

City of Corona

*400 S. Vicentia Ave.
Corona, CA 92882*

Committee of the Whole Meeting Agenda

Wednesday, June 9, 2021

Council Chambers 4:00 PM



**CITY COUNCIL/SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY OF THE CITY OF
CORONA/CORONA PUBLIC FINANCING AUTHORITY/CORONA UTILITY
AUTHORITY/CORONA HOUSING AUTHORITY MEETING**

**Jacque Casillas, Mayor
Wes Speake, Vice Mayor
Tony Daddario, Council Member
Tom Richins, Council Member
Jim Steiner, Council Member**

PLEDGE OF ALLEGIANCE**CONVENE OPEN SESSION****COMMUNICATIONS FROM THE PUBLIC****AGENDA ITEMS****1. REPORT - [Delinquent utility account update due to COVID-19.](#)**

That the Committee of the Whole provide feedback and direction on addressing delinquent utility bills due to the COVID-19 pandemic.

2. REPORT - [American Rescue Plan Funding Discussion](#)

That the Committee of the Whole provide feedback and direction on the American Rescue Plan funding.

3. REPORT - [July 4th Celebration Update.](#)

That the Committee of the Whole provide feedback and direction on the July 4th Celebration Update.

4. REPORT - [Special Events Visioning & Calendar of Events 2021/2022.](#)

That the Committee of the Whole provide staff with feedback on the proposed events schedule.

5. REPORT - [City Hall Energy Efficiency Project update and modification request.](#)

That the Committee of the Whole provide feedback and direction on the proposed project revisions to the City Hall Energy Efficiency Project.

ADJOURNMENT

Agendas for all regular City meetings are posted at least 72 hours prior to the meeting in the entryway at City Hall. Written communications from the public for agendas must be submitted to the City Clerk's Office prior to the respective meeting.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the ADA Coordinator at (951) 736-2235. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.



