



City of Corona

400 S. Vicentia Ave.
Corona, CA 92882

Minutes - Final

Parks and Recreation Commission

Sol Shapiro, Chair
Michele Wentworth, Vice Chair
Joe Almasy, Commissioner
Chris Miller, Commissioner
Brian Tressen, Commissioner

Wednesday, November 8, 2017

6:00 PM

Council Chambers

1. CALL TO ORDER

Chair Shapiro called the meeting to order at 6:03 p.m.

2. PLEDGE OF ALLEGIANCE

Brayden Caporrimo led the pledge of allegiance.

3. ROLL CALL

Commissioners present: Shapiro, Wentworth, Miller, Tressen, and Almasy

4. Recognitions/Presentations

Chair Shapiro presented Benjamin Caporrimo, Boy Scouts of America Troop 523 and Moses Cortez, Maintenance Department, a certificate of appreciation for their work in installing a drinking fountain with a water refill station and a park bench at Santana Park.

5. MEETING MINUTES

[17-1306](#)

Approval of the Parks and Recreation Commission minutes of the regular meeting on October 11, 2017

Attachments: [Parks and Recreation Commission minutes 10.11.17](#)

A motion was made by Commissioner Miller and seconded by Vice Chair Wentworth to approve the meeting minutes from October 11, 2017.

Ayes: Shapiro, Wentworth, and Miller

Noes: None

Abstain: Tressen and Almasy

Minutes approved

6. ORAL COMMUNICATIONS FROM THE PUBLIC

Joe Morgan addressed the Commission regarding field allocation and light costs paid by Youth Sports Advisory Committee members.

Caroline Suttles addressed the Commission and requested consideration of field space at Citrus Parks for practice and games to be allocated to the Santiago High School girls' rugby club.

Joe Morgan addressed the Commission regarding the proposal to close the Senior Center on Saturdays. He is opposed to the closure.

Joe Morgan addressed the Commission and is supportive of the Park Ambassador Program and believes the program will be beneficial to the City.

7. ADMINISTRATIVE REPORTS

A. Parks/ Maintenance Services Updates

Mr. Moody reported there were 1,084 requests for tree service and 1,300 inches of tree stumps were removed last month. In October, the Park Maintenance Division maintained 493 acres of LMD space, 400 acres of park land, completed 108 graffiti removal requests, and installed new drinking fountains at Cresta Verde Park, Citrus Park, and Ontario Park. A portion of the slopes in the Sierra Del Oro area were planted with new vegetation due to the recent wildfire.

[17-1307](#)

Parks Report Card

Attachments: [Park Report Card-Rev](#)

Mr. Moody provided an overview of the new Parks Report Card program. Each park is assessed and graded on the condition of the park, standard, basic, and enhanced amenities. Standards for all Corona parks will be established based on those of state and national agencies. The program allows for staff to identify and prioritize needs at each park and allows for the Parks and Recreation Commission and City Council to have input on projects. Commissioner Tressen likes the program and sees an opportunity for partnership and project funding. Commissioner Almasy asked if the program was on-line and available to the public. Vice Chair Wentworth is in favor of the program and requested that the Commission obtain input from the community. Commissioner Miller asked if high levels of park use would be taken into consideration. The park assessment is estimated to be completed by February 2018. Chair Shapiro is supportive of the program.

B. Library and Recreation Services Updates

1. Overview of Library and Recreation Services website: The agenda item was tabled to a future meeting due to technical difficulties.

