



City of Corona

400 S. Vicentia Ave.
Corona, CA 92882

Agenda

Parks and Recreation Commission

Joe Almasy, Chair
Chris Miller, Vice Chair
Elizabeth McCreary, Commissioner
Michele Wentworth, Commissioner
James Woods, Commissioner

Wednesday, January 8, 2020

6:00 PM

Council Chambers

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. NOMINATIONS AND ELECTION OF CHAIR AND VICE CHAIR

5. MEETING MINUTES

20-0024

Approval of November 13, 2019 meeting minutes.

Attachments:

[November 13, 2019 Parks and Recreation Commission meeting minutes](#)

6. ORAL COMMUNICATIONS FROM THE PUBLIC

Persons wishing to address the Parks and Recreation Commission are requested to identify themselves and state the matters on which they wish to comment. No action will be taken on matters not listed on the agenda. The Commission will appreciate your cooperation in keeping your comments brief.

7. YOUTH UPDATE

8. ADMINISTRATIVE REPORTS

A. Introduction of LaRS Recreation and Programming Team

B. Budget Overview and Development Impact Fees (DIF)

20-0026

Budget Overview and Development Impact Fees (DIF)

Attachments:

[Budget Overview & DIF](#)

C. FY 2020-21 Budget Calendar Overview

D. Mid-Year Project Updates

E. Parks Updates

20-0033

Attachments: [Parks January Updates_rev](#)

F. Library and Recreation Services Updates

20-0025

Recreation Services Monthly Participation Report for November and December 2019.

Attachments: [November 2019 Recreation Participation Report](#)
 [December 2019 Recreation Participation Report](#)

9. COMMISSION CALENDAR**20-0028**

Commission Calendar

Attachments: [LaRS Annual Calendar 2020](#)

10. COMMISSION MEMBER'S REPORTS AND COMMENTS**11. ANNOUNCEMENTS****12. ADJOURNMENT**

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In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the ADA Coordinator at (951) 736-2235. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. [28 CFR 35.102-35.104 ADA Title II].

MEETING IS BEING RECORDED



City of Corona

400 S. Vicentia Ave.
Corona, CA 92882

Minutes - Draft

Parks and Recreation Commission

Joe Almasy, Chair
Chris Miller, Vice Chair
Elizabeth McCreary, Commissioner
Michele Wentworth, Commissioner
James Woods, Commissioner

Wednesday, November 13, 2019

6:00 PM

Council Chambers

1. CALL TO ORDER

The meeting was called to order at 6:00 p.m.

2. PLEDGE OF ALLEGIANCE

Commissioner Woods led the pledge of allegiance.

3. ROLL CALL

4. MEETING MINUTES

accepted

Aye: 3 - Vice Chair Miller, Commissioner Wentworth, and Chair Almasy

Absent: 1 - Commissioner McCreary

Abstain: 1 - Commissioner Woods

[19-0987](#) Approval of the October 9, 2019 meeting minutes.

Attachments: [October Parks and Rec meeting minutes](#)

5. RECOGNITION

The Parks and Recreation Commission recognized Our City Church congregation for their efforts in the Griffin Park cleanup.

6. ORAL COMMUNICATIONS FROM THE PUBLIC

No oral communication from the public.

7. YOUTH UPDATE

TAC members Rylee Townsend, Tristin Galvan, and Sharon Wambu provided updates. TAC participated in the City's Halloweekend event and helped with the haunted house and other activities. TAC will also participate at the Library's Harvest Festival on Nov 20th at 3:30 p.m. On

4

December 1st, TAC will work at the City's Holiday Lighting Celebration by helping with set-up and work in the snow area. On December 20th, TAC will be making Christmas cards for seniors at the Library and the public is invited to participate.

Khushi Kumar presented an update on the Mayor's Youth Council (MYC). On October 16th, the youth council toured City Hall and learned about the City's Economic Development Department. The next MYC meeting will be held on Nov. 18th. MYC will also be attending the City's Holiday Lighting Celebration on Dec. 1st and assisting with Santa's Workshop.

8. ADMINISTRATIVE REPORTS

A. Park Updates

Mr. Moody provided the Park updates. He reported that Parks and LMD winter maintenance has started consisting of bi-weekly mowing, tree trimming, and cleaning leaf debris. Maintenance staff are also preparing for the rainy season in the San Ramon/San Alvarado area by cleaning V-Ditches, drains, installing straw wattles, sandbags, and silt fencing.

Maintenance in Zones 7 and 10, is underway with turf removal and planting in Zone 14 along Ontario, Buena Vista, Taylor and Magnolia. On October 19th, Griffin Park clean up was completed by volunteers with Our City Church congregation. About 125 volunteers participated and removed 160 yards of weeds and debris.

Mr. Moody announced the ballfields will be closed for winter renovation which includes aeration, over seeding, top dressing, fertilizing, and maintaining the infield. In October, Maintenance staff completed 56 graffiti services requests

Mr. Moody reported that the tree removal and replacement project has started and signs have been placed on trees to be removed. For every tree removed, two trees will be planted to maintain the urban forest canopy. The project is funded by Prop 68 and supported by California's Urban Forest Council and Cal Fire.

The Magnolia Median project is in the final design and will begin at the end of 2019. The project will extend south bound turn pockets at Kellogg and Fullerton and renovate 87,000 square feet of landscape in Magnolia Medians from Ontario Ave. to Rimpau Ave. The project budget is \$500,000.

