

City of Corona

*400 S. Vicentia Ave.
Corona, CA 92882*

Parks and Recreation Commission Meeting Final Agenda

Tuesday, March 12, 2024

Council Chambers - 6:00 p.m.



**Matthew Olsen, Chair
Stacie Bass, Vice Chair
Amie Kinne, Commissioner
Tom Munoz, Commissioner
Michele Wentworth, Commissioner**

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

MEETING MINUTES

1. **MINUTES** - [APPROVAL OF THE PARKS AND RECREATION COMMISSION MEETING MINUTES OF FEBRUARY 13, 2024](#)

DISCUSSION ITEMS

2. **REPORT** - [DEVELOPER IMPACT FEE FUND BALANCE/BOND REPAYMENT FOR JANUARY 2024](#)

COMMUNICATIONS FROM THE PUBLIC

YOUTH UPDATE

DISCUSSION ITEMS

3. **REPORT** - [COMMUNITY SERVICES REPORT](#)
4. **REPORT** - [SHERIDAN PARK IMPROVEMENTS](#)

COMMISSION MEMBER'S REPORTS AND COMMENTS

ADJOURNMENT

Policy

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NOTICE TO THE PUBLIC:

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In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the ADA Coordinator at (951) 736-2235. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. [28 CFR 35.102-35.104 ADA Title II].

MEETING IS BEING RECORDED

City of Corona

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Parks and Recreation Commission Minutes - Draft

Tuesday, February 13, 2024

Council Chambers - 6:00 p.m.



**Matthew Olsen, Chair
Stacie Bass, Vice Chair
Amie Kinne, Commissioner
Tom Munoz, Commissioner
Michele Wentworth, Commissioner**

** Revised agenda on February 12, 2024 at 2:02 p.m. **

ROLL CALL

Present 5 - Chair Matthew Olsen, Vice Chair Stacie Bass, Commissioner Amie Kinne, Commissioner Tom Munoz, and Commissioner Michele Wentworth

CALL TO ORDER

Chair Olsen called the meeting to order at 6:01 p.m.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chair Olsen.

MEETING MINUTES

1. APPROVAL OF THE PARKS AND RECREATION COMMISSION MEETING MINUTES OF JANUARY 9, 2024

A motion was made by Commissioner Wentworth, seconded by Commissioner Munoz that these Minutes be approved. The motion carried by the following vote:

Aye: 5 - Chair Olsen, Vice Chair Bass, Commissioner Kinne, Commissioner Munoz, and Commissioner Wentworth

CONSENT CALENDAR

2. DEVELOPER IMPACT FEE FUND BALANCE/BOND REPAYMENT FOR DECEMBER 2023

A motion was made by Commissioner Wentworth, seconded by Vice Chair Bass, that this Report be received and filed. The motion carried by the following vote:

Aye: 5 - Chair Olsen, Vice Chair Bass, Commissioner Kinne, Commissioner Munoz, and Commissioner Wentworth

COMMUNICATIONS FROM THE PUBLIC

None.

YOUTH UPDATE

Shreya Jain, from the Mayor's Youth Council provided an update. Mayor Richin's was a guest speaker at their last meeting. He explained the roles and duties of being the Mayor and apart of the City Council. As well as, teaching them about how city's function. At today's meeting, they met with the Communications team to discuss how the City's social media works. They also received a backstage tour of how Commission meetings function.

The Commissioners thanked Shreya for her report. They also had questions and comments.

Shreya provided clarification.

DISCUSSION ITEMS

3. COMMUNITY SERVICES REPORT

Donna Finch, Interim Community Services Director, introduced the Community Services Report. She then turned it over to Mr. Lass, Recreation Services Manager, for an update on the recreation division.