Delinquent Utility Accounts

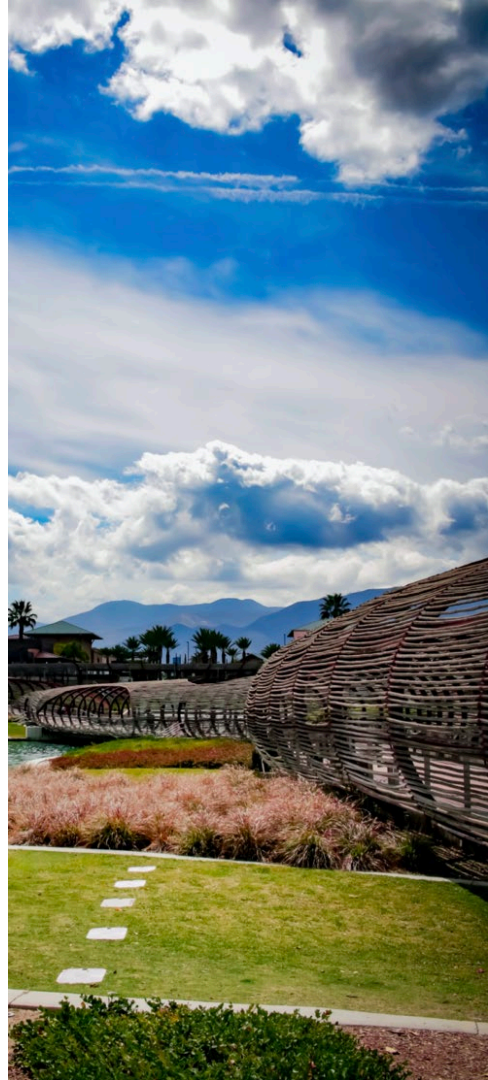


Tom Moody
General Manager

Committee of the Whole
June 9, 2021

Discussion Topics

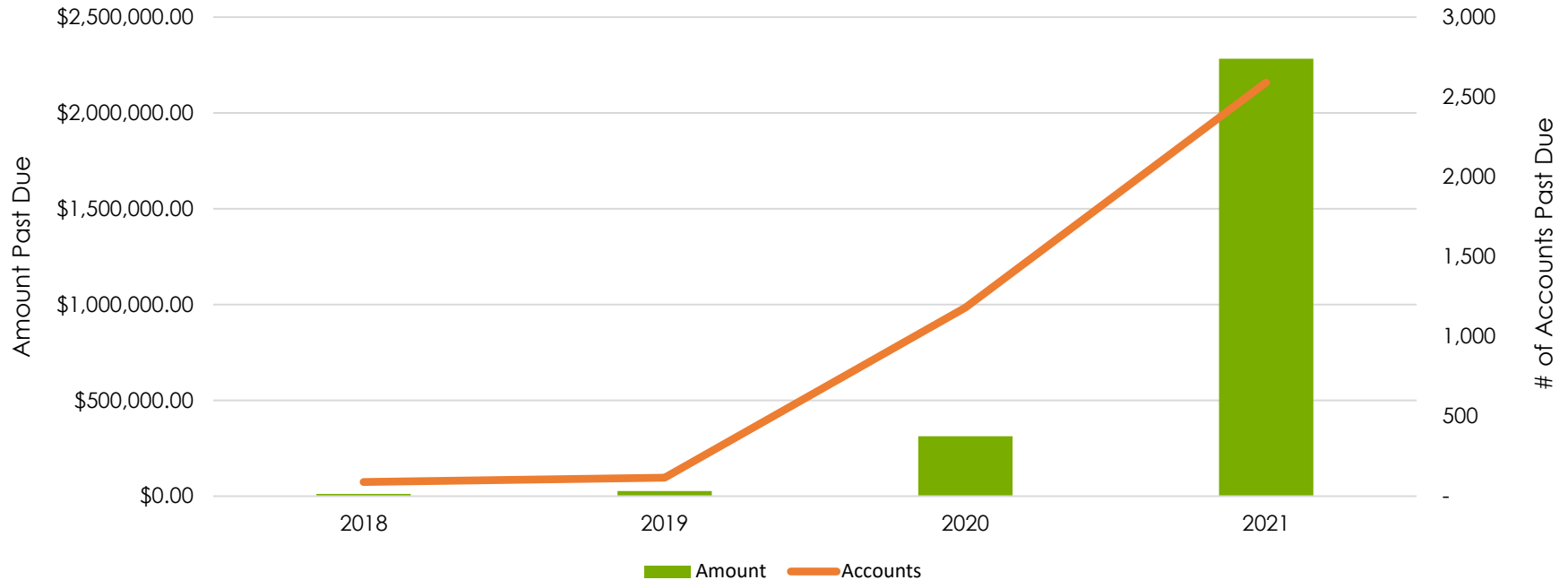
- **Delinquent Account Update**
- **Options**



