



City of Corona

Corona Public Library
Boardroom
650 S. Main Street
Corona, CA 92882

Minutes - Final

Library Board of Trustees

Anna Coriddi Meza, Chairman
Connie Newhan, Vice Chair
Jami Merchant, Trustee
Leonard Enlow, Trustee
Shirley Towler-Hayes, Trustee

Monday, June 24, 2019

5:30 PM

Corona Public Library

CALL TO ORDER

Meeting was called to order at 5:31 PM

PLEDGE OF ALLEGIANCE

1. ROLL CALL

Present 4 - Chair Anna Coriddi Meza, Trustee Jami Merchant, Trustee Leonard Enlow, and Trustee Shirley Towler-Hayes

Absent 1 - Vice Chair Connie Newhan

Others Present: David Montgomery-Scott, Director, Library & Recreation Services
Abigail Schellberg, Assistant Director, Library & Recreation Services
Katherine Backus, Management Analyst
Jason Lass, Recreation Manager

2. ORAL COMMUNICATIONS FROM THE PUBLIC

None.

3. WRITTEN COMMUNICATIONS

None.

4. MEETING MINUTES

[19-0600](#) Approval of the minutes of the regular board meeting held on May 28, 2019

A motion was made by Trustee Enlow, seconded by Trustee Merchant, that the Minutes be approved as amended. The motion carried by the following vote:

Aye: 3 - Chair Coriddi Meza, Trustee Merchant, and Trustee Enlow

Absent: 1 - Vice Chair Newhan

Abstain: 1 - Trustee Towler-Hayes

5. REPORTS FROM SUPPORT GROUP LIAISONS & THE CITY

A. Friends of the Corona Public Library/Kathy Wright, President

Absent.

6. ADMINISTRATIVE REPORTS**A. Monthly and Financial Reports**

[19-0601](#)

Financial Report and Stats

This Report was received and filed.

B. Library Report

Abigail Schellberg, Assistant Director, Library and Recreation Services, reported on the following:

1. Maker Renovation: The renovation of the Maker Exchange continues. The construction is complete. Power has been augmented with outlets being added and we have been able to get our hands on some unused carpet squares to update the space as well. We are anticipating a ribbon cutting the first week of August.
2. Annual Report: I will deliver an annual report at the August meeting.
3. New Trustee! Abbie introduced Shirley Towler-Hayes to the rest of the board.
4. The 19/20 Fiscal Year Budget was approved at the June 19th City Council meeting. Included in that proposal were Capital Improvement Projects (CIPs) to begin replacement of the skylights. These are made of fiberglass and maintenance recommends their replacement. That will take place over the course of two years. Funding for upgrades to the boiler system will also be made. These will allow for improved control of heating and cooling throughout the facility. The Library also received approval for service level enhancements for the Maker Exchange; the additional 13 hours per week will allow us to assign a part time staff on a regular basis in the area of service.
5. 4th of July Schedule: The Library will close at 5 PM on Wednesday, July 3rd. We will be closed on the 4th of July along with all City facilities.
6. Summer Reading Program stats: 1922 registered readers
 - 280 0-4 years
 - 850 5-9 years
 - 372 10-12 years
 - 157 13-17 years

263 18+ years - 13 are adaptive and
Friends of the Library. We will be registering readers until the end of July.

C. Calendar and Flyers

[19-0602](#)

Calendar and Flyers

This Report was received and filed.

7. OLD BUSINESS

A. Teacher Library Card

Abigail Schellberg, Assistant Director, Library and Recreation Services, explained the CNUUSD Smart Pass and the Teacher Library Cards to the board.

8. NEW BUSINESS

A. Public Services Committee Report

David Montgomery-Scott, Director, Library and Recreation Services, reported on the Public Services Committee meeting. There were several items on the agenda.

1. Neighborhood Watch Dog Walkers Program.
2. Revised Field Allocation Policy.
3. Forthcoming ADA Projects at Corona Parks. Lincoln, Santana, and Mountain Gate parks.
4. Proposed Temescal Valley public Safety Center (Fire Station 7) Satellite Library and Recreation Facility.
5. Proposed Proposition 68 Competitive Grant Project at City Park.
6. Proposed Pet Waste Public Education Campaign. Pet waste responsibility, expanding the number of waste bag stations, and making changes to the municipal code.
7. Proposed FY 2019-20 Playground replacement projects. Reopen Griffin Park.

1. Public Services Committee Representation - July 10, 2019 at 3:00 pm

Shirley Towler-Hayes, Trustee, has agreed to attend the Public Services Committee meeting on July 10, 2019 at 3:00 pm.

B. Friend's Report

1. Friend's Representation - No July Meeting

9. TRUSTEE COMMUNICATIONS**A. Reports from Trustees**

1. Anna Coriddi Meza, Chairman

Anna discussed nominating Connie as Chair for the new fiscal year. We will have a vote at the July meeting.

2. Connie Newhan, Vice Chair

Absent.

3. Jami Merchant, Trustee

Jami attended Councilman Speake's townhall meeting. She is encouraging the survey for the Fire Station 7 satellite facility. She also asked about the Library closure at the end of the year. Abbie and David both said that would not be happening this year, so we are awaiting City Council direction about changing the Friday hours.

4. Leonard Enlow, Trustee

Len mentioned that residents of the Terramor area have asked about the Fire Station 7 satellite facility.

5. Shirley Towler-Hayes, Trustee

Shirley introduced herself to the group and told a little bit about herself. Each board member introduced themselves as well.

10. ADJOURNMENT

This meeting adjourned at 6:19 pm

Katherine Backus
Meeting Recorder

NOTICE TO THE PUBLIC

Agendas for all Library Board of Trustees meetings are posted at least 72 hours prior to the meeting in the entry way display case at City Hall and in the Library Lobby. A complete agenda packet is available for public inspection during business hours at the Corona Public Library Heritage Room Reference Desk. Any materials relating to an item on the agenda which are distributed to all, or a majority of all, Board Members after the posting of the agenda will also be available at the same time for public inspection during business hours at the Corona Public Library.

Written communications from the public for the agenda must be received by the Administration Office seven (7) days prior to the Board meeting.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact Library Administration at (951) 736-2384. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

CITY COUNCIL LIAISONS 2018/19

Anna Coriddi Meza/ Jason Scott
Connie Newhan / Jim Steiner
Len Enlow / Yolanda Carrillo
Jami Merchant/ Wes Speake
Shirley Towler-Hayes/ Jacque Casillas

UPCOMING MEETINGS

Public Services Committee Meeting / Wednesday, July 10, 2019 @ 3:00 pm
Friends Meeting / No Meeting
Next Trustee Meeting / Monday, July 22, 2019 @ 5:30 pm