Mr. Lass began with a list of upcoming events:

- 2/13 - CCC: Craft Making
- 2/13 - Adaptive: Valentine's Day Social
- 2/15 - Senior Center: Valentine's Day Dance
- 2/15 - Community Conversations: Black History Month
- 2/16 - OBC Theater Presents: An Evening with Michael Ross Nugent
- 2/17 - Guided Hikes: Hearts in Nature
- 2/19 - President's Day (Facilities Closed)
- 2/24 - Corona Beautiful: Sixth Street Cleanup
- 2/26 - Volunteer Program Orientation (Monthly)
- 2/27 - Senior Center: Travel Program - ABBA Tribute in Palm Desert
- 2/29 - Adaptive: Game Day at the CCC

AARP Tax-Aide Foundation will be at the Senior Center to assist with Income Tax filing. They will be there from February 1st - April 11th, Tuesdays, Wednesdays and Thursdays from 9:00 a.m. - 1:00 p.m. Please come prepared.

Mr. Lass shared an update on the Kids Club Program. Introducing, "Sport Zone" rotations. This is a new staff-led sports activity that rotates between school sites. Parent and participation feedback has been positive.

The Recreation Division has two new team members. Ramon Ramirez is the new Program Coordinator for Facility Reservations. Brandon Rosato was promoted to the new Recreation Specialist for Special Events.

Mr. Lass then turned it over to Moses Cortez, Facilities, Parks and Trails Manager, for an update on the Facilities, Parks and Trails division.

The Park Rangers participated in career day at Rainey Intermediate School. They offered students a glimpse of their duties, education on wildlife, urban park safety, importance of cleaner parks, environmental stewardship and volunteer opportunities.

On Saturday, February 3rd, there was a Corona Beautiful Community Clean-up Tree Planting Event at Promenade Park. There were 50 volunteers that planted over 70

trees. That same day, the City of Corona unveiled its very first Community Mural Project at Promenade Park. The next Corona Beautiful Community Clean-up Event will be on Sixth St. scheduled for Saturday, February 24th.

Mr. Cortez gave an update on the Skyline Trail blockage. 1,000 feet of permanent flexible delineators creating two 5 foot wide bike lanes has been installed. Incoming projects include: 1,400 feet of 3 stranded cable fencing along the channel, as well as installation of a calming device which will be located at the bridge crossing to slow bikers as they proceed down the trail towards Chase Drive. The estimated completion of this project is mid March.

Ms. Finch closed out the Community Services Report with an update on upcoming agenda items. City Park Design Concepts will be presented to City Council at the Study Session Meeting scheduled for February 21st. Trails Master Plan will go to City Council for adoption on February 21st. At the Spring Financial Workshop scheduled for March 28th, the Community Services Department will present Enhanced Community Events Calendar and Urban Forest Update.

The Commissioners had questions and comments.

Ms. Finch, Mr. Lass and Mr. Cortez provided clarification.

Jim Butchko, resident, addressed the Commission regarding the CS Report.

4. CITY PARK DESIGN CONCEPTS

Tracy Martin, CIP Project Manager, provided a presentation regarding the City Park Design Concepts. Topics of the presentation included: Project Background, Strategic Plan, City Park Master Plan, Community Outreach, Massive Plan, Design Process, Design Firm Selection, Scope of Work, Process to Date, Stakeholder Sessions, Next Steps, Upcoming Activities, Introduction to Rios, Who is Rios, INC?, and The Rios Team.

Mark Rios, Creative Director and Partner for Rios, Inc. introduced the City Park Revitalization Project. Topics of the presentation included: History, City Park Ecosystem, Local Parks, Design Framework, Land Use, A New Green Anchor for Downtown Corona, Park Street Frontage Activation, Tree Canopy, Site Constraints, Buildable Areas, Viewsheds, Noise, Shade - Morning, Shade - Noon, Shade - Afternoon, Access, Park Front Doors, Satellite Parking, Interviews and Program, Functional Goals - Stakeholders Synopsis, Massing Plan, Desired Program - Approximately 100,000 SF, Prioritized Multi-Use Spaces with Recreation Services, Final Program - Approximately 50,000 SF, Site Organization, Building Strategies, Design Schemes, Scheme One - Corona Crown, Scheme One - Corona Crown Programming Diagram, Scheme Two - Flowering Fields, Scheme Two - Flowering Fields Programming Diagram, Scheme Three - Nature Wonderloop and Scheme Three - Nature's Wonderloop Programming Diagram.