Commissioner Wentworth asked for staff to identify six to eight dates for

Park Beautification at the January Commission meeting. She also inquired about the Park Inventory project. Ms. Martin replied that the scope of work is being completed and a Request for Proposal will go out in December.

Commissioner Woods inquired if monthly cleanup at City Park are still being completed. Mr. Moody stated yes the park is cleaned on a monthly basis.

B. CIP Projects update: Playground Installments

Ms. Martin provided an update on playground installment projects. For the Lincoln Park inclusive playground project, Kompan was awarded the bid for the project and the rubberized surface installation is out to bid with bids due in November. Ms. Martin reviewed the concept plan for Santana Park inclusive playground. The concept will be a treasure hunting pirates with a budget of \$400,000 and will be installed after Lincoln Park. Mountain Gate Park playground is scheduled to be replaced this fiscal year. The budget for the project is \$200,000. A Request For Qualifications (RFQ) has been issued for Tehachapi and Creste Verde Parks. The process will evaluate manufactures to standardize equipment. The RFQ will be issued early 2020.

[19-0988](#)

2019 Parks CIP Projects

Attachments: [Playground Project Updates](#)

C. Library and Recreation Services Updates

Ms. Schellberg provided the Library and Recreation updates. The Holiday Lighting Celebration will be held on December 1st at 3 p.m. The Headstart Holiday Program will be held on December 20th at the Library from 9 a.m. -11 a.m. This program is a partnership with the CNUSD and Headstart program for children to receive Christmas gifts. She reviewed the holiday closure schedule for the Library and Recreation Services facilities, centers, and the Corona Public Library.

Mr. Lass provided a recap of the Halloweekend event. The event was successful with over 3,000 in attendance and all the attractions were a huge success. The event will continue in 2020 and will include more partnership and sponsors. The Senior Center Thanksgiving Luncheon will be held on Nov. 18th at the Senior Center at 11a.m.

Through an on-line donation campaign, the City received enough donations to cover the cost for all senior to attend. Mr. Lass also announced a new event coming to Corona this Spring called the Art Attack. The event will be held on May 9, 2020 at the Historic Civic Center. The City will partner with OBCTheater and celebrate the arts with displays from local artists and

other various art activities.

[19-0986](#)

Recreation Services October Monthly Participation Report

Attachments: [Recreation Services Oct Participation Report](#)

9. COMMISSION CALENDAR

[19-0989](#)

November & December Calendar

Attachments: [November & December Calendar](#)

10. COMMISSION DISCUSSION REGARDING DECEMBER MEETING

The Commission approved to cancel the December meeting due to lack of items for the agenda.

accepted

Aye: 3 - Commissioner Wentworth, Chair Almasy, and Commissioner Woods

Absent: 2 - Vice Chair Miller, and Commissioner McCreary

10. COMMISSION MEMBER'S REPORTS AND COMMENTS

Commissioner Woods thanked the TAC and Mayor's Youth Council for their reports and attending the meeting.

Commissioner Wentworth announced the Corona Parks Foundation will host the photos with Santa and the Holiday Lighting Celebration on December 1st. She attended the Field Allocation meeting and reported the billing of Youth Sports Leagues had some challenges. The City is working on permit enforcement by working with Corona Police Department to use the Corona Municipal Code to enforce field use permits. It was recommended that PD volunteers could assist with the enforcement.

Chair Almasy thanked TAC and Mayors Youth Council for efforts at the Halloween weekend event.

11. ANNOUNCEMENTS

12. ADJOURNMENT

The meeting was adjourned at 6:53 p.m.

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MEETING IS BEING RECORDED

Rollcall

Rollcall

Present 4 - Vice Chair Chris Miller, Commissioner Michele Wentworth, Chair Joe Almasy, and Commissioner James Woods
Absent 1 - Commissioner Elizabeth McCreary



Parks and Recreation Commission

Budget Overview and Developer Impact Fees (DIF)
January 8, 2020

Kim Sitton, Acting Administrative Services Director

Introduction

Budget Process

- Budget = Spending plan for money coming in and money going out
- City of Corona's Fiscal Year is July 1 – June 30
- Budget Planning Calendar:
 - ❖ Jan/Feb Departments preparing information for submittal
 - ❖ March CM/Finance review of Department submittals
 - ❖ Mar – May Budget Workshops
 - ❖ June Budget Adoption
 - ❖ July Start of new fiscal year



Fund Accounting

What is fund accounting?

Fund accounting is a system to segregate financial resources to demonstrate legal compliance.

What is a fund?

A fund is a separate accounting entity.

- Each fund's operations are detailed in a set of self-balancing accounts comprised of its assets, liabilities, fund equity, revenues, and expenses.
- Funds are divided into various types according to legal restrictions or use.

Fund Accounting – Fund Types

Fund Types

- ❖ Governmental
 - General Fund
 - Special Revenue Funds
 - Capital Project Funds
 - Debt Service Funds
- ❖ Proprietary
 - Enterprise Funds
 - Internal Service Funds
- ❖ Fiduciary
 - Agency Funds
 - Private Purpose Trust Funds

Fund Balance and Reserves

- ❖ Excess revenue over expenditures
- ❖ Emergency or one-time expenditures
- ❖ Not meant to fund continuing operational activities

Where Does the Revenue Come From?

