



Bruce Barton, Director  
Emergency Management Department

August 23, 2021

Corona Fire Department  
735 Public Safety Way, Suite 201  
Corona, CA 92880-2002  
Attn: Brian Young, Fire Chief & Gina Moran-McGough, Emergency Services Coordinator

RE: NOTICE OF GRANT SUB-AWARD/PROJECT APPROVAL: FY19 State Homeland Security Grant, CHOG, \$67,000, Grant #2020-0095, CFDA#: 97.067

The California Office of Emergency Services (CalOES) has approved The City of Corona Fire Department's FY20 State Homeland Security Program Grant (SHSP) application for the Countywide Hazardous Material Group (CHOG) and has authorized the commencement of reimbursement requests as of **8/23/2021**. The grant cycle for this grant will **end on May 31, 2022**. All **final reimbursement requests** are **due** no later than **June 10, 2022**.

Upon approval of pending paperwork this letter serves as authorization to begin spending and requesting reimbursement of your Anti-Terrorism Approval Authority (ATAA) approved projects. To ensure that all awarded funds are expended the State is requiring that reimbursement requests should be made at least every 6 months. Expenses for equipment should be completed within the first 8 months after receiving this award letter. Training must be completed or scheduled within the first year of this grant. Under extenuating circumstances some exceptions may be approved. **Full expenditure of the awarded funds is expected.** Riverside County Operational Area may reduce, suspend, or terminate current and/or future grant funding, in whole or in part, or other measures may be imposed for any of the following reasons:

- Failure to submit required reports.
- Failure to expend a minimum of 90% of awarded funding.
- Failure to expend funds in a timely manner consistent with the grant milestones, guidance, and assurances.
- Failure to comply with the requirements or statutory progress toward the goals or objectives of federal or state law.
- Failure to follow grant agreement requirements or special conditions.
- False certification in the application or document.
- Failure to adequately manage, monitor or direct the grant funding activities of their City/Agency.

Riverside County EMD does require you to provide a signed FY20 Grant Assurance and completed and signed Workbook Face-Sheet as soon as possible. Modifications and Reimbursement Requests cannot be processed until we receive these documents. Please remember that changes to your grant will require the approval of the OA prior to incurring any costs. All modifications, EHP's, sole source procurement, EOC and construction requests require additional approvals from CalOES through the OA prior to incurring any costs.

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Grant funds must be used to supplement existing funds, however, may not replace funds that have been appropriated for the same purpose. Your Agency must not make or permit any award to any party that is debarred. You must obtain documentation of eligibility prior to making any agreement/payment with a vendor funded by SHSP. It is your agency's responsibility to obtain all additional approvals prior to expending the funds. Your agency is responsible for providing all necessary supporting documentation for reimbursements. If purchasing maintenance agreements, equipment upgrades, service fees, or continuation of a service, it is your responsibility to provide proof that these costs follow all of the guidelines of the grant. Additionally, all contracts/purchase orders must include the contract provisions link from the 2 CFR 200.

By accepting this award, it is understood that you are agreeing to comply with all applicable federal, state, and local requirements of the grant as put forth in the FY20 Grant Assurances, federal and state guidance, and all provisions of 2 CFR 200 including part F- "Audit Requirements". Any funds found owed as a result of a final review or audit must be refunded to the County within 15 days upon receipt of an invoice from Riverside County EMD. As always, please feel free to contact us with any questions you may have. I look forward to working with you and appreciate your cooperation and support.

Agency CHOG spending plans will be sent to you by email, along with a copy of this letter. Please review and have your agency's Authorized Agent sign, complete and return the spending plan Facesheets and Grant Assurances to Reyshawn Bobo. Reimbursements cannot be processed without them.

As always, please feel free to contact me with any questions you may have. Thank you for your cooperation and support.

Sincerely,

Reyshawn Bobo  
Program Coordinator I  
Emergency Management Department  
Planning Division Grant Programs  
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