

City of Corona

*400 S. Vicentia Ave.
Corona, CA 92882*

Parks and Recreation Commission Minutes - Draft

Tuesday, May 11, 2021

Council Chambers 6:00 p.m.



Elizabeth McCreary, Chair
Michele Wentworth, Vice Chair
Dominick Verrette, Commissioner
Tom Munoz, Commissioner
Breck Weiny, Commissioner

CALL TO ORDER

The meeting was called to order at 6:01 p.m.

PLEDGE OF ALLEGIANCE

Chair McCreary led the pledge of allegiance.

ROLL CALL

Commissioners present: McCreary, Munoz, Verrette, Weiny, and Wentworth

MEETING MINUTES

A motion was made by Commissioner Weiny, seconded by Commission Munoz to approve the April 14, 2021 meeting minutes.

Ayes: McCreary, Munoz, Verrette, Weiny, Wentworth

Noes: None

Motion passes

1. Approval of the April 14, 2021 meeting minutes.

COMMUNICATIONS FROM THE PUBLIC

There was no communication from the public.

YOUTH UPDATE

Rylee Townsend provided the TAC updates. TAC participated in the Diversity in Action (Dia) event. It was well received and they handed out 103 kits. TAC's "Twitch with TAC" will be held on May 25th. TAC is hosting Color of the Town on June 19th. They will also participate in the Story Walk at Mountain Gate Park on June 10th. In July, TAC will host a Murder Mystery. TAC's board elections will take place at their next meeting.

PARKS AND FACILITIES INVENTORY & ASSESSMENT UPDATE

Ms. Martin provided an update on the Parks and Facilities Inventory and Assessment project. The inventory will be presented to the City Council on May 19th. The information obtained from the assessment will be used to develop an asset management plan. The next phase is to develop a scope of work for a Request for Proposal (RFP). The RFP will be issued to bring on a consultant to develop a Parks Master Plan. Ms. Martin thanked the Commissioners for their input on the park assessments.

Commissioner Weiny thanked Ms. Martin for her work on the project. Commissioner Munoz enjoyed conducting the park assessments and is proud of Corona parks. Commissioner Verrette appreciated the collaboration process and is please with the outcome and next phase of the project. Vice Chair Wentworth thanked Ms. Martin for her work on the project. She suggested having the youth sports groups provide comments on the conditions of the field and amenities. Chair McCreary thanked Ms. Martin for the comprehensive report.

2. Parks and Facilities Inventory& Assessment Update.

PROPOSED REVISIONS TO MARKET BASED RECREATION FEE SCHEDULE

Mr. Lass provided a report on the proposed revisions to market-based Recreation fee schedule. He reviewed how the convenience fee is applied in CivicRec recreation software and that fees need to be adjusted due to part-time minimum wage increases. He reviewed the proposed adjustments to the Citywide Master Fee Schedule. The fee changes will remove the convenience fee to provide a simplified pricing.

Commissioner Weiny is supportive of the fee changes. Commission Munoz has concerns with increasing fees at this time. Commissioner Verrette likes that the fees are more transparent and streamlined. Vice Chair Wentworth does not support changing fees for the youth sports groups as it would be a significant impact to the youth sports groups. She suggested for staff to obtain input from the youth sports groups regarding fee increases and field conditions. Chair McCreary in support of folding in the convenience fee but is not in support of increasing the youth sports groups field allocation fee.

A motion was made by Chair McCreary, seconded by Vice Chair Wentworth to recommend for approval the revisions to the Recreation Fee Schedule with exception of the field and court use fees for youth sports groups.

Ayes: McCreary, Munoz, Verrette, and Wentworth

Noes: Weiny

Motion passes.

accepted

3. Proposed Revisions to Market-Based Recreation Fee Schedule and Dissolution of "Convenience Fee" Surcharge for Customer Transactions

DISCUSSION ITEMS:

4. Director's Report

Mr. Lass introduced new Management Analyst II, Viola Van to the Commission. She will be supervising the new Administrative Division. Mr. Lass provided the Director's report. He reviewed the updates to reopening the Senior Center and Circle City Center. Indoor fitness classes can run at 25% capacity and Park permits are now being issued. Outdoor live performances can be held at 20% capacity and indoor live performance at 15% capacity.