Governmental Funds

- Primarily supported by taxes and user fees:
 - Property Taxes, Sales Tax, Transient Occupancy Tax, Business License Tax
 - Franchise Fees, Building Fees, Facility Rentals, Recreation Revenues, Services to Other Funds, Developer Impact Fees, Trash/Recycling Fees
 - Funding from other governments – Fire Mutual Aid, State and Federal Grants

Proprietary Funds

- Primarily supported by user fees and internal service charges:
 - Utility Fees (Water, Water Reclamation, Electric), Bus Fares, Airport Tie-Downs and Rentals
 - Funding from other governments – State and Federal Grants

Fiduciary Funds

- Activities include special taxes and assessments, Successor Agency, and AB109 PACT Fund
- Custodial in nature; assets belong to designated owners

Expenditure Budget/Appropriations

Operating Budgets

- Appropriated expenditures expire at the end of the fiscal year, except:
 - Grants that cross fiscal years
 - Encumbered purchase orders for activities that cross more than one fiscal year

Capital Improvement Plan Budgets

- Multi-year budgets - expenditures continue from one year to the next until project completion or direction to close

Developer Impact Fees

Special Revenue Funds – Developer Impact Fees (DIF)

Developer impact fees are to finance infrastructure and facilities impacted by new development. Funding is one-time in nature and will significantly decrease as build-out occurs.

Can be used for...

- New facilities
- Items that enhance/expand the use of existing facilities or broadens the audience

Cannot be used for...

- Routine maintenance
- Repairs, rehabilitation, or replacement of existing features

Special Revenue Funds – Developer Impact Fees (DIF)

Public Meeting Facilities – Fund 215

DESCRIPTION	Actuals FY 2018-19	Budgeted FY 2019-20	Forecast FY 2020-21
BEGINNING FUND BALANCE	\$ 112,176	\$ 293,532	\$ 308,425
REVENUES	186,745	79,588	102,763
EXPENDITURES			
Administrative Services Charge	469	474	479
Capital Improvement Projects			
Vicentia Activity Center	4,920	27,389	
Parks Facilities/Amenities Inventory		30,000	
Citywide Facilities Inventory		4,000	
Citywide Fee Review		2,832	
TOTAL EXPENDITURES	5,389	64,695	479
Ending Fund Balance	\$ 293,532	\$ 308,425	\$ 410,709
Less Loans Receivable (Long Term)		(23,739)	(23,739)
Less CFD deposit		(31,828)	(31,828)
Fund Balance (Estimated Fiscal Year End)		\$ 252,858	\$ 355,142

Ending fund balance:
Assumes 100% of
revenue received and
100% of expenditure
budget utilized or
carried over to next year.

Available cash balance 11/30/19

\$ 180,859

Based on actual revenues received through 11/30/19

Special Revenue Funds – Developer Impact Fees (DIF) Aquatics Center – Fund 216

DESCRIPTION	Actuals FY 2018-19	Budgeted FY 2019-20	Forecast FY 2020-21
BEGINNING FUND BALANCE	\$ 173,671	\$ 293,502	\$ 224,700
REVENUES	120,003	45,474	65,683
EXPENDITURES			
Administrative Services Charge	172	174	176
Capital Improvement Projects			
Aquatic Improvements		107,375	
Citywide Facilities Inventory		5,645	
Citywide Fee Review		1,082	
TOTAL EXPENDITURES	172	114,276	176

Ending Fund Balance	\$ 293,502	\$ 224,700	\$ 290,207
Less Loans Receivable (Long Term)		(14,700)	(14,700)
Less CFD deposit		(19,710)	(19,710)
Fund Balance (Estimated Fiscal Year End)		\$ 190,290	\$ 255,797

Ending fund balance:
Assumes 100% of
revenue received and
100% of expenditure
budget utilized or
carried over to next year.

Available cash balance 11/30/19
Based on actual revenues received through 11/30/19

\$ 148,406

Special Revenue Funds – Developer Impact Fees (DIF)

Parks and Open Space – Fund 217

DESCRIPTION	Actuals FY 2018-19	Budgeted FY 2019-20	Forecast FY 2020-21
BEGINNING FUND BALANCE	\$ 5,117,370	\$ 7,713,605	\$ 3,345,777
REVENUES	2,651,974	235,568	382,273
76.3% To Park Bond Loan	Included above	(179,738)	(291,674)
EXPENDITURES			
Administrative Services Charge	13,330	8,388	8,472
Capital Improvement Projects			
Auburndale Amenities		630,640	
City Park Basket ball/Volleyball	42,408		
Citywide ADA Improvements		225,000	
Griffin Park Enhancements		296,596	
Lincoln Park Playground Equipment		200,000	
Mountain Gate Playground Equipment		80,000	
Parks Basic Amenities		949,488	
Parks Enhanced Amenities		598	
Parks Facilities/Amenities Inventory		30,000	
Parks Facility Improvements		612,723	

Continues on next slide...

Special Revenue Funds – Developer Impact Fees (DIF) Parks and Open Space – Fund 217

DESCRIPTION	Actuals FY 2018-19	Budgeted FY 2019-20	Forecast FY 2020-21
BEGINNING FUND BALANCE	\$ 5,117,370	\$ 7,713,605	\$ 3,345,777
REVENUES	2,651,974	235,568	382,273
76.3% To Park Bond Loan	Included above	(179,738)	(291,674)
EXPENDITURES			
Parks Hardscape Improvements		1,285,189	
Parks Lighting Improvements		105,036	
TOTAL EXPENDITURES	55,738	4,423,658	8,472
Ending Fund Balance	\$ 7,713,605	\$ 3,345,777	\$ 3,427,903
Less Loans Receivable (Long Term)		(989,829)	(989,829)
Less CFD deposit		(1,302,904)	(1,302,904)
Fund Balance (Estimated Fiscal Year End)		\$ 1,053,044	\$ 1,135,170

Ending fund balance:
Assumes 100% of
revenue received and
100% of expenditure
budget utilized or
carried over to next year.

