



**CITY OF CORONA**  
**City of Corona Housing Element update for the Sixth Cycle Regional Housing Needs**  
**Assessment (RHNA) for planning period 2021-2029**  
**REQUEST FOR PROPOSALS (RFP) 21-004SB**  
**ADDENDUM No. 1**

**Administrative Services Department**  
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**Corona CA 92882**

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**07/21/2020**

Addendum No. 1 to RFP 21-004SB issued to provide responses to questions received. All provisions to this Addendum No. 1 are hereby incorporated by reference into the subject RFP 21-004SB. Proposers shall account for all provisions pursuant to this Addendum No. 1 in submitting their proposals. Each proposer shall acknowledge receipt of this Addendum in the space provided herein.

**Question 1:**

Will the City require assistance with public engagement efforts required for the Housing Element?

**City Response:**

Yes.

**Question 2:**

Will the City require assistance with submittals to and coordination with HCD?

**City Response:**

Yes.

**Question 3:**

Can we include all forms in a separate appendix? (Appendix B?)

**City Response:**

Yes

**Question 4:**

Do subconsultants need to complete the required forms?

**City Response:**

No, only the consultant submitting the proposal needs to complete the forms.

**Question 5:**

Can we include brief biographies of key staff within the proposal and detailed resumes in an appendix?

**City Response:**

Yes.

**Question 6:**

Is it just management that needs to include three references, or do all staff need to include the three references? Management being Principal in Charge, Project Manager, and subconsultant Principal in Charge and Project Manager.

**City Response:**

Management only.

Should you have any additional questions or concerns, I can be reached at (951) 736-2369.

Thank you,

Scott Briggs  
Purchasing Specialist V