2. Field Allocation Review: Ms. Yoshimura presented a report on the field allocation process. She reviewed how field allocations are conducted with the priority given to the Youth Sports Advisory Committee followed by surplus allocations and then individual requests. The Youth Sports Advisory Committee (YSAC) is comprised of 14 sports leagues which includes AYSO, Corona American Little League, Corona Angles Girls Softball, Corona Aquatic Team (CROCS), Corona Chargers Football, Corona Eagles Soccer, Corona Girls Softball Association, Corona National Little League, Corona Pony Colt League, Corona United Soccer League, Corona Youth Tennis League, Inland Empire Saints Football, So Cal Rebels Girls Softball, and West Corona Little League. The surplus field allocations are conducted on a quarterly basis and priority is given to Corona-based non-profits with 75% participant residency. Currently, there are two youth soccer teams allocated to City Park and a Flag Football, Lacrosse team and a Rugby team at Citrus Park. The last field allocation type is an individual request for company softball games or team building events. Chair Shapiro asked if local school fall under the non-profit status. Commissioner Almasy inquired if the YSAC groups provide any field maintenance. Vice Chair Wentworth asked about allocation for basketball courts and Ms. Yoshimura stated that the City does not allocate basketball courts. Commissioner Miller inquired about the light charges the YSAC pays and Ms. Yoshimura said the Department is in the process of analyzing the lighting fees and should be completed in 6-9 months. Commissioner Tressen mentioned that if the youth sports groups could not afford the actual lighting costs and suggested a partnership regarding recovery of costs for lights and field maintenance.

3. Discussion regarding Holiday Lighting 2017: Mr. Montgomery-Scott reviewed the expanded scope for the Holiday Lighting Celebration including new partnership, closing Sixth Street for more space, and adding a vendor booth area. Commissioner Almasy asked if there is sufficient parking. Chair Shapiro asked if there is additional costs for closing Sixth Street and Mr. Montgomery-Scott replied there will be no additional costs. Commissioner Miller asked if there would be barriers at the Sixth Street closure and Mr. Montgomery-Scott stated that police vehicles would be used in addition to other barriers.

4. Independence Day Celebration 2018 follow up: Mr. Montgomery-Scott provided an update on the feedback from City Council on the 2018 Independence Day Celebration. City Council approved a budget of \$91,470 for the event. Crossroads Church does not want the City to charge

for parking, City Council asked for staff to work with local non-profits on the food truck concept at the festival and to find a sponsor for a professional band. Corona Rotary has committed to sponsoring the parade. Chair Shapiro is supportive of the new event scope and budget. Vice Chair Wentworth believes the City could charge \$10 for parking at the park and the revenue could pay for a band at the festival. Mr. Montgomery-Scott replied that City Council does not want to charge more than \$5 for parking at the park. Commissioner Almasy asked if the shuttle service would be provided and was informed that it has been eliminated.

5. Proposed Saturday closure at the Senior Center: Mr. Montgomery-Scott presented a proposal to close the Senior Center on Saturdays as a cost saving measure. On Saturdays, there is an average of 41 patrons that use the Senior Center and most of the patrons use the billiard room. By closing the Senior Center on Saturdays, there would be a staff cost savings of \$2,756 a year. As an alternative to Saturday closure, Chair Shapiro asked if the Senior Center could be closed earlier in the evening. Ms. Yoshimura replied that a lot of activity occurs between 6pm-8pm. Commissioner Tressen suggested seeking donations to help fund the operations of the Senior Center. Vice Chair Wentworth asked if the morning programming is not drawing senior participation and asked if senior activities could be programmed at the Circle City Center. Vice Chair Wentworth is not supportive of the proposal as patrons are using the Senior Center on Saturdays. Commissioner Almasy provided caution about closing the Senior Center on Saturdays for facility rental and he does not want to see a reduction or elimination in services.

6. Corona Connection Survey Results: Mr. Montgomery-Scott reviewed the results of the Corona Connection survey. Survey results indicated that about half of the respondents would like the brochure to continue to be printed and mailed and about half were in favor of the brochure being available exclusively online. For registration, most people use traditional methods of walk-in, mail-in or call-in to register for classes versus online registration. Overall, the data showed about 31% of residents registered online compared to 69% who registered by the traditional methods. Most of the registrations came from 92882 and 92879 zip codes. Results of the survey will be presented to the Public Services Committee. Chair Shapiro asked if advertising could be included in the Corona Connection to recoup costs and asked who pays the registration convenience fee. Mr. Montgomery-Scott stated that having ads in the brochure does not reduce costs and the City pays a transaction fee for all transactions in Activenet, including on-line registration and staff are looking at alternative registration systems to help reduce costs. Vice Chair Wentworth sees the value to the community to continue to print and mail the brochure. Commissioner Almasy asked if zip code data can be evaluated to see how many people

in those zip codes are registering online versus in the office. Commissioner Tressen suggested to reduce the number of brochures mailed and encourage the community to use the website and utilize QR codes for registration. Chair Shapiro is supportive of continuing to print and mail the Corona Connection.