Available cash balance 11/30/19
Based on actual revenues received through 11/30/19

\$ 986,762

Park Bond Loan/ Park Improvements

General Fund Park Bond Loan Repayment / Park Improvements

DESCRIPTION	Budgeted FY 2019-20	Forecast FY 2020-21
BEGINNING BALANCE	\$ -	\$ 179,738
REVENUE ESTIMATES 76.3% OF REVENUE IN FUND 217	179,738	291,674
EXPENDITURES		
To Be Determined	N/A	-
TOTAL EXPENDITURES	N/A	-
ENDING BALANCE	\$ 179,738	\$ 471,413

Year-to-date actuals 11/30/19

\$ 175,825

QUESTIONS?



(951) 279-3500



Kim.Sitton@CoronaCA.gov



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Parks Updates

Presented by: Tom Moody, Parks/Maintenance Services

January 8, 2020

Holiday Lighting

- ▶ Assist with set up of traffic control
- ▶ Set up stage
- ▶ Set up of generators and power for event
- ▶ Set up of decorations and fence
- ▶ Set up of snow area with hay bales
- ▶ Tear down of event



Tree Trim Updates

- 946 Tree trims for month of November
- 757 inches of tree removals for November
- 379 Tree trims for month of December
- 524 inches of tree removals for December





Graffiti Removal

92 Graffiti Service Requests For November

139 Graffiti Service Requests For December

Turf and field renovations

- ▶ Ballfield Infield maintenance
- ▶ Turf aerating
- ▶ Re-seeding
- ▶ Fertilizing and top dressing turf
- ▶ Irrigation checks
- ▶ Base and infield irrigation repairs



Rain Season - sandbags provided to date:

- 3000 to Santana Park
- 1000 to Fire Station 5





Turf Removal Update:

- ▶ Zone 10 and Zone 7 areas: in 60-day maintenance period
- ▶ 2001-1 and Zone 14: irrigation installation, boulder placement and planting will begin in the next couple weeks
- ▶ Magnolia, Taylor, Montoya, Buena Vista, Foothill Parkway and Ontario: planted and mulched - initial walk throughs will be scheduled

**RECREATION DIVISION
MONTHLY PARTICIPATION MATRIX**

Program	CURRENT MONTH November 2019	PREVIOUS YEAR November 2018	PREVIOUS MONTH October 2019
Adaptive	203	184	561
Adult Sports	0	0	0
Adventure Day Camp	78	58	0
Aquatics	0	0	0
Contract Classes	1595	1,541	0
Kids Club	1,495	1,409	2,488
Senior Services	2,672	2,873	3,561
Special Events	0	0	2,800
Volunteers	5	2	17
Youth Sports	0	0	127
Participation Totals	6,048	6,067	9,554

MONTHLY FACILITY USAGE MATRIX

City Facility			
Auburndale Recreation Center	166	240	72
Auburndale Pool	4	160	6
Ballfields	68,809	30,001	85,939
Brentwood Center	0	0	0
Circle City Center	4,922	3,292	5,093
City Park Pool	0	0	0
City Hall South Lawn	120	250	50
Civic Center Auditorium	2,565	3,444	390
Civic Center Front Lawn	0	8,622	500
Civic Center Gym/Rooms	1,289	1,079	1,404
Fiesta Bandshell	0	0	0
Historic Civic Center Community Room	655	1,279	533
Library (Computer Room)	880	559	920
Picnic Shelters	2,060	1,988	4,381
Senior Center	2,672	2,873	3,561
Vicentia Activity Center	0	190	240
Victoria Community Center Center	200	285	240
Total City Facility Usage	84,342	54,262	103,329

Offsite Facilities/Programs

Aquatics (Centennial High School Pool)	0	0	0
Contract Classes	249	315	0
Kids Club Programs	1,495	1,409	2,488
Total Offsite Facility Usage	1,744	1,724	2,488
Total City and Offsite Facility Usage	86,086	55,986	105,817

**CITY OF CORONA
RECREATION DIVISION
MONTHLY REPORT
November 2019**

			SUB-TOTAL	TOTAL
I	A.	CULTURAL ARTS AND SPECIAL EVENTS		0
II	A.	*YOUTH SPORTS		0
		Youth Flag Football		
III		RECREATION PROGRAMS		
	A.	After School Kids Club - Actual registered participants		1,495
		Cesar Chavez		
		Week #1	38	
		Week #2	40	
		Week #3	40	
		Corona Ranch		
		Week #1	64	
		Week #2	67	
		Week #3	64	
		Foothill		
		Week #1	78	
		Week #2	73	
		Week #3	74	
		Lincoln		
		Week #1	49	
		Week #2	45	
		Week #3	46	
		McKinley		
		Week #1	33	
		Week #2	34	
		Week #3	34	
		Orange		
		Week #1	52	
		Week #2	51	
		Week #3	50	
		Prado View		
		Week #1	72	
		Week #2	71	
		Week #3	74	

