



City of Corona

400 S. Vicentia Ave.
Corona, CA 92882

Minutes - Final

Finance, Legislation & Economic Development Committee

MAYOR JASON SCOTT
COUNCIL MEMBER JACQUE CASILLAS

Wednesday, August 7, 2019

9:30 AM

Council Board Room

1. Call To Order

The meeting was called to order by Mayor Jason Scott at 9:30 a.m. with Council Member Wes Speake as the alternate for Council Member Jacque Casillas. In addition to the Committee Members, the following individuals were in attendance:

Mitch Lansdell, Acting City Manager
Michele Nissen, Assistant City Manager
Kerry Eden, Asst. City Mgr. /Admin Svcs. Dir.
Kim Sitton, Finance Manager III
Naomi Ramirez, Management Svcs. Asst.
Ryan Cortez, Econ. Dev. Coordinator

Others Present:

Clint Larimore, Business Industry Association
Joe Morgan, Resident

2. Public Comments

Mr. Joe Morgan, Resident, commented on the need for Committee agendas to include staff reports and/or attachments when posted.

3. Agenda Items

A. [19-0619](#)

Update of Master Fee Schedule:

- Community Development - Building related fees
- Administrative Services - Two annexation fees - adding deposit for actual postage, recording, and publication costs
- Library and Recreation Services - Amendments to some facility fees and clarification language
- Public Works - Updates to some fee titles and descriptions

(Administrative Services)

Action: Information & Discussion

Attachments: [MGT - FLED presentation 8.7.2019](#)
[FLED 08.07.19 Non Bldg Fees](#)

Ms. Kim Sitton, Finance Manager, provided the Committee with an update of the Master Fee Schedule. She noted the proposed changes for the Library and Recreation Department, Finance Division and Public Works Department. Ms. Sitton provide an overview of each department's proposed changes to the Master Fee Recovery Schedule.

Mr. Jeff Wakefield, MGT Consulting Group, provided the Committee with a User Fee Study. He provided a brief background on the consulting group and the services provided to the City of Corona. He explained the goals and purpose of the fee study were to increase user-friendliness of fee schedule, restructure fees if needed, analyze costs to determine if they are being appropriately recovered and to provide decision makers with the information needed to make proper adjustments.

Mr. Clint Larimore, Building Industry Association (BIA), commented on the Building Departments Services Fees. Mr. Larimore noted that he has been reviewing all fees and provided staff and the Committee with BIAs recommendations. His associate, Mr. Morgan, reviewed the budget and has some inquiries about the amount of money spent on consultants. He also provided the Committee with comments and recommendations of their review of the proposed fee schedule. Staff and MGT consultant provided feedback of the fee changes and budget overview.

The Committee thanked staff for the update.

B. [19-0708](#) Economic Development Update.
(Management Services)
Action: Information & Discussion

Mr. Ryan Cortez, Economic Development Coordinator, provided a brief update on development activity within the City. Mr. Cortez noted that Industrial Vacancies for second quarter 2019 have dropped to 1.58%. Mr. Cortez followed up noting the need for additional industrial development with a focus on manufacturing and research and development facilities. Mr. Cortez shared that there continues to be interest in hotel sites along the I-15 corridor. He shared that the Naval Surface Warfare Center, Corona Division conducted a study in which it was determined that the base bring over 69,000 hotel room stays to the region each year. Mr. Cortez shared that Economic Development continues to meet with Riverside County Economic Development Agency and other local economic development departments and stake holders to work collaboratively on regional job growth initiatives.

Council Member Wes Speake inquired about potentially starting an Ad Hoc Committee that can discuss new ways to attract business to Corona.

The Committee Commended Economic Development Staff for their efforts.

4. Adjournment

The meeting was adjourned at 11:00 a.m.