



Staff Report

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**File #:** 21-0807

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**REQUEST FOR CITY COUNCIL ACTION**

**DATE:** 09/01/2021

**TO:** Honorable Mayor and City Council Members

**FROM:** Police Department

**SUBJECT:**

School Resource Officer Agreement between the City of Corona and Corona Norco Unified School District.

**EXECUTIVE SUMMARY:**

School Resource Officers on campus are utilized as a deterrent to criminal activity. The School Resource Officers investigate criminal offenses that occur on campus and assist school officials with student discipline and attendance. In addition, these officers help develop proactive programs that promote safety and security on the school campus and provide informational assistance to schools and community agencies.

**RECOMMENDED ACTION:**

**That the City Council** approve the School Resource Officer Agreement between the City of Corona and Corona Norco Unified School District for a five-year term ending June 30, 2026.

**BACKGROUND & HISTORY:**

The City of Corona and the Corona Norco Unified School District have participated in a cost share agreement for Police Officer II positions, known as School Resource Officers, since the early 1990s. The most recent agreement ended on June 30, 2021. It was for a fifty percent (50%) cost-share of the four School Resource Officer positions and their related vehicle motor pool costs, with the City of Corona being reimbursed for these costs by the Corona Norco Unified School District. There is a School Resource Officer assigned to Corona, Centennial, and Santiago High Schools. A fourth School Resource Officer is shared between Lee V. Pollard and Orange Grove High Schools.

**ANALYSIS:**

The most recent School Resource Officer (SRO) Agreement was approved by City Council on July 6, 2016, and was for a five-year term that ended on June 30, 2021. The new agreement is a continuation of the four School Resource Officer positions and would consist of a five-year period

from July 1, 2021, to June 30, 2026.

This agreement would provide a 50% cost-share between the City of Corona and Corona Norco Unified School District (CNUSD) for each School Resource Officer's salary, benefits, and vehicle motor pool costs. Additionally, CNUSD will continue to provide office space, office furniture, computer, telephone, supplies, and the assistance necessary to carry out the duties under the agreement. There is an annual not-to-exceed contribution of \$15,000 from CNUSD to partially offset the cost of School Resource Officer overtime.

The City Attorney has reviewed and approved as to form the proposed Agreement.

**FINANCIAL IMPACT:**

The estimated costs for the four Police Officer II (SRO) positions, which have been included in the Fiscal Year 2022 budget, along with the estimated CNUSD reimbursements, are as listed:

Annual Cost Estimate:

|   |                 |
|---|-----------------|
| Subtotal Annual Compensation* (\$188,251 x 4) | \$753,004       |
| <u>Subtotal Motor Pool (\$10,819 x 4)</u>     | <u>\$43,276</u> |
| Total Cost                                    | \$796,280       |

Annual Revenue / Reimbursement:

|                    |           |
|--------------------|-----------|
| CNUSD share at 50% | \$398,140 |
|--------------------|-----------|

Reimbursements are anticipated through June 30, 2026, unless otherwise renewed or if a written 30-day termination notice is given. CNUSD reimbursed overtime expense is not-to-exceed \$15,000 annually.

\*Agreement annual compensation estimates were prepared at the top step of the position's classification pay. The Fiscal Year 2022 adopted budget and revenue estimates are based on actual employee costs. The future year's positions estimated costs and revenue include 3% growth, and a 1% inflation factor is added to the Motor Pool costs.

**ENVIRONMENTAL ANALYSIS:**

This action is exempt pursuant to Section 15061(b)(3) of the Guidelines for the California Environmental Quality Act (CEQA), which states that a project is exempt from CEQA if the activity is covered by the common sense exemption that CEQA applies only to projects that have the potential for causing a significant effect on the environment. Where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA. This is merely an agreement and there is no possibility this will have a significant effect on the environment. Therefore, no environmental analysis is required.

**PREPARED BY:** MICHELLE ADAMS, MANAGEMENT ANALYST II

**REVIEWED BY:** ROBERT NEWMAN, CHIEF OF POLICE

**Attachments:**

1. Exhibit 1 - City of Corona School Resource Officer Agreement