		Susan B. Anthony		
		Week #1	54	
		Week #2	54	
		Week #3	52	
		Temescal		
		Week #1	33	
		Week #2	32	
		Week #3	37	
		Wilson		
		Week #1	30	
		Week #2	27	
		Week #3	27	
	B.	Day Camp		78
		Thanksgiving Adventure Day Camp	78	
	C.	Adaptive		203
		Out of Bounds	116	
		Outreach	0	
		Adaptive Story Hour	87	
		Special Event	0	
	D.	Volunteers		5
		Circle City Center	5	

IV		*CONTRACT CLASSES		1,595
		Winter/Spring- April , Summer - August , Fall - November		
	A.	Pre School Activities		798
		American Karate for PeeWees	8	
		Biddy Soccer Leage (SP)	45	
		Biddy TeeBall League (SCP)	25	
		Fun Fridays	17	
		Gymboree Art	11	
		Gymboree Music	19	
		Happy Days	10	
		Holiday Musical Munchkins	15	
		Hooray for Big Stuff	36	
		Hooray For Pre-K	42	
		Hooray For Pre-K Academy	53	
		Kinder Korner	39	
		Kinder Korner Advanced	29	
		Kinder Prep	57	
		Mom, Dad & Me Gymnastics	8	

	Musical Munchkins	75	
	Parent & Tot Gymnastics	13	
	Pee Wee Karate	8	
	Pee Wee Tennis Lessons	15	
	Pre-Ballet/Tap	5	
	Pre-Combo Ballet/Tap I	23	
	Pre-Combo Ballet/Tap II	9	
	Preppy K Preschool	203	
	Ready, Set, Learn	7	
	Stepping Stones	10	
	Toddler Time	16	
B.	Youth Classes		598
	Aikido	7	
	All That's Dance	6	
	American Karate for Kids	11	
	Anime Drawing - Intermediate	4	
	Anime Drawing - Introduction	9	
	Ballet Folklorico - Beginners	15	
	Ballet Folklorico - Intermediate	7	
	Basketball Skillz	28	
	Beginning Figure Skating	6	
	Bricks 4 Kidz - Building is Awesome with w/LEGO	5	
	Cartoon Drawing - Intermediate	16	
	Cartoon Drawing - Introduction	9	
	Children's Brazillian Jui-Jitsu	6	
	Computer Coding	5	
	Computer Coding - Introduction	5	
	Girls Academy	7	
	Guitar Level I	15	
	Guitar Level II	18	
	Guitar Level III	15	
	Hip Hop For Everyone	14	
	Introduction to Gymnastics	21	
	Introduction to Hockey	2	
	Introduction to Ice Hockey	3	
	Introduction To Irish Dance	12	
	Introduction to Track & Field	33	
	Introduction to Yoga	1	
	Jewels	10	
	Jr. Tennis Academy - Beginning	69	
	Jr. Tennis Academy - Intermediate/Advanced	45	
	Karate Day Camp	1	
	Kids AiReal Yoga	10	

	Krav Manga	2	
	Muy Thai	17	
	Piano Keyboarding I	24	
	Piano Keyboarding II	18	
	Pound Fitness	4	
	Pure Joy Advanced Group	5	
	Pure Joy Basketball Academy	24	
	Pure Joy Basketball Camp	15	
	Tot/Super Tot Gymnastics	16	
	Tuesday Night Soccer (VP)	16	
	Video Game Design	8	
	Volleyball Skillz	28	
	Youth Learn to Skate	6	
	C. Adult Classes		199
	Adult Irish Dance	6	
	Adult Small Group Tennis	17	
	Aikido - Beginners	6	
	Aikido - Intermediate/Advanced	3	
	AP First Aid/CPR/AED	7	
	Ballet Folklorico	4	
	Basic Computer - Microsoft Word	4	
	Beginning AiReal Yoga	4	
	Beginning Salsa & Bachata	11	
	Body Shapers	14	
	Cha Cha & Rumba	5	
	Country Line Dance	6	
	Dog Obedience Training	7	
	Excel I	15	
	Excel II	11	
	Fitness Kickboxing	2	
	Gentle Yoga Therapy	5	
	Guided Meditation	12	
	Microsoft Word	3	
	Pilates Infused Core	20	
	Prime of Life Yoga	1	
	Smartphone Basics	1	
	Tai Chi	4	
	Tai Chi - Intermediate	10	
	Ukulele	12	
	Voiceovers	4	
	Yoga Basics	5	

V	*ADULT SPORTS & SERVICES		0
	Adult Basketball		
	Spring (Feb.- May)		
	Summer (June - Sept.)		
	Fall (Oct. - Feb.)		
	Numbers for Adult Softball are included in the Ballfield section		

VI	AQUATICS		0
	Jr. Lifeguard	0	

VII	SENIOR AND COMMUNITY SERVICES		2,672
	Aging in Place	0	
	Arts & Crafts Classes	33	
	Center Services & Information	117	
	Club Meetings	247	
	Dance Classes	254	
	Disabled Programs	0	
	Health Services	25	
	Literature	9	
	Miscellaneous/Community Services	34	
	New Membership Forms	13	
	Outreach Food Distribution & Walk-Ins	615	
	Recreation Activities	584	
	Sports & Fitness	597	
	Volunteer Hours	144	

VIII	FACILITY RENTALS		
	A. Auburndale Recreation Center		166
	City Usage/School Use	0	
	Civic Groups/Non-Profits	48	
	Residents	110	
	Non Residents	8	
	B. Auburndale Pool		4
	City Usage/School Use	0	
	Civic Groups/Non-Profits	0	
	Residents	0	
	Non Residents	0	
	Private Swim Lessons	4	
	C. Auditorium		2,565
	City Usage/School Use	300	
	Civic Groups/Non-Profits	2,265	
	Residents	0	
	Non Residents	0	