Rios presented three different models of City Park: Corona Crown, Flowering Fields and Nature Wonderloop.

Ms. Finch shared with the Commission that the models were going to be on display at the Circle City Center.

The Commissioners thanked staff and Rios for the presentation, they also had questions and comments regarding noise, streets, parking, price, building options, aquatics center, fields, architecture, botanical gardens, community center, skatepark and organization.

Residents Mark Robinson and Jim Butchko, addressed the Commission regarding City Park Design Concepts.

The Rios team provided clarification.

0]]\ \ COMMISSION MEMBER'S REPORTS AND COMMENTS

Commissioner Munoz is looking forward to Community Conversations: Black History Month. He also shared that the mural at the Senior Center will begin next Tuesday. He also thanked the Rios team for all their hard work.

Commissioner Kinne thanked everyone for their hard work.

Commissioner Wentworth thanked the staff for their hard work. Hours of input from the community and hours of hard work from staff helped to put this together. She appreciates that the City puts community feedback in the scope of work for these types of projects.

Vice Chair Bass thanked the staff and Rios and wished everyone a Happy Valentine's Day.

Chair Olsen thanked everyone for their effort and is excited for this phase of the project.

ANNOUNCEMENTS

None.

ADJOURNMENT

Chair Olsen adjourned the meeting at 8:32 p.m. The next Parks and Recreation Commission Meeting is scheduled for Tuesday, March 12th.

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MEETING IS BEING RECORDED



Park Bond Loan Repayment Information
Includes revenue activity through 01/31/2024

Park Bond Loan Repayment Balance 07/01/2023	\$ 7,083,244.50
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Amount revised based on Quimby funds applied to loan balance in FY 2023

Less revenue received FY 2024:

2023	July	12,330.08
	August	9,696.20
	September	1,129.65
	October	-
	November	9,914.23
	December	-
2024	January	1,648.22
	February	-
	March	-
	April	-
	May	-
	June	-

Preliminary total revenue received FY 2024	34,718.38	<i>[See Notes]</i>
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Estimated Balance at Fiscal Year End 6/30/2024	\$ 7,048,526.12
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Total Available from FY 2020 Loan Repayment	\$ 449,168.02
Total Available from FY 2021 Loan Repayment	300,665.92
FY 2022 CIP - Playground Equipment Border & Fairview	(250,000.00)
FY 2022 CIP - Lincoln Park Fitness Equipment	(100,000.00)
Total Available from FY 2022 Loan Repayment	375,145.31
Total Available from FY 2023 Loan Repayment	216,162.13
FY 2024 CIP - Skyline Trail Access Bridge	(600,000.00)
Net Available Balance (Reserved for 06/30/23)	\$ 391,141.38

- Notes:*
1. Amount subject to change through the fiscal year for items such as interest allocation, refunds of fees, etc.
 2. Revenue received is applied to loan balance at Fiscal Year End (June 30).
 3. Revenue applied to loan balance to be available for use in following fiscal year, (FY 2024 to be available for use in FY 2025).
 4. Potential for additional year-end adjustments to occur through audit process.



Development Impact Fees - Fund Balances FY 2024
Parks and Recreation related funds - activity through 01/31/2024

Fund 215 - Public Meeting Facilities Fund		<i>See Notes on page 3</i>
Beginning Fund Balance 7/1/2023 (preliminary)	\$	102,560
Add Continuing Projects		8,658
Estimated Revenues FY 2024 (Updated Mid-Year Estimates)		45,784
		<i>(Actual=\$933 as of 01/31/24)</i>
Expenditures Budget		
Administrative Services Charge	(261)	
Capital Improvement Projects		
Citywide Facilities Inventory	(4,000)	
Citywide Fee Review	(2,832)	
Parks Facilities/Amenities Inventory	<u>(1,826)</u>	
Total Expenditures Budget		(8,919)
Estimated Fund Balance 06/30/2024	\$	148,083
Change from prior month	\$	-
Available Fund Balance 01/31/2024	\$	100,310
Change from prior month	\$	685



