated Revenue Over Expenditures</b>	<b>\$ (7,628,399)</b>
Budget Balancing Measures Reserve - Estimated 06/30/20	31,788,549
Estimated FY 2021 Change in Budget Balancing Measures Reserve	(7,628,399)
<b>Estimated Budget Balancing Measures Reserve - 06/30/21</b>	<b>\$ 24,160,150</b>

*\* Approved through Council Action or other operational process.*

**ENVIRONMENTAL ANALYSIS:**

No environmental review is required because the proposed action is exempt under the California Environment Quality Act.

**PREPARED BY:** MICHELLE ADAMS, MANAGEMENT ANALYST II

**REVIEWED BY:** SERGIO BANALES, POLICE CAPTAIN

**REVIEWED BY:** GEORGE JOHNSTONE, CHIEF OF POLICE

**REVIEWED BY:** KIM SITTON, ACTING ADMINISTRATIVE SERVICES DIRECTOR

**REVIEWED BY:** ROGER BRADLEY, ASSISTANT CITY MANAGER

**SUBMITTED BY:** JACOB ELLIS, CITY MANAGER

**Attachments:**

1. State of California - Office of Traffic Safety Grant Agreement TR21010