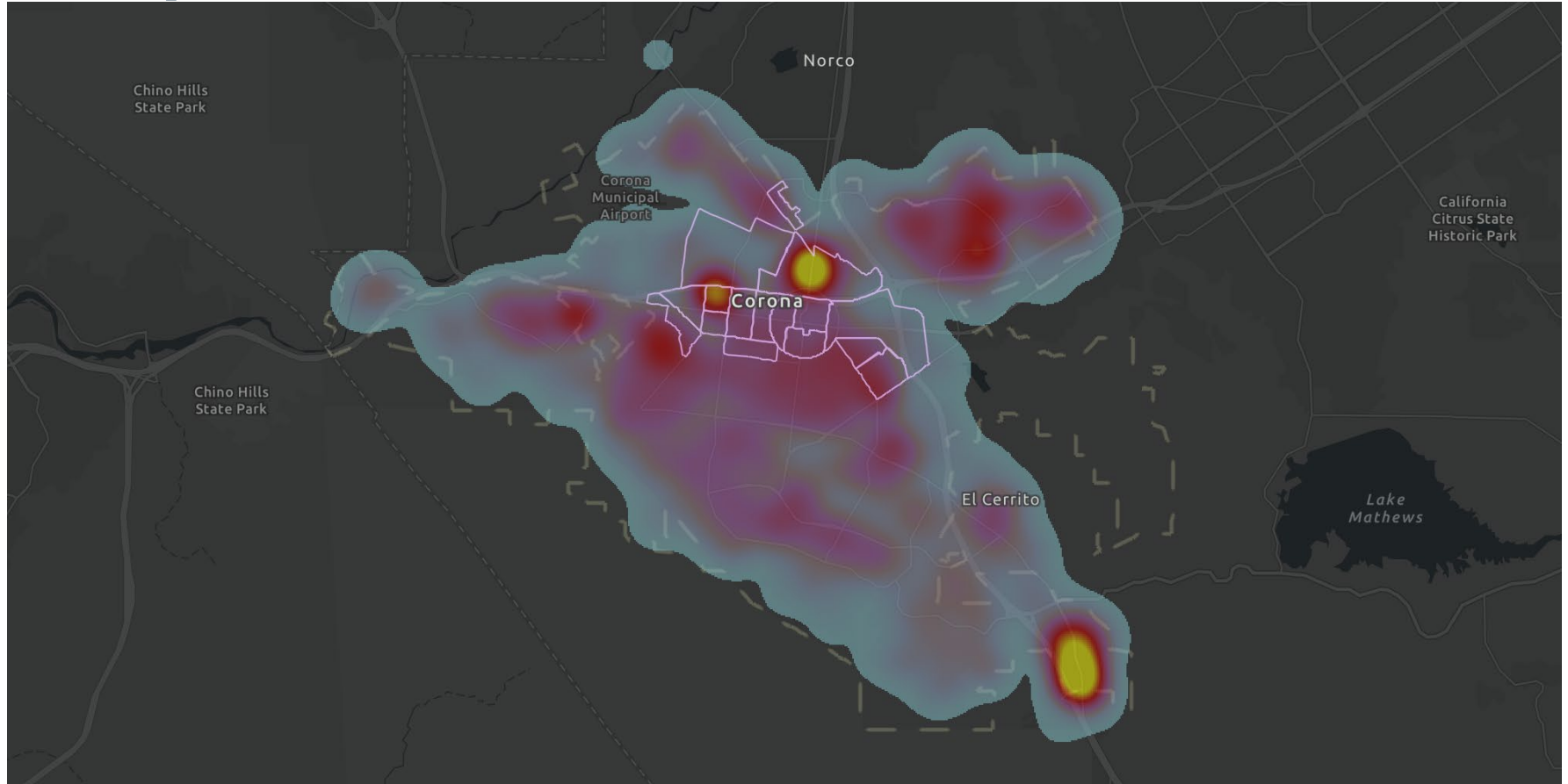
Delinquent Account Update – May 2021

Account Type	30+ Days Past Due		60+ Days Past Due	
	Amount	Accounts	Amount	Accounts
Commercial	\$438,277.07	158	\$347,608.55	108
Industrial	\$30,576.48	29	\$22,268.98	19
Public Agency	\$5,609.56	11	\$0.00	0
Residential	\$2,348,614.08	3,509	\$1,912,690.38	2,464
Total	\$2,823,077.19	3,707	\$2,282,567.91	2,591

Year-Over-Year Comparison (May)



Map of Past Due Areas



Option #1 – Current Practice

Limited options until the Executive Order prohibiting shut-offs for non-payment has been rescinded



- Work with customers to establish payment arrangements on past-due balances, agreements are up to 12 months

Once Executive Order is lifted:

- If payment arrangements are broken
 - Service shut-offs
 - Collections

Option #2 – American Rescue Plan Act Funding



- Utility assistance programs are permissible use of funds
 - Establish eligibility criteria in line with US Dept. of Treasury 'Final Rule' expected to be published in July 2021
 - Self-attest confirming COVID-19 impacts
- What percent of past-due balances, greater than 60+ days?
 - 50%, 75%, 100%
- Timeframe
 - April 2020 through June 2021
 - April 2020 through future
- **Administered by third party, Promise Pay**

Option #3 – American Rescue Plan Act Funding



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- **Administered by department staff**

Option #4 – Extended Payment Plans



- Establish extended payment plans
 - Term based on ability to pay and balance due
 - Not to exceed 24 months, 36 months, or 48 months
- Customer would not incur late fees or penalties if terms are followed, in addition to paying current bill
- Breaking agreement by more than 2 payments, customer would be subject to shut-off and would start accruing late fees and penalties
- This could be applied to Options 1, 2, or 3