Development Impact Fees - Fund Balances FY 2024
Parks and Recreation related funds - activity through 01/31/2024

Fund 216 - Aquatics Center Fund		<i>See Notes on page 3</i>
Beginning Fund Balance 7/1/2023 (preliminary)	\$	134,017
Add Continuing Projects		206,963
Estimated Revenues FY 2024 (Updated Mid-Year Estimates)		34,459
		<i>(Actual=\$576 as of 01/31/24)</i>
Expenditures Budget		
Administrative Services Charge	(2,131)	
Capital Improvement Projects		
Aquatic Improvements	(100,236)	
Citywide Facilities Inventory	(5,645)	
Citywide Fee Review	<u>(101,082)</u>	
Total Expenditures Budget		(209,094)
Estimated Fund Balance 06/30/2024	\$	166,345
Change from prior month	\$	-
Available Fund Balance 01/31/2024	\$	123,977
Change from prior month	\$	1,061



Development Impact Fees - Fund Balances FY 2024
Parks and Recreation related funds - activity through 01/31/2024

Fund 217 - Parks & Open Space Fund		<i>See Notes on page 3</i>
Beginning Fund Balance 7/1/2023 (preliminary)	\$	509,725
Add Continuing Projects		3,577,680
Estimated Revenues FY 2024 (Updated Mid-Year Estimates)		100,000
		<i>(Actual=\$10,784 as of 01/31/24)</i>
Expenditures Budget		
Administrative Services Charge	(2,076)	
Capital Improvement Projects		
Auburndale Amenities	(600,579)	
Butterfield Park Design	(36,000)	
Mountain Gate Park Shade	(146,428)	
Parks Facilities and Amenities	(2,205,128)	
Parks Master Plan	(90,267)	
Shade Installation at Park Playgrounds	(574,742)	
Skyline Trail	(30,536)	
Total Expenditures Budget		(3,685,756)
Estimated Fund Balance 06/30/2024	\$	501,649
Change from prior month	\$	-
Available Fund Balance 01/31/2024	\$	335,279
Change from prior month	\$	(86,421)

Notes:

1. Budget amount for expenditures may include carryover funding from prior fiscal year.
2. Positive numbers = increases fund balance. Negative numbers = decreases fund balance.
3. Available Fund Balance = available to appropriate, already considers authorized expenditure budget.
4. Estimated Fund Balance 06/30/24 = Preliminary FY 2024 ending fund balance.



Community Services Report

Parks and Recreation Commission Meeting
March 12, 2024

Recreation Programs

Upcoming Events

- 3/13 Senior Center: Corona Art Association Mural Unveiling
- 3/14 CCC: No Bake Pi (3.14) Activity
- 3/15 Adaptive: St. Patrick's Day Social
- 3/15 CCC: Kids Night Out
- 3/16 Corona Beautiful: Arbor Day at Historic Civic Center
- 3/16 CHPS: Historic Civic Center Docent Tour
- 3/16 Inspire: Luck of the Irish Bingo Night at the CCC (Co-Sponsorship)
- 3/16 Senior Center: Trip to La Brea Tar Pits & Norton Simon Museum
- 3/23 Guided Hikes: Wildflower Expedition
- 3/23 – 24 Utilities: Household Hazardous Waste Collection at City Hall
- 4/1 – 5 Kids Club: Adventure Camp – Spring Break!



www.coronaca.gov/calendar



DROP IN INDOOR PICKLEBALL



ages 14+

youth under 18 years of age can attend with parent/guardian



CIRCLE CITY CENTER
365 N. MAIN STREET

TUESDAY MORNINGS
8:30AM - 11:30AM

MARCH 19 - JUNE 4

\$3/person
per drop in

CPRS Conference – Palm Springs, CA



Facilities, Parks, and Trails

Guided Hikes Update

Guided Hikes Program

- Provides the community with a captivating learning experience about our local National Forest
- Hosted 4 hikes with 64 participants
- Positive insight & feedback received