	D.	Ballfields		68,809
		City Usage/School Use		
		MLS (seasonal)	4,019	
		World Clean up Day	0	
		CNUSD (Park Day)	0	
		Civic Groups/Non-Profits		
		Surplus groups		
		Angels - Moreno (qty:14)	14	
		Angels - Tyson (qty:97)	676	
		Angels - Vasquez (qt:12)	84	
		Arsenal (qty:300)	3,600	
		AYSO (qty:1691)	20,292	
		Chargers (qty:840)	10,080	
		Corona American Little League (qty: 238)	2,856	
		Corona Girls Softball Association (qty: 500)	6,000	
		Corona National Little League (qty:500)	6,000	
		Corona United Soccer Club - BYSC (qty:506)	6,072	
		Eagle - Atlas Milan (Qty: 100)	500	
		FTC Thunder (Qty: 30)	240	
		Milan SC (Qty: 32)	192	
		Next Level Baseball (qt: 15)	60	
		OG Ducks (qty: 200)	1,800	
		Pony (qty: 500)	6,000	
		Rebels (qty: 48)	192	
		So Cal Sting (Qty: 12)	132	
		Residents	0	
		Non Residents	0	
		Red Ribbon Family Fun Festival	0	
	E.	Brentwood Center		0
		City Usage/School Use	0	
		Civic Groups/Non-Profits	0	
		Residents	0	
		Non Residents	0	
	F.	Centennial High School Pool		0
		City Usage	0	
		City Swim Lessons	0	
	G.	Circle City Center		4,922
		City Usage/School Use	200	
		Civic Groups/Non-Profits	3,151	
		Residents	959	
		Non Residents	282	
		Open Gym - Basketball	330	
		Open Gym - Volleyball	0	
	H.	City Park Pool		0

		City Usage/School Use	0	
		Civic Groups/Non Profits	0	
		Crocs (Biannual)	0	
		Lap Swim	0	
		Non Residents	0	
		Pool Reservations	0	
		Recreation Swim	0	
		Swimming Lessons	0	
	I.	City Hall South Lawn		120
		City Usage/School Use	50	
		Civic Groups/Non-Profits	70	
		Residents	0	
		Non Residents	0	
	J.	Civic Center Front Lawn		0
		City Usage/School Use	0	
		Civic Groups/Non-Profits	0	
		Residents	0	
		Non Residents	0	
	K.	Civic Center Gymnasium Rooms		1,289
		City Usage/School Use	0	
		Civic Groups/Non-Profits	1,289	
		Residents	0	
		Non Residents	0	
		Open Gym - Basketball	0	
	L.	Fiesta Band Shell		0
		City Usage/School Use	0	
		Civic Groups/Non-Profits	0	
		Residents	0	
		Non Residents	0	
	M.	Historic Community Room		655
		City Usage/School Use	200	
		Civic Groups/Non-Profits	150	
		Residents	215	
		Non Residents	90	
	N.	Library		880
		City Usage/School Use	0	
		Civic Groups/Non-Profits	605	
		Residents	245	
		Non Residents	30	

	O.	Picnic Shelters		2,060
		City Usage/School Use	180	
		Civic Groups/Non-Profits	50	
		Residents	1,821	
		Non Residents	9	
	P.	Vicentia Activity Center		0
		City Usage/School Use	0	
		Civic Groups/Non-Profits	0	
		Residents	0	
		Non Residents	0	
	Q.	Victoria Community Center		200
		City Usage/School Use	0	
		Civic Groups/Non-Profits	200	
		Residents	0	
		Non Residents	0	

IX	A.	Upcoming Events		
		Holiday Lighting Celebration - Sunday, December 1st		

* Numbers will be reported at the end of each season

**RECREATION DIVISION
MONTHLY PARTICIPATION MATRIX**

Program	CURRENT MONTH December 2019	PREVIOUS YEAR December 2018	PREVIOUS MONTH November 2019
Adaptive	354	118	203
Adult Sports	0	732	0
Adventure Day Camp	38	42	78
Aquatics	0	0	0
Contract Classes	0	0	1595
Kids Club	1,463	1,356	1,495
Senior Services	2,423	2,569	2,672
Special Events	4,500	4500	0
Volunteers	38	50	5
Youth Sports	0	331	0
Participation Totals	8,816	9,698	6,048

MONTHLY FACILITY USAGE MATRIX

City Facility			
Auburndale Recreation Center	130	98	166
Auburndale Pool	0	400	4
Ballfields	7,666	29,358	68,809
Brentwood Center	0	0	0
Circle City Center	4,943	4,699	4,922
City Park Pool	0	0	0
City Hall South Lawn	25	25	120
Civic Center Auditorium	1,640	754	2,565
Civic Center Front Lawn	0	4,500	0
Civic Center Gym/Rooms	479	527	1,289
Fiesta Bandshell	0	0	0
Historic Civic Center Community Room	502	420	655
Library (Computer Room)	880	985	880
Picnic Shelters	2,732	1,643	2,060
Senior Center	2,423	2,569	2,672
Vicentia Activity Center	0	160	0
Victoria Community Center Center	260	410	200
Total City Facility Usage	21,680	46,548	84,342