Mr. Cortez reported on the graffiti abatement. On April 28th, the proposal was presented to City Council at the Study Session. City Council preferred staff proceed with the 24-48 hour response time in graffiti removal by a contracted vendor. Mr. Cortez updated the Commission on the Park Ranger program. The proposal was presented to City Council at the April 28th Study Session. The program includes two full time staff and five part-time positions. The City Council was supportive of this program. Mr. Cortez informed the Commission that the City Council adopted the Urban Forest Management Plan at the May 19, 2021 City Council meeting with approval to move forward with grid pruning and reforestation.

Ms. Martin provided an update on Park projects. Construction drawings were approved for the Mountain Gate Park playground. There will be a naming contest to name the Woolly Mammoth. Park restroom ADA rehabilitation contract will be awarded at the June 2nd City Council meeting. This project will make ADA improvements to the sidewalks, restrooms, and hardscape at five parks. Lastly, Griffin Park is scheduled to open in August.

Mr. Cortez reviewed the proposed parks and trails clean-up schedule which includes city-wide community clean-ups, and park and trail clean-ups.

Mr. Lass reported the Vegan Depot is now scheduled every Saturday from 9am to 2pm at City Park. It was presented to the Committee of the Whole on April 14th with support of the Council to run weekly. Mr. Lass announced StoryWalk at Mountain Gate park will open on June 10th from 3pm to 7pm. Lastly, Mr. Lass reviewed the FY 21-22 budget timeline. The next budget workshop is May 18th at 3:30pm and the final budget adoption on June 2nd at the City Council meeting.

Commissioner Weiny asked about the Graffiti and Park Ranger implementation timeline. Mr. Cortez stated both programs will be implemented by July 1st. Commissioner Munoz commented on the Urban Forest Management Plan to make sure staff plan the appropriate tree for the space. Commissioner Verrette likes the idea of creating space for art. Mr. Cortez stated the City is looking creating a space for art at City Park stake park.

Vice Chair Wentworth was pleased to see the adoption of the Urban Forest Management Plan. The Corona Parks Foundation may conduct educational outreach during a Skyline Trail clean-up. She is also pleased with the funding of the Park Ranger Program.

Chair McCreary is pleased with the grid pruning and the Park Ranger Program.

CONSENT CALENDAR

accepted

5. Developer Impact Fee Fund Balance/Bond Repayment for 3/31/21 (receive and file).
6. Recreation Services April 2021 Participation Report (receive and file).

COMMISSION CALENDAR

COMMISSION MEMBER'S REPORTS AND COMMENTS

Commissioner Weiny had no report.

Commissions Munoz announced the Women's Improvement Club hosted a Grand Ave. tour on April 24 that was well attended. He also attended the Trails Master Plan community meeting on April 29th. He stated the Boy Scouts will be helping with the Adopt-a-Park Program. He participated in a community clean up event in El Cerrito. Lastly, April 22nd is Earth Day.

Commissioner Verrette thanked the Corona-Norco Islamic Society for the gift baskets.

Vice Chair Wentworth thanked the Corona-Norco Islamic Society for the gift baskets. While hiking Skyline Trail, she reported seeing a truck in the meadows. She is looking forward to the Park Ranger Program addressing misuse of the trails. She requested information on which agencies have gate access to Skyline Trail. She would like to see signs installed that state off-road and vehicles are not allowed on trail. She also spoke to some of the seniors who attend the Senior Center. They would like more free exercise classes and the weights in the weight room need to be replaced. She also met with Public Works to have the crosswalk at the Senior Center repainted.

Chair McCreary is supportive of the idea of "Art at the Skate Park". She attend the last budget workshop. She is also supportive of bringing back Senior programming.

ANNOUNCEMENTS

No announcement were made.

ADJOURNMENT

The meeting was adjourned at 7:46 p.m.

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In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the ADA Coordinator at (951) 736-2235. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. [28 CFR 35.102-35.104 ADA Title II].

MEETING IS BEING RECORDED