City of Corona

400 S. Vicentia Ave.
Corona, CA 92882

Minutes - Final

Public Services Committee

MAYOR KAREN SPIEGEL
COUNCIL MEMBER RANDY FOX

ADVISORY MEMBER
PARKS & REC COMM CHAIR MICHELE WENTWORTH
LIBRARY BOARD OF TRUSTEE REPRESENTATIVE

Wednesday, September 5, 2018 **3:00 PM** **Council Board Room**

1. Call To Order

The meeting was called to order by Mayor Spiegel at 3:05 pm. In addition to the Committee Members, the following individuals were in attendance:

Darrell Talbert, City Manager
Kerry Eden, Assist. City Manager/ Admin. Dir.
Michele Nissen, Assistant City Manager
Naomi Ramirez, Mgmt. Svcs. Assistant
David Montgomery- Scott, Library & Recreation Svcs. Dir.

Others Present:
Joe Morgan, Resident
Cyndi Monroe, Christian Arts Theater
Jerry Wilson, Corona Rotary Club
Amanda Kalkanis, OBC Theater
Pamela Fairbrother, Resident

2. Public Comments

None.

3. Agenda Items

A. 18-2075 Discussion of MOMS Club (preschool mothers) donation of baby changing stations at the Circle City Center.
(Library and Recreation Services)
Action: Information & Discussion

Attachments: MOMS Club Donation

Mr. David Montgomery-Scott, Library and Recreation Services Director, introduced the MOMS Club and presented committee with proposed donation of a baby changing table to be installed in the upstairs restroom of the Circle City Center. Mr. Montgomery-Scott provided background of the

outreach and services that the MOMS Club provided its members and community. Mr. Montgomery-Scott presented proposal to allow the donation of the changing table and plaque, which would be fully paid for by the MOMS Club and installed by City Staff.

The committee was in favor of the proposal and thanked the MOMS Club for their donation and work in the community.

B. 18-2078 Discussion of Standing Date for Corona Rotary's Annual Lobsterfest.
(Library and Recreation Services)
Action: Information & Discussion

Attachments: Lobsterfest Date 2019

Mr. Jerry Wilson, Corona Rotary, presented the committee with the request for a standing date for the Corona Rotary's Lobsterfest. Mr. Wilson provided background on the services and community outreach the Corona Rotary Club and the Lobsterfest event provided. Mr. Wilson explained to the committee the date plays a big factor in ticket sales, revenue, and volunteer participation. The Corona Rotary is requesting the approval of a standing date for the Lobsterfest event and the use of city facilities on set date.

Mr. David Montgomery-Scott, Library and Recreation Services Director, provided the committee with a background on the request being presented by the Corona Rotary Club. The Christians Art Theater (CAT) has their Spring Performances reserved two years in advance in accordance to the performance agreement with the City of Corona. Mr. Montgomery-Scott provided detail of the conflicts that occur when both events are scheduled for the same date.

Cyndi Monroe, CAT, presented the committee with the Performance Agreement the Christian Arts Theater has with the City of Corona, allowing them to reserve the Historic Civic Center two years in advance. Ms. Monroe noted the scheduling of the both events on the same day effect all three performances that are done on the same day.

The committee presented the Corona Rotary with looking at the Circle City Center as an alternative facility to host the Lobsterfest event.

C. 18-2079 Discussion of Off Broadway Corona Theater Professional Services Agreement Re: Civic Center Theater Performances.
(Library and Recreation Services)
Action: Information & Discussion

Attachments: OBCT Agreement Request

Mr. David Montgomery-Scott, Library and Recreation Services Director, presented item to the committee. Off Broadway Corona Theater (OBCT) is requesting to enter a Professional Service Agreement. Mr. Montgomery-Scott provided the committee with a brief background of who and what the OBCT is. Mr. Montgomery-Scott continued to present request to committee noting the agreement will take other event into consideration such as co-sponsored & community events, Historic Civic Center lessees, etc. to avoid future scheduling conflicts.

The committee is in favor of moving forward with the request.

D. 18-2076 Discussion of City Military Banner Program.
(Management Services)
Action: Information & Discussion

Ms. Naomi Ramirez, Management Services Assistant, presented the current Corona Military Banner Program policy and changes requested by residents. Ms. Ramirez provided background on the current program policy and staff recommendations for proposed changes.

Ms. Pam Fairbrother, Resident, explained to the committee the requests that were presented. Ms. Fairbrother would like to see the program expand the eligibility requirements as well as banner location preferences.

The committee was in favor with accepting applications from residents that are not within city limits with the condition that all costs are the applicants' responsibility. However, the committee requested to continue the item for further review and consideration before making any changes to the current policy.

4. Adjournment

The meeting was adjourned at 5:00 p.m.