Offsite Facilities/Programs

Aquatics (Centennial High School Pool)	0	0	0
Contract Classes	0	0	249
Kids Club Programs	1,463	1,356	1,495
Total Offsite Facility Usage	1,463	1,356	1,744
Total City and Offsite Facility Usage	23,143	47,904	86,086

**CITY OF CORONA
RECREATION DIVISION
MONTHLY REPORT
December 2019**

			SUB-TOTAL	TOTAL
I	A.	CULTURAL ARTS AND SPECIAL EVENTS		4,500
		Holiday Lighting Celebration - Dec. 1st	4,500	
II	A.	*YOUTH SPORTS		0
III		RECREATION PROGRAMS		
	A.	After School Kids Club - Actual registered participants		1,463
		Cesar Chavez		
		Week #1	33	
		Week #2	37	
		Week #3	37	
		Corona Ranch		
		Week #1	60	
		Week #2	64	
		Week #3	65	
		Foothill		
		Week #1	73	
		Week #2	76	
		Week #3	72	
		Lincoln		
		Week #1	52	
		Week #2	52	
		Week #3	52	
		McKinley		
		Week #1	32	
		Week #2	29	
		Week #3	27	
		Orange		
		Week #1	47	
		Week #2	50	
		Week #3	46	
		Prado View		
		Week #1	72	
		Week #2	76	
		Week #3	70	

	Susan B. Anthony		
	Week #1	51	
	Week #2	54	
	Week #3	54	
	Temescal		
	Week #1	34	
	Week #2	34	
	Week #3	35	
	Wilson		
	Week #1	25	
	Week #2	28	
	Week #3	26	
B.	Day Camp		38
	Winter Day Camp - Week of Dec. 23rd	38	
C.	Adaptive		354
	Out of Bounds	70	
	Outreach	64	
	Adaptive Story Hour	67	
	Special Event	153	
D.	Volunteers		38
	Circle City Center	3	
	Basketball Coaches	35	

IV	*CONTRACT CLASSES		0
	Winter/Spring- April , Summer - August , Fall - November		
A.	Pre School Activities		0
B.	Youth Classes		0
C.	Adult Classes		0

V	*ADULT SPORTS & SERVICES		0
	Adult Basketball		
	Spring (Feb.- May)		
	Summer (June - Sept.)		
	Fall (Oct. - Feb.)		
	Numbers for Adult Softball are included in the Ballfield section		

VI	AQUATICS		0
	Jr. Lifeguard		

VII	SENIOR AND COMMUNITY SERVICES		2,423
	Aging in Place		
	Arts & Crafts Classes	14	
	Center Services & Information	114	
	Club Meetings	188	
	Dance Classes	245	
	Disabled Programs	0	
	Health Services	5	
	Literature	16	
	Miscellaneous/Community Services	172	
	New Membership Forms	13	
	Outreach Food Distribution & Walk-Ins	487	
	Recreation Activities	488	
	Sports & Fitness	490	
	Volunteer Hours	191	

VIII	FACILITY RENTALS		
	A. Auburndale Recreation Center		130
	City Usage/School Use	0	
	Civic Groups/Non-Profits	60	
	Residents	70	
	Non Residents	0	
	B. Auburndale Pool		0
	City Usage/School Use	0	
	Civic Groups/Non-Profits	0	
	Residents	0	
	Non Residents	0	
	Private Swim Lessons	0	
	C. Auditorium		1,640
	City Usage/School Use	0	
	Civic Groups/Non-Profits	1,190	
	Residents	0	
	Non Residents	450	
	D. Ballfields		7,666
	City Usage/School Use		
	MLS (seasonal)	0	
	World Clean up Day	0	
	CNUSD (Park Day)	0	
	Civic Groups/Non-Profits	1,500	
	Surplus groups	0	
	Angels - Moreno (qty:14)	0	
	Angels - Tyson (qty:97)	194	

	Angels - Vasquez (qt:12)	0	
	Arsenal (qty:300)	0	
	AYSO (qty:1691)	0	
	Chargers (qty:840)	2,700	
	Corona American Little League (qty: 238)	952	
	Corona Girls Softball Association (qty: 500)	1,500	
	Corona National Little League (qty:500)	0	
	Corona United Soccer Club - BYSC (qty:506)	0	
	Eagle - Atlas Milan (Qty: 100)	0	
	FTC Thunder (Qty: 30)	0	
	Milan SC (Qty: 32)	0	
	Next Level Baseball (qt: 15)	0	
	OG Ducks (qty: 200)	600	
	Pony (qty: 500)	0	
	Rebels (qty: 48)	0	
	So Cal Sting (Qty: 12)	36	
	Residents	174	
	Non Residents	10	
E.	Brentwood Center		0
	City Usage/School Use	0	
	Civic Groups/Non-Profits	0	
	Residents	0	
	Non Residents	0	
F.	Centennial High School Pool		0
	City Usage	0	
	City Swim Lessons	0	
G.	Circle City Center		4,943
	City Usage/School Use	585	
	Civic Groups/Non-Profits	3,371	
	Residents	741	
	Non Residents	65	
	Open Gym - Basketball	181	
	Open Gym - Volleyball	0	
H.	City Park Pool		0
	City Usage/School Use	0	
	Civic Groups/Non Profits	0	
	Crocs (Biannual)	0	
	Lap Swim	0	
	Non Residents	0	
	Pool Reservations	0	
	Recreation Swim	0	
	Swimming Lessons	0	