Summary of Options

	Option #1 Current Practice	Option #2 American Rescue Plan Act Funds	Option #3 American Rescue Plan Act Funds	Option #4 Extended Payment Plans
Summary	<ul style="list-style-type: none"> • Work with customers to establish payment plans • Return to shut-offs and referral to collections once Executive Order lifted 	<ul style="list-style-type: none"> • ARPA funds for a percentage of the balance • Payment plans for balance • Engage with Promise Pay for past-due balances 	<ul style="list-style-type: none"> • Use ARPA funds for percentage of past-due balances • Payment plans for balance • Administered by staff 	<ul style="list-style-type: none"> • Extended payment plans up to 24, 36, or 48 months • Customer would not incur late fees unless breaking agreement by more than 2 payments
Pros	<ul style="list-style-type: none"> • Resolves most delinquent balances • Minimal training required 	<ul style="list-style-type: none"> • Supports customers with delinquent balances • 90% recovery rate • Customer convenience • Potential expansion to include other municipal debts 	<ul style="list-style-type: none"> • Supports customers with delinquent balances • Ability to address all customer service inquiries • Low implementation cost 	<ul style="list-style-type: none"> • Supports customers with delinquent balances • Probable higher success rate due to lower payments over time • Flexibility to include in other options
Cons	<ul style="list-style-type: none"> • Some delinquent balances continue • Low collection rates (approximately 70% make at least partial payments) 	<ul style="list-style-type: none"> • Financial cost of using third party • Could be seen as unfair to customers that have paid 	<ul style="list-style-type: none"> • Staff resources • Impacts to customer service levels • Low collection rates • Training • Could be seen as unfair to customers that have paid 	<ul style="list-style-type: none"> • Delay in revenue collection • If account is closed triggers manual process for staff to confirm payments continue

Recommendations

- ✓ Option 2
 - ✓ April 2020 through June 2021
 - ✓ 100% coverage of past due amounts
- ✓ Option 4 @ 24 months
 - ✓ For future balances accrued
- ✓ Use of American Rescue Plan Act funds, with third-party administrator Promise Pay



Committee Discussion and Direction:

- *Discussion on options*
- *Use of ARPA funding?*
 - *% to cover?*
 - *Time frame to cover?*
- *Help now/help later?*
 - *Reserve for later past-due balances*
- *Engage with Promise Pay?*
 - *Current and future*



Next Steps

- Develop a formal plan based on feedback
- Determine final values
- If using ARPA funding, confirm funding guidelines still apply based on final rule
- Bring back Resolution to Council for formal adoption

QUESTIONS?



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American Rescue Plan Funding Discussion

