

Minutes - Final

Finance, Legislation & Economic Development Committee

COUNCIL MEMBER YOLANDA CARRILLO COUNCIL MEMBER JASON SCOTT		
Vednesday, November 7, 2018	9:30 AM	Council Board Room

1. Call To Order

w

The meeting was called to order by Council Member Jason Scott at 9:33 a.m. In addition to the Committee Members, the following individuals were in attendance:

Darrell Talbert, City ManagerKerry Eden, Asst. City Mgr. /Admin Svcs.Michele Nissen, Asst. City ManagerBrian Young, Fire ChiefGeorge Johnstone, Police ChiefKim Sitton, Finance ManagerTom Koper, Public WorksNaomi Ramirez, Management Svcs. Asst.Kimberly Davidson, Economic DevelopmentManagerRyan Cortez, Economic DevelopmentKim Sitton, Finance Manager

Others Present:

Jeff Wakefield, MGT Consulting	Bobby Spiegel, Corona Chamber
Clint Lorimore, BIA Consulting	Morgan Keith, BIA Consulting

2. Public Comments

Mr. Bobby Spiegel, Corona Chamber of Commerce, provided the Committee with an update on upcoming Chamber events.

3. Agenda Items

A. <u>18-2244</u> Review of the Parking Penalties within the City. (Police Department) Action: Information and Discussion

> Police Chief, George Johnstone, introduced item to the Committee and provided an overview of the current Parking Penalties within the City. Chief Johnstone noted that the Police Department conducted a study using several surrounding cities and their parking penalties and policies. Chief Johnstone provided recommendations on changes to current penalties.

> Council Member Yolanda Carrillo, inquired that if these studies had been done in previous years. Staff responded that the last study was done several years ago, and they had also used the surrounding cities to conduct the survey.

Council Member Jason Scott, thank staff for the study and the outreach that was conducted. The Committee are in favor to move forward with staff recommendations.

 B.
 18-2245
 Update of Citywide Master Fee Schedule. (Administrative Services Department) Action: Information and Discussion

Kim Sitton, Finance Manager, introduced the item as well Mr. Jeff Wakefield from MGT Consulting Group who will provided the Committee with a presentation.

Mr. Jeff Wakefield, MGT Consulting Group, presented the Committee with a PowerPoint presentation of the City's User Fee Study. Mr. Wakefield started by giving background on the consulting group and Corona's fee schedule. He continued to provide the Committee with details of the citywide fee analysis and the purpose of the analysis. Mr. Wakefield provided the goals of the study were to restructure fees, analyze costs, compliance with state laws and provide City with information needed to adjust fees. Methodology was also provided to determine the cost of providing fee-for-service. Mr. Wakefield noted that there are several study's and reviews conducted before finalizing.

Ms. Sitton provided the Committee with a master fee recovery schedule and provided an overview of fees.

Council Member Yolanda Carrillo inquired why some fees that were removed or reduced while others are being increased. Staff responded that the recommendation is to remove fees that no longer apply to current department activities. As well as add fees for services currently done by the city that may not have been previously charged.

Police Chief, George Johnstone, highlighted on a few fees from Animal Control that will have a few changed to include service and labor.

Tom Koper, Assistant Public Works Director, noted a few fees that needed to be revised to follow state law. Mr. Koper also noted that some fees are being readjusted to reflect the services being provided.

Mr. Clint Lorimore, BIA Consulting, requested that BIA Consulting receive and review all proper documents to move forward in a timely manner. Staff responded that BIA Consulting is currently working with the Finance Department to ensure all needs/ request are met.

The Committee thank all the departments and staff involved.

C. <u>18-2246</u> Economic Development Update (Management Services) Action: Information and Discussion

Mrs. Michele Nissen, Assistant City Manager, gave a brief introduction and noted that she will be working with Economic Development staff and providing oversight.

Mr. Ryan Cortez, Economic Development Coordinator, gave a brief update of recent development and business activity. He noted Corona's unemployment rate continues to stay below the county average. Mr. Cortez noted that Class A office is below 4% vacancy, and this is helping create interest for new development in the area. Mr. Cortez shared that Economic Development staff did attend the International Council of Shopping Centers Western Regional event is Los Angeles recently to meet with developers, retail site selectors, and property managers.

Mr. Cortez shared that Lab Holding is working with staff on next steps for the redevelopment of the Corona Mall. He also shared that Shea properties is continuing to move forward for the redevelopment of the former Dairy Farmers of America Site located at 1138 W. Rincon and noted that this will be an industrial site and not residential as rumored.

Mr. Cortez noted that Economic Development staff would be working with HDL Companies to commission a retail gap analysis to better identify needs in the community and assess consumer spending activity. Mr. Cortez concluded his presentation.

Ms. Kimberly Davidson, Economic Development Manager updated the committee on the current status of the contract for services with the Corona Chamber of Commerce. Ms. Davidson reported that the contract amount for FY18-19 is \$55,800 and of that, \$18,395 has been paid out for workshops and city attendance at various business events. The Chamber has completed eight business events and served 178 attendees at those events for this contract period. Ms. Davidson also reported that we had 58 attendees at Tech-O Tuesday last week, the highest turnout yet.

Ms. Davidson also discussed Manufacturing Month (October) in Corona and that she moderated a Manufacturing Panel on 10/2 with a Corona manufacturer, Vocademy and California Manufacturing Technology Consulting (CMTC) as part of IE Start-Up Week in Downtown Riverside and was also on a manufacturing panel for the Riverside County Workforce Board on 10/5 as part of National Manufacturing Day. We also hosted an Additive Manufacturing Lunch & Learn in October that had 30 attendees and a Tour of the Port of Los Angeles with a local aerospace manufacturer (Circor) to learn about and encourage exporting.

Ms. Davidson also updated the Committee on the Workforce Strike Team, a team comprised of local educators such as Norco College and Corona-Norco Unified School District (CNUSD), local manufacturers and resource partners to help bridge the communication gap between education curriculum and industry. The Economic Development team will be speaking about this Workforce Strike Team to Senator Roth's Select Committee on Career Technology and the New Economy next week (11/13).

Ms. Davidson shared that Corona will be hosting a Manufacturers' Roundtable, International Connection Workshop on 11/14 in the Multi-Purpose Room at City Hall. This event will bring together business partners in Hong Kong, along with the US Department of Commerce and local manufacturers to encourage global business development and trade.

The Committee commended Economic Development Staff for their efforts.

4. Adjournment

The meeting was adjourned at 11:23 a.m.