7. Discussion regarding the December and January Parks and Recreation Commission meetings: Mr. Montgomery-Scott announced that the December and January Parks and Recreation Commission meetings will be held at the Circle City Center due to the closure of the Council Chambers for audiovisual renovation. He also stated that in the past, the Parks and Recreation Commission meeting are usually dark for the month of December. Chair Shapiro suggested that the December meeting be cancelled and to proceed with the January meeting at the Circle City Center.

A motion was made by Commissioner Tressen and seconded Commissioner Miller by to cancel the December 13, 2018 Parks and Recreation Commission meeting and the January 10, 2018 meeting will be held at the Circle City Center at 6pm.

Ayes: Shapiro, Wentworth, Miller, Tressen and Almasy

Noes: none

Motion approved

[17-1302](#) Recreation Monthly Participation Report October 2017

Attachments: [Recreation Monthly Participation Report October 2017](#)

[17-1308](#) Field Allocation

Attachments: [Field Allocations Nov 2017](#)

[17-1304](#) 2017 Holiday Lighting Celebration

Attachments: [2017 Holiday Lighting Celebration](#)

[17-1305](#) 2018 Independence Day Celebration

Attachments: [Independence Day 2018 Discussion PR Commission.](#)

8. COMMISSION MEMBER'S REPORTS AND COMMENTS

A. COMMISSIONS GOALS AND OBJECTIVES UPDATE

Vice Chair Wentworth reported that the Commission is making progress on their goals and objectives.

B. CITY COUNCIL RELATED REPORTS

No updates to report.

C. PARK AMBASSADOR PROGRAM

Vice Chair Wentworth provided an overview of the Park Ambassador Program and stated that the program helps Maintenance Services with reporting maintenance problems at the parks. It also allows for the community to take pride in the parks. The program teaches volunteers what types of problems to report by using the "See Click Fix" application. Commissioner Miller suggested educating the public about the program during future Corona Beautiful projects. Chair Shapiro is supportive of the program and is a volunteer. Commissioner Tressen is supportive of the program and asked for a tutorial on the "See Click Fix" application at the next Parks and Recreation meeting. Commissioner Almasy is supportive of the program and inquired about the training and Mr. Lockhart confirmed that training will be provided to the Commissioners.

D. COMMISSIONERS COMMENTS

Commissioner Miller and Commissioner Tressen thanked staff for all the reports and updated this evening. Commissioner Almasy thanked staff for organizing the men's four-on-four basketball league. Vice Chair Wentworth thanked staff for providing updates and information on all the agenda items.

9. ANNOUNCEMENTS

Ms. Yoshimura had no announcement to report and referred the Commission to the announcements on the agenda.

10. ADJOURNMENT

The meeting was adjourned at 9:24 p.m. The next meeting will be held on January 10, 2017 at the Circle City Center at 6:00 p.m.

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Agendas for all Parks and Recreation Commission meetings are posted at least 72 hours prior to the meeting in the breezeway display case at City Hall. A complete agenda packet is available for public inspection during business hours at the Library and Recreation Services Department. Any materials relating to an item on the agenda which are distributed to all, or majority of all, members of the Parks and Recreation Commission after the posting of the agenda will also be available at the same time for public inspection during business hours at the Library and Recreation Services Department.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the ADA Coordinator at (951) 736-2235. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. [28 CFR 35.102-35.104 ADA Title II].

MEETING IS BEING RECORDED