



City of Corona

400 S. Vicentia Ave.
Corona, CA 92882

Minutes - Final

Parks and Recreation Commission

Wednesday, May 8, 2019

6:00 PM

Council Chambers

1. CALL TO ORDER

The meeting was called to order at 6:00 p.m.

2. PLEDGE OF ALLEGIANCE

Mr. Woods led the pledge of allegiance.

3. ROLL CALL

Commissioners present: Almasy, McCreary, Miller, Wentworth, and Woods

4. MEETING MINUTES

Ayes: Miller, McCreary, Wentworth, and Woods

Noes: None

Abstain: Almasy

A motion was made by Commissioner Wentworth, seconded by Vice Chair Miller, that this be accepted. The motion carried by the following vote:

[19-0439](#)

Approval of the meeting minutes from April 10, 2019

Attachments: [Parks and Recreation Commission April 10, 2019 meeting minutes](#)

[19-0475](#)

Special Meeting-March 28, 2019 on Field Allocation Policy

Attachments: [Special Meeting-Field Allocation Policy](#)

[19-0478](#)

Special Meeting II- Field Allocation Policy April 25, 2019

Attachments: [Special Meeting on Field Allocation Policy 4.25.19](#)

5. ORAL COMMUNICATIONS FROM THE PUBLIC

Joe Morgan and John Donaldson addressed the Commission regarding Corona Trails Master Inventory and Playground Replacement Projects. Joe Morgan addressed the Commission regarding the Citywide Park ADA Improvement. Matthew Dool, Darryl Johnson, Joe Morgan and Pam Fairbrother addressed the Commission regarding Field Allocation Policy. Joe Morgan, Kim Victorine, John Donaldson, and Pam Fairbrother

addressed the Commission regarding Prop. 68 grant.

6 CORONA TRAILS MASTER INVENTORY DRAFT

Ms. Coletta, Community Development Director, presented a report on the Corona Trails Master Inventory. The City contracted with KUTA in June 2018 to engage the public in identifying user-trails and common access points in the Cleveland National Forest. She reviewed community outreach efforts and five primary trail access location were identified including Skyline Drive, Skinsuit, Eagle Glen/Bedford Canyon Motor Way, Eagle Road, and Fresno Canyon/Wardlow Ridge. Darrell Vance, District Ranger with the U.S. Department of Agriculture, addressed the Commission to clarify the Forest Service role and contributions to the Trails Master Inventory.

Commissioner McCreary inquired about the next steps. Ms. Coletta stated it will be presented to City Council at a study session in May or June. Ms. Wentworth reiterated that the purpose of the inventory is to identify where people currently access trails, it is not to create new trails.

[19-0468](#)

Trails Master Inventory

Attachments: [CTMI Draft 5-8-19](#)

7. DAY OF THE CHILD UPDATE

Judy Flynn and Sandy Dankers, board members for Day of the Child, provided an overview of the April 28th event at City Park. Overall, the event was well attended. Ms. Flynn thanked City staff for their support. Commissioner McCreary attend and was pleased to see the participation by families and the free activities for children.

8. AMERICANS WITH DISABILITIES ACT (ADA) AND UPCOMING PARKS IMPROVEMENTS

Nelson Nelson, Public Works Director, reported on the Citywide Park ADA Improvements. He reviewed the City's transition plan for ADA improvements to City's building, facilities and parks. Park areas needing ADA remediation include signage, sidewalks, parking lots, restroom, and accessible routes and surfacing at playgrounds. Mr. Nelson reviewed a 5-year plan beginning in Fiscal Year 19/20. Several parks are slated for improvements. Playground design will be completed in June or July. Projects will, then go to bid and construction start shortly thereafter. We hope to see projects completed near the end of the year. Chair Almasy asked how projects will be funded. Mr. Nelson stated by the City's general fund, hough staff will also seek grants. Commissioner Wentworth

requested more details on improvements made at each park. Vice Chair Miller asked if these projects will go out in one bid or multiple contracts. Mr. Nelson indicated the project may have separate contracts. He also noted this proposal could be modified and that the City is seeking community partnerships for funding.

[19-0471](#)

Citywide ADA Improvements

Attachments: [Citywide Parks ADA Improvement](#)

9. PLAYGROUND REPLACEMENT PROJECTS

Tracy Martin, Utilities Project Manager, presented a report on Playground Replacement Projects. She reviewed the replacement criteria and announced that playground equipment at Lincoln, Santana and Mountain Gate parks are proposed for replacement next fiscal year. Butterfield and Tehachapi Park are listed as alternate sites. She discussed funding opportunities which include a donation of \$50,000 from The Corona Partners for Parks and Recreation Foundation for a universal playground at Lincoln Park. She is also seeking a \$30,000 grant from NRPA/ Disney "Meet Me at the Park", Kompan's "Make Your Playground Bloom" grant for \$50,000, and State of California Proposition 68 grant funds. Van Daele Development contributed \$400,000 for a new universal playground at Santana Park. If funding is secured, playground replacement should begin Fall 2019 and will be completed next Spring.

