



# City of Corona

Corona Public Library  
Boardroom  
650 S. Main Street  
Corona, CA 92882

## Minutes - Final

### Library Board of Trustees

*Jami Merchant, Chair*  
*Leonard Enlow, Vice Chair*  
*Anna Coriddi Meza, Trustee*  
*Connie Newhan, Trustee*  
*Shirley Towler-Hayes, Trustee*

---

Monday, July 27, 2020

5:30 PM

Corona Public Library 5:30 PM

---

#### CALL TO ORDER

Meeting was called to order at 5:45 PM.

#### PLEDGE OF ALLEGIANCE

#### ROLL CALL

**Present** 4 - Chair Jami Merchant, Vice Chair Leonard Enlow, Trustee Shirley Towler-Hayes, and Trustee Connie Newhan  
**Absent** 1 - Trustee Anna Coriddi Meza

**Others Present:** Abigail Lenning, Assistant Director, Library & Recreation Services  
David Montgomery-Scott, Director, Library & Recreation Services  
Jason Lass, Recreation Manager, Library & Recreation Services  
Katherine Backus, Management Analyst

#### COMMUNICATIONS FROM THE PUBLIC

*None.*

#### MEETING MINUTES

1. [20-0639](#) Approval of the minutes of the regular board meeting held on June 22, 2020  
  
A motion was made by Trustee Newhan, seconded by Trustee Towler-Hayes, that the Minutes be approved as amended. The motion carried by the following vote:  
  
**Aye:** 4 - Chair Merchant, Vice Chair Enlow, Trustee Towler-Hayes, and Trustee Newhan  
  
**Absent:** 1 - Trustee Coriddi Meza

#### REPORTS FROM SUPPORT GROUP LIAISONS & THE CITY

*None.*

#### ADMINISTRATIVE REPORTS

2. [20-0640](#) Financial Report and Stats

This Report was received and filed.

## LIBRARY REPORT

Abigail Lenning, Assistant Director, Library and Recreation Services reported on the following:

**Current Services:** As can be seen from statistics, our curbside service (Click, Park, & Pick-Up) is gaining momentum. We are getting our feet under us with our in-Library services. This week, study room usage was added. Next week, we anticipate adding workstation access. We are using Civic Rec for these appointments & our patrons are adapting well.

**New Library Cards:** We are seeing new library card holders and new Civic Rec accounts being opened. A digital e-card account may be created by the patron and then registration completed on-site. We can also complete the entire registration/account creation on-site if patron does not have access from their home.

**AMH:** We are completing the process to schedule the construction and installation of the AMH. We are scheduling this for mid-September. The open+ hardware will likely be installed that same month.

**LaRS on the Go:** Martin Villegas is using the Agents of Discovery APP for LaRS on the Go, and they are having a great time with it.

**SAYL:** We have 638 readers signed up, 380,000 minutes of reading, 132 Virtual LaRS Program, 119 programs completed.

**Children's Furniture:** Maximizing your Learning Spaces grant had allowed us to have plans drawn up for updating the Children's Room. The Friends raised money at their Ladders & Linguine fundraiser to pay for the furniture recommended by the designer. The Friends have agreed to place the order.

3. [20-0641](#) Calendar and Flyers

None.

## OLD BUSINESS

None.

## NEW BUSINESS

### 4. [20-0668](#) Open+ Program Grant

Abigail Lenning, Assistant Director, Library and Recreation Services reported on Open+:

#### What is open+?

open+ is a comprehensive system that allows libraries to provide more flexible hours, making them more accessible to the community. Designed to complement staffed library hours, open+ can be implemented in a number of different ways to meet various library service models and integrates seamlessly with your library's ILS. From extending access to an entire library or only a section of it, providing full self-service resources or mainly a holds pick-up area, open+ allows libraries the flexibility to extend access in the way that best meets the needs of their community and space. With over 10 years of experience with over 750 libraries world-wide, bibliotheca is continually evolving the open+ solution, proudly innovating and leading the way for open library access. Bibliotheca is the library's current vendor for material management systems and automated materials handling system.

[<https://www.bibliotheca.com/open-library/>](https://www.bibliotheca.com/open-library/)

#### How will Corona Public Library use open +?

Open + will offer access to the main areas of the Library. Not included are the following:

- Heritage Room
- Computer Learning Center
- Community Rooms
- Maker Exchange
- Staff Areas

#### Hours of Operation

Existing Hours of Operation:

Monday - Wednesday:	10 am - 9 pm
Thursday - Friday:	10 am - 5 pm
Saturday:	Noon - 5 pm

Additional Hours of Operation (open + access):

Monday - Friday:	7 am - 10 am
Saturday:	8 am - Noon

#### Open + Process

To become an open + user, the individual must be a Corona Public Library

holder in good standing and 18 years of age or older. They will receive an orientation prior to access to the facility. This will include how to use the self-checks, printing, and searching the online catalog.

Upon signing the code + agreement, they will be allowed to access the facility during the open + hours of operation. Their library card will be used to enter the building using a card reader that is part of the bibliotheca hardware required for this service.

Staff are on-site to monitor patrons, but not to assist. If assistance is needed, such as support for an equipment malfunction, patrons are given the Library's Administration number.

Staff on-site will be able to monitor activity during these hours via security cameras. If patrons violate any of the open + rules, their access will be revoked. Consequences begin with one day, then go to one month, then to total revocation of open + access.

Due to limited services and service hours as an outcome of COVID-19 restrictions, we do not have a start date established for open + service hours.

**The Library Board of Trustees approved the Open+ program for the Library as presented.**

**Aye:** 4 - Chair Merchant, Vice Chair Enlow, Trustee Towler-Hayes, and Trustee Newhan

**Absent:** 1 - Trustee Coriddi Meza

5. [20-0642](#) Public Services Committee Report - Cancelled
6. [20-0643](#) Public Services Committee Representation August 5, 2020 at 3:00 PM  
Connie Newhan, Trustee, will attend the Public Services Committee meeting on August 5, 2020 at 3:00 PM.
7. [20-0644](#) Friends Representation August 11, 2020 at 6:30 PM  
Len Enlow, Trustee, reported that the Friend's Annual Meeting will be Thursday, August 27th at 5:00 PM. The theme will be "Hats off to our Volunteers". Their regular August meeting has been cancelled. Even though the bookshop has been closed they have still sold \$1400 worth of items on Amazon.  
  
Len Enlow, Trustee, will attend the Friend's Annual Meeting on August 27, 2020 at 5:00 PM.

**TRUSTEE COMMUNICATIONS**

Shirley Towler-Hayes - Attended the 3rd online meeting of the Library's Fiction Book Club. The book was *The Stationery Store*. The August book is *A Woman is No Man*.

Connie Newhan - recommends reading, *These is my Words*, by Nancy Turner.

**ADJOURNMENT**

The meeting adjourned at 6:17 PM

Katherine Backus  
Meeting Recorder