I.	City Hall South Lawn		25
	City Usage/School Use	25	
	Civic Groups/Non-Profits	0	
	Residents	0	
	Non Residents	0	
J.	Civic Center Front Lawn		4,500
	City Usage/School Use	4,500	
	Civic Groups/Non-Profits	0	
	Residents	0	
	Non Residents	0	
K.	Civic Center Gymnasium Rooms		749
	City Usage/School Use	0	
	Civic Groups/Non-Profits	749	
	Residents	0	
	Non Residents	0	
	Open Gym - Basketball	0	
L.	Fiesta Band Shell		0
	City Usage/School Use	0	
	Civic Groups/Non-Profits	0	
	Residents	0	
	Non Residents	0	
M.	Historic Community Room		502
	City Usage/School Use	0	
	Civic Groups/Non-Profits	347	
	Residents	155	
	Non Residents	0	
N.	Library		880
	City Usage/School Use	0	
	Civic Groups/Non-Profits	760	
	Residents	120	
	Non Residents	0	
O.	Picnic Shelters		2,732
	City Usage/School Use	1,780	
	Civic Groups/Non-Profits	290	
	Residents	662	
	Non Residents	0	

	P.	Vicentia Activity Center		0
		City Usage/School Use	0	
		Civic Groups/Non-Profits	0	
		Residents	0	
		Non Residents	0	
	Q.	Victoria Community Center		260
		City Usage/School Use	0	
		Civic Groups/Non-Profits	260	
		Residents	0	
		Non Residents	0	

IX	A.	Upcoming Events		

* Numbers will be reported at the end of each season



2020 Annual Events and Important Dates

1/4	Youth Basketball Begins (games)	6/12	SAYL Kickoff Party
<i>February</i>	<i>Lincoln Park Playground Opening</i>	6/13 – 7/30	Jr. Lifeguard Program
2/10	LaRS All Staff Training – Prog. Closed	6/22 - 7/1	Swim Session 2
2/13	Adaptive Friendship Dance	<i>July</i>	<i>Griffin Park Reopening</i>
2/15 - 16	Lifeguard Certification Classes	7/4	Independence Day Celebration
2/20	Ladders & Linguine (FOL)	7/6 - 17	Swim Session 3
2/20	Adult Basketball Begin	7/9 - 8/6	Summer Concert Series (Thursdays)
2/20	Ladders and Linguine	7/11	Youth Basketball Begins
3/1	CivicRec Replaces Active Network	7/14	Cool Cops Water Day (PD)
3/7 - 4/18	In-N-Out Cover to Cover	7/20 - 31	Swim Session 4
3/16	Youth Soccer Season (Spring)	7/22	Teen Murder Mystery Dinner
3/21 - 22	Household Hazardous Waste (DWP)	August	Fall Registration Begins
3/21 - 22	Lifeguard Certification Classes	8/4	National Night Out (PD)
3/30 - 4/3	Adventure Camp - Spring Break	8/7	SAYL Finishers' Party
3/30 - 4/3	National Library Week (CPL Observed)	8/10	Kids Club 20-21 school year starts
4/4	Maker Exchange Birthday Party	<i>September</i>	<i>BBQ & Brews (co-sponsored)</i>
4/13	Summer Registration Begins	<i>September</i>	<i>Everything YA Conference (Library)</i>
4/16	Adaptive Spring Fling	<i>September</i>	<i>Literacy Conference</i>
4/18	Day of the Child (co-sponsored)	9/10	Adaptive Cowboy Bash
4/18 - 19	Lifeguard Certification Classes	9/19	Youth Flag Football Begins
4/18 - 6/2	LORE Reading Incentive KOTFR	9/26	Star Wars Reads
4/25	Summer Showcase (aka April Pool's)	<i>October</i>	<i>Lemon Festival (co-sponsored)</i>
4/25	DÍA	10/13-18	Wall that Heals (Public Thurs. - Sunday)
<i>May-September</i>	<i>Splash Pads Open (DWP)</i>	10/16-17	Halloween (Festival on Saturday)
5/2	Cinco de Mayo (co-sponsored)	10/17-18	Household Hazardous Waste (DWP)
5/5	Adult Basketball Begin	10/29	Adaptive Halloween Bash
5/7	Field Allocation Mtg. (Fall/Winter)	11/5	Field Allocation Mtg. (Spring/Summer)
5/9	Art Attack Event – New for 2020!	11/7	Volunteer Recognition
5/16	Relay for Life (co-sponsored)	11/23	Senior Thanksgiving
<i>June</i>	<i>Santana Park Playground Reopening</i>	11/23-25	Adventure Camp – Fall Break
<i>June</i>	<i>Teen Advisory Council June Event (Lib.)</i>	December	Winter Registration Begins
<i>June-July</i>	<i>Hogwarts Special Events (Library)</i>	<i>December</i>	<i>Holiday Concerts (Library)</i>
6/1 - 7/31	Summer Reading Challenge	<i>12/5</i>	<i>Jingle Bell Run (co-sponsored)</i>
6/1 - 8/7	Summer At Your Library (SAYL)	12/6	Holiday Lighting
6/6	Lobsterfest (co-sponsored)	12/10	Adaptive Holiday Party
6/8 - 19	Swim Session 1	12/18	Head Start Holiday
6/8 - 8/7	Adventure Camp – Summer Break	12/19	Kids & Cops Holiday (PD)
6/8 - 8/30	Pools Open	12/21-30	Adventure Camp – Winter Break

Dates in **RED** have not been confirmed.

Revised: Jan. 6, 2020 JL