Upcoming Hikes:

- April 27th: Bird Walk- Hagador Trail
- May 18th: History Hike –Tin Mine Canyon Trail
- June 15th: Reptile Round Up- Hagador Trail



Corona Beautiful Community Clean-up on Sixth Street Event

Sixth Street: Saturday, February 24, 2024

98 Volunteers

Walked from City Park to Main Street and back

- Roving clean-up and collected 660 gallons of trash & debris

City Park Skatepark

- Graffiti removal & painting

Creating a Sense of Place

- Residents advocating for healthy, cleaner, and greener public space

Next Event: Arbor Day Celebration

- Saturday, March 16, 2024



City Park Pop-Up Event

Saturday, February 17, 2024

Displayed Three New Designs

- Corona Crown
- Flowering Fields
- Nature Wonderloop

Community Outreach & Engagement

- Informational display boards, music, conversation, coloring table, and snacks
- Individuals were asked questions and shared feedback on the proposed designs
- 104 surveys collected

What's next

- A final design concept will be presented to the Parks & Recreation Commission at the April meeting



Permanent Home at Jameson Park

Holiday Lighting Tree is now at Jameson Park

- 108" box
- Approximately 40 feet tall
- Type of species: Cypress Tree
- Transported from Fresno, CA

Fun facts about Cypress Trees

- Enjoys warm temperatures
- Often grow to 80 feet fall
- Known for their pyramidal shape
- Bark is smooth

Improves our Parks System and supports Corona's commitment to the Urban Forest Program and Corona's designation as a Tree City USA.

Please stop by Jameson Park and enjoy this new addition!



Upcoming Agenda Items

City Council Spring Financial Workshop – March 28, 2024

- Special Events Enhancements
- Urban Forest Update

City Park Operations Plan and Final Design Concept

- Parks and Recreation Commission Meeting – April 9, 2024

Parks CIP Presentation

- Parks and Recreation Commission Meeting – May 14, 2024

Performing Arts Feasibility Phase II Update

- City Council Study Session – May 15, 2024



Questions?



951-739-4985



Donna.Finch@CoronaCA.gov



www.CoronaCA.gov



Sheridan Park Improvements

Moses Cortez – Facilities, Parks, and Trails Manager
Lynh Nguyen – Assistant Project Manager
Caroline Bustos – Parks Planner



Today's Ask

Provide feedback on playground designs for Sheridan Park and narrow selection to one vendor

Project Description

- **Solar System themed**
- New all-inclusive playground
- New swing set
- Rubberized material
- Shade structures
- Benefits lower-income area



Funding Source

- Community Development Block Grant (CDBG) Funding (HUD)
- Supports community development activities to build stronger and more resilient communities



Process and Goals

RFP Goals

- Continue creative playground design
- Provide opportunities for accessibility and inclusive play
- Incorporate lessons learned and community desires

Proposed Selection Process

- Parks Commission narrow to one vendor
- Provide Parks Commission feedback to vendor
- Incorporate feedback where possible





Vendor 1

Vendor #1



Vendor #1







Vendor 2

Vendor #2



Vendor #2



Vendor #2





Vendor 3

Vendor #3



Vendor #3





Next Steps

- Narrow down to one vendor based upon Parks & Recreation Commission feedback
- Provide feedback to playground vendor
- Vendor may make changes, if possible
- Budget considerations
- Rules regarding equipment spacing
- Vendor will create playground design options for public to choose from
- Award contract for equipment at future City Council meeting
- Anticipated timeline for playground installation = 12-18 months





Today's Ask

Provide feedback on playground designs for Sheridan Park and narrow selection to one vendor.



Questions

 Moses.Cortez@CoronaCA.gov

 951-739-4957

 www.CoronaCA.gov