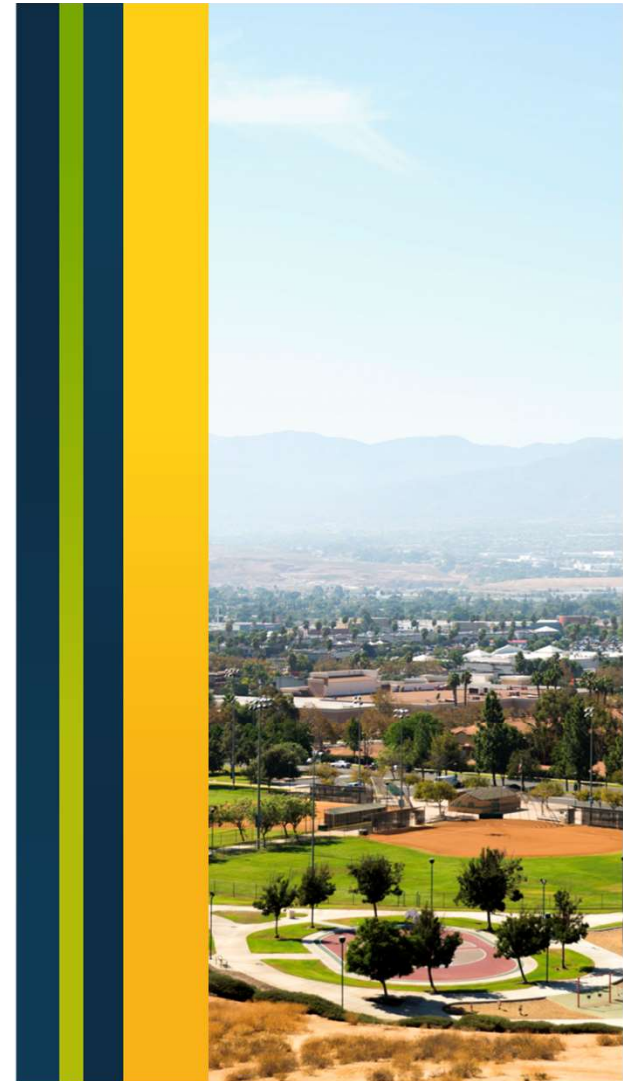


**Kim Sitton,
Finance Director**

Committee of the Whole
June 9, 2021

Agenda:

- **American Rescue Plan Act (ARP) Status**
- **Eligible Uses**
- **Committee Discussion and Next Steps**



ARP Status

- Interim Final Rule issued by US Dept. of Treasury May 2021

<https://home.treasury.gov/policy-issues/coronavirus/assistance-for-state-local-and-tribal-governments/state-and-local-fiscal-recovery-funds>

- Accepting input from agencies, due by July 16, 2021
- Final guidelines anticipated by end of July 2021

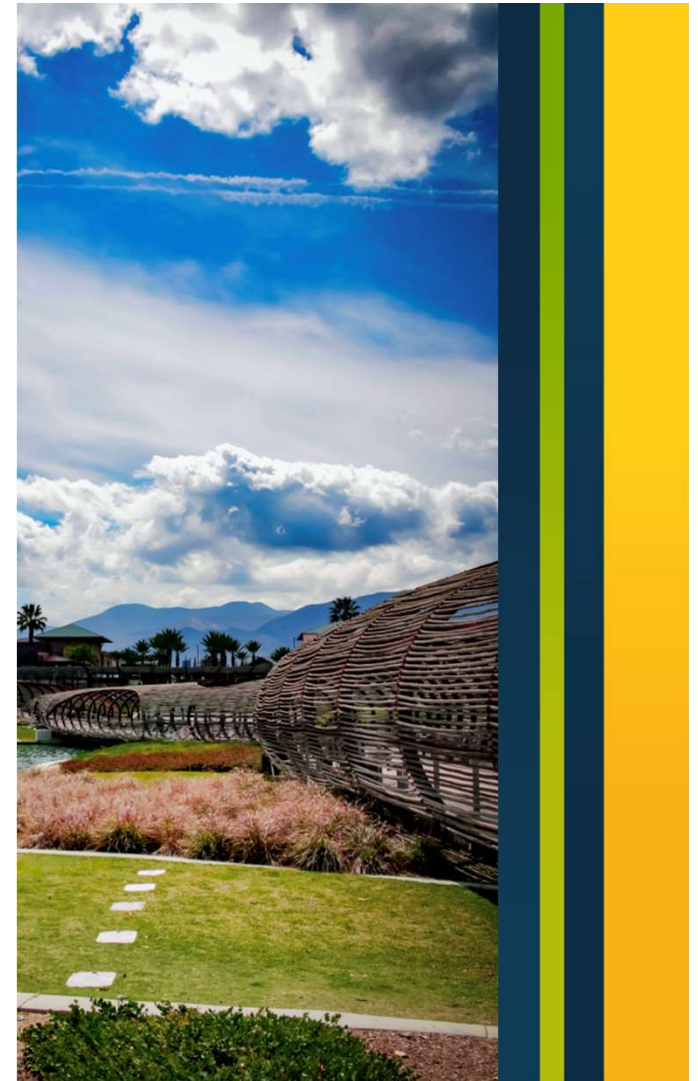
ARP Status

- \$1.9 Trillion Total
- \$350 Billion to states and local governments
- City of Corona Allocation: \$29,158,725
 - 2 installments: approx. July 2021 and July 2022

Eligible Uses of ARP

Guidelines:

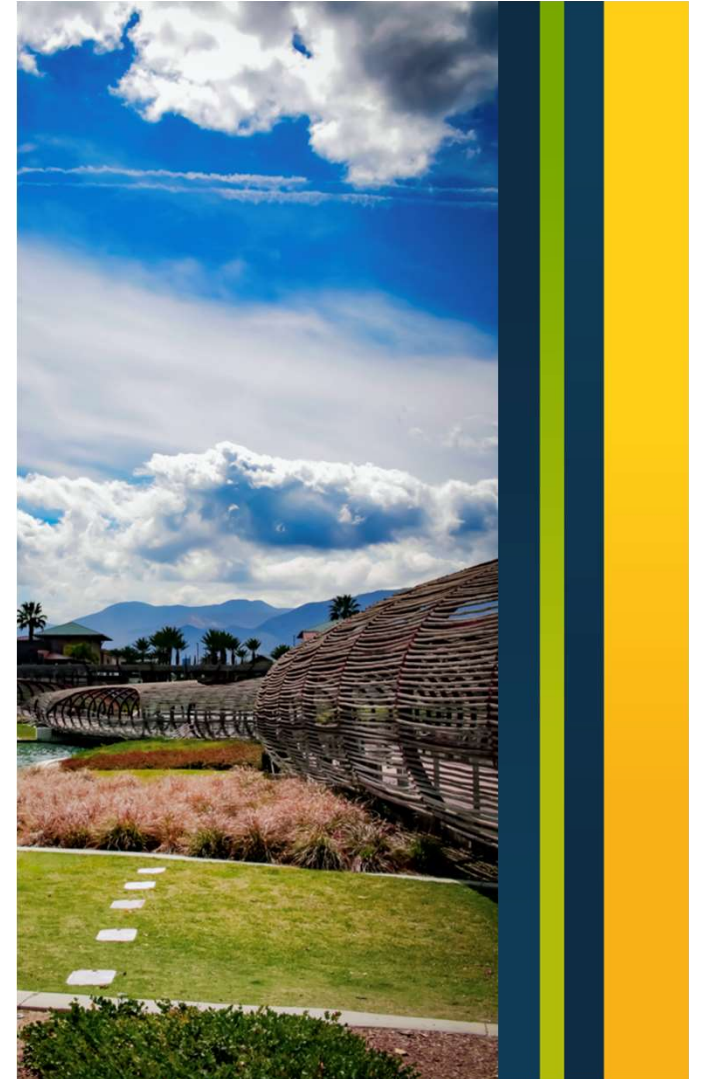
- Funding period between March 3, 2021 – December 31, 2024
 - Costs encumbered by December 31, 2024 must be spent by December 31, 2026
- Cannot make pension deposits
- States and territories cannot spend funds to reduce taxes or delay tax increase
- May not be used as non-Federal match for other Federal programs



Eligible Uses of ARP

Four Main Categories:

1. Negative economic impacts
2. Pay for eligible workers
3. Revenue Replacement
4. Water, Sewer, or Broadband Infrastructure



Eligible Uses of ARP

Category #1 – Negative Economic Impact

To respond to the negative economic impacts related to COVID-19, including assistance to households, small businesses, and nonprofits, or aid to impacted industries

Eligible Uses	Examples	Estimate
Containing/mitigating COVID-19	✓ PPE, Vaccine programs, etc.	\$1.5 M
	✓ Utility Assistance Program	\$2.1 M
	✓ Nonprofit Grant Program	\$0.2 M
	✓ Rental Assistance to Historic Civic Center Tenants (Non-profits)	\$0.2 M
Behavioral healthcare needs	✓ Mental health/substance abuse treatment	N/A
	✓ Crisis intervention/hotlines	N/A
Payroll/benefits for public health/safety, human services, similar employees	✓ To the extent work was completed for COVID-19 response and mitigation	TBD
Impacted Industries (tourism, travel, hospitality, etc.)	✓ Measures to enable safe resumption of tourism, travel, and hospitality services	N/A
Rebuilding public sector capacity to pre-pandemic levels	✓ Rehiring public sector staff	N/A
	✓ Replenishing Unemployment Trust funds	\$0.1 M
Small business support	✓ Innovation Center	\$1.5 M
	✓ Business Grants	\$0.5 M
	✓ Other Business Support	\$0.2 M
Hardest-hit communities	✓ Investing in socioeconomic disparities	N/A
	✓ Addressing disparities in education	N/A