Chair Almasy inquired about the stakeholders for the project. Ms. Martin has worked with Victress Bower School and Peppermint Ridge on input for inclusive play. She also received a letter of support from Corona Rotary Club. Vice Chair Miller asked if signage will be posted to notify the public of construction and if there will be a ribbon cutting ceremony. Ms. Martin replied yes to both questions. Commission Wentworth is supportive of an inclusive playground at Lincoln Park. She also asked if the Van Daele donation of \$400,000 was restricted to Santana Park and was informed it is.

[19-0473](#)

Playground Replacement Projects

Attachments: [Playground Replacements](#)

10. PET WASTE

Mr. Montgomery-Scott provided a report on a proposed Pest Waste Pick-Up program. He discussed how pet waste pollutes waterways, causes damage to area landscape, and is a nuisance for general public. The proposal is to change the Municipal Code to include all public property,

launch a social media campaign on responsible pet ownership with slogan "Scoop the Poop", and install additional signage and bag stations throughout the City. The proposed budget is \$8,095, half of which will come from the City's general fund.

The Commission is supportive of this program and voted to recommend that it be funded by City Council. They also suggested to share this program with local High Schools and environment clubs.

A motion was made by Commissioner McCreary, seconded by Commissioner Woods, that this be accepted. The motion carried by the following vote:

[19-0470](#)

Pet Waste

Attachments: [Pet Waste](#)

11. CORONA PD- NEIGHBORHOOD WATCH PROJECT

Rosalyna Aguilar, PD Crime Prevention Assistant, presented on the Dog Walker Neighborhood Watch program. This new program encourages residents to be more situationally aware of their neighborhood as they walk their dogs. She reviewed types areas of concern and indicated that Crime Prevention staff will train residents in parks and at neighborhood watch meetings. Corona PD will promote the program. The Commission was supportive of this new program and sees the value it can bring to neighborhoods.

12. ADMINISTRATIVE REPORTS

A. Park Updates

1. General Park Updates

Mr. Moody provided the Park update report. City Park cleanups were held on March 14th, April 3rd, April 25th and May 2nd. Dump trucks of debris was removed from the park and areas disinfected and power washed.

In April, 230 trees were trimmed, 681 inches of tree removal was completed in March, and new trees will be planted at 52 sites. Spring tree planting consisted of 113 trees located between Paseo Grande and Sun Crest Street. An Arbor Day tree planting was held at City Hall and Commissioners planted a marker tree to signify the five districts. Commissioners Wentworth, Woods and McCreary along with City Council Members, planted a tree in their district. Staff continue to work on weed abatement at parks and LMDs and 273,543 square feet of weeds were cleared. There were 99 graffiti service request for the month of April.

Commissioner McCreary asked if other parks get power washed. Mr. Moody replied that other parks are not on a regular schedule, but the picnic

shelter are power washed when reserved. Commissioner Woods asked about how long it take for graffiti to be removed. Mr. Moody replied within 24 hours.

B. Library and Recreation Services Updates

1. Programming Updates:

Ms. Schellberg announced the follow programming updates. Senior Center Mother's Day Tea will be held on May 10th, 11am to 1pm. CPL's Summer at Your Library, "Showtime at your Library" will run from June 1st-July 31st. Summer Adventure Camp begin June 10th at the Vicentia Activity Center for ages 5-12 years old. Finally, LARS Insider is a monthly digital newsletter featuring Library and Recreation Services programs and activity, he premier issue will be released in June.

2. Field Allocation Policy:

Mr. Lass reviewed a draft of the Felid Allocation Policy. The Field Allocation Policy was reviewed by the Commission and Youth Sports Leagues and input from the groups was added to the draft. Mr. Lass reviewed the finding from the community meetings that were held on March 2th and April 25th. Mr. Lass reviewed sections 1-12 in the policy and the recommendations were to disband the Youth Sports Advisory Committee (YSAC), reduce the residency threshold for non-profit youth leagues from 75% to 65%, and implement a redefinition of "groups" in the Master Fee Schedule.

Chair Almasy asked if the City provides the youth sports leagues with permits to show their filed allocation. Mr. Lass replied yes. The Commissioners thanked staff for their work on the revised policy and for incorporating input from the Commission and youth sports leagues.

3. Station 7 Satellite LaRS Facility:

Ms. Schellberg presented a report on the Station 7 Satellite Library opportunity. She reviewed the layout and needed renovations to convert the space for library use. Suggested services include providing a digital book collection, use of a conference room, and a collection of best seller and picture books. A survey will be completed to see what the neighborhood would like to see at the facility. Staff is pursuing a grant from the National Endowment for the Humanities. Additional funding options include the Friends of the Library, other grants, Developer Fees, and the City's general fund.

Chair Almasy asked if there will be a community meeting. Ms. Schellberg responded in the affirmative.

Commissioner Woods inquired if the community has expressed the need for Library services. Ms. Schellberg stated that staff have not yet sought

direct input from the community, but our Library on the Go staff have heard that the community wants would like digital products and access to databases. Vice Chair Miller suggested that parking may be limited and Commissioner McCreary suggested the site focus on specialized programming due to the small space.

4. Prop 68 Grant Overview:

Mr. Montgomery-Scott reviewed the Prop 68 grant proposal. He provided an overview of proposition 68 and the two components, Statewide Park Program (SPP) and Per Capital Program. The SPP grant is a competitive grant for critically underserved communities. The Per Capita Program is non-competitive and based on population. It is estimated the City will receive \$200,000 in per capita funds. City Park is being proposed for the SPP funding and Butterfield and Tehachapi Park Playground the Per Capita program.

Mr. Montgomery-Scott reviewed the history of City Park and why it was chosen for the SPP grant. The scope of the project is to build a community/senior center, new aquatic center, increase parking, relocate the skate park, and expand the playground area. Timeline for the SPP grant is to conduct outreach/community engagement in June, design and application preparation in July, and application submission on August 5, 2019. The Per Capita grant application is not due until January 2020.

Commissioner McCreary inquired if the Per Capita grant could be applied to reopen Griffin Park. Mr. Montgomery-Scott indicated it would not be a good fit as the grant is only \$200,000 and the project needs to be in an area that is critically underserved. Griffin does not qualify. Commissioner Woods asked if the Per Capita grant can be used for improvements, newly developed parks, and if there is a match. Mr. Montgomery-Scott stated it can be used for both improvements and new development and there is only a match if a park is not located in severely disadvantaged community. Commissioner Wentworth has concerns with the project at City Park and feels it may not meet the vision of the community.

A motion was made by Commissioner Wentworth that this be accepted. The motion carried by the following vote:

[19-0472](#)

Field Allocation Policy-draft

Attachments: [Draft Field Allocation Policy 5-2-19](#)

[19-0477](#)

Field Allocation Presentation

Attachments: [Field Allocation PowerPoint 5-8-19](#)

[19-0469](#) Station 7 Satellite Library

Attachments: [Station 7](#)

[19-0476](#) Prop 68

Attachments: [Prop 68](#)

13. YOUTH UPDATE

Ms. Schellberg reported TAC members were unable to attend tonight's meeting. She announced TAC's Diversity In Action (DIA) event was held on April 27th and was a well attended . Commissioner Wentworth stated she attended. The next TAC meeting is June 13th at 6:30 p.m. at the Library.

14. COMMISSION MEMBER'S REPORTS AND COMMENTS

Commissioner Woods reported he participated in the Arbor Day tree planting at Promenade Park.

Commissioner McCreary attended the Arbor Day tree planting on the south lawn at City Park. She also attended The Day of the Child event.

Commissioner Wentworth attended Diversity In Action (DIA). She also attended a tree planting in District 5 at Eagle Glen Park. She requested an update on Pickleball at the next meeting.

Vice Chair Miller announced the Vintage Home Tour will be held on May 10th, 1-4pm.

Chair Almasy thanked staff for their reports and attended the arts Bread and Brew event.

15. ANNOUNCEMENTS

Ms. Schellberg announced the following:

1. Senior Center Mother's Day Tea will be held on May 10th, 11am to 1pm.
2. Library's Summer at Your Library, "Showtime at your Library" will run from June 1st-July 31st.
3. Summer Adventure Camp begin June 10th at the Vicentia Activity Center for ages 5-12 years old.
4. LARS Insider is a monthly digital newsletter featuring Library and Recreation Services programs and activity. The first issue will be released in June.

ADJOURNMENT

The meeting was adjourned at 9:48 p.m.

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If you challenge any items on the agendas in court, you may be limited to raising only those issues you or someone else raised at the public hearing described in this notice, or in written correspondence delivered to the Parks and Recreation Commission at or prior to this public hearing.

Agendas for all Parks and Recreation Commission meetings are posted at least 72 hours prior to the meeting in the breezeway display case at City Hall. A complete agenda packet is available for public inspection during business hours at the Library and Recreation Services Department. Any materials relating to an item on the agenda which are distributed to all, or majority of all, members of the Parks and Recreation Commission after the posting of the agenda will also be available at the same time for public inspection during business hours at the Library and Recreation Services Department.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the ADA Coordinator at (951) 736-2235. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. [28 CFR 35.102-35.104 ADA Title II].

MEETING IS BEING RECORDED