Eligible Uses of ARP

Category #2 – Pay for Eligible Workers

To respond to workers performing essential work during the pandemic by providing pay to eligible workers (as defined by US Dept. of Treasury guidelines)

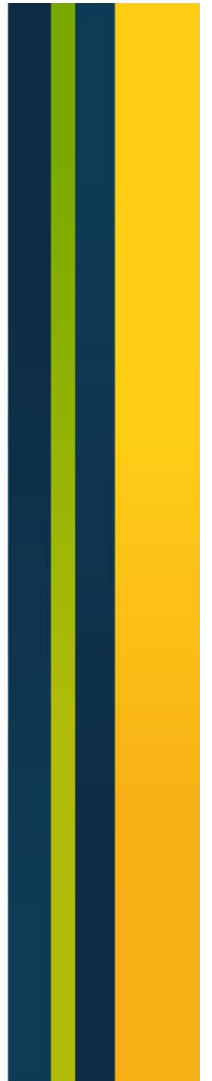
- ✓ Can be used retroactively
- ✓ Employees of the jurisdiction designated by executive as essential
- ✓ Eligible employees/employers in the public and private sectors
- ✓ Estimate: TBD

Eligible Uses of ARP

Category #3 – Revenue Replacement

Funding to support government services to the extent of the revenue losses related to COVID-19

- ✓ Using FY 2019 as the base year revenue for comparison
- ✓ Excludes:
 - ✓ Federal and intergovernmental transfers
 - ✓ Revenues from utilities
 - ✓ Refunds/correcting transactions
 - ✓ Proceeds from issuance of debt
 - ✓ Liquor store revenues
- ✓ Estimate: TBD, waiting for template to be distributed



Eligible Uses of ARP

Category #4 – Water, Sewer, or Broadband Infrastructure

Investments in water, sewer, or broadband infrastructure

Water/Sewer Infrastructure:

- ✓ Investments designed to provide an adequate minimum level of service and are unlikely to be made using private sources of funds
- ✓ Use must be aligned with EPA's Clean Water Revolving Fund and Drinking Water State Revolving Fund

Broadband Infrastructure:

- ✓ Build broadband infrastructure with modern technologies in mind, specifically projects that deliver services offering reliable download and upload speeds (100 Mbps)
- ✓ Assisting households to support internet access or digital literacy
- ✓ Estimate: \$0.2 M – public computers, digital access points and support

📍 ***Committee Discussion and Direction:***

- Feedback and direction on the American Rescue Plan funding



Next Steps:

- Refine plan based on discussion, once final guidelines issued by US Dept. of Treasury
- Provide update to the City Council at the Fall Workshop



QUESTIONS?



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4th of July Celebration Update



Jason Lass

June 9, 2020

Here We Go!

CA Restrictions Applying to Indoor and Outdoor Settings (Effective June 15):

Vaccine Verification /Negative Testing

- Required for indoor mega events (5,000+)
- Recommended for outdoor mega events (10,000+)

Capacity Limitation – No Restrictions

Physical Distancing – No Restrictions

Masking – Follow Current CDPH Guidance

Traveling – Follow Current CDC and CDPH Guidance



YOU'RE INVITED TO THE CITY OF CORONA'S 2021

4TH OF JULY

CELEBRATION



Mainstreet USA Parade

- Time:** 9:00 AM start time
- Route:** Main Street (Northbound from Ontario to Olive)
- Applications:** Now Available
- Awards for:**
- Most Patriotic
 - Most Creative
 - Best Small Group or Family
 - Best Large Group
 - Best Float



Music, Food, and Fireworks at Santana Park







Time:	5:00 PM Start Time
Music:	The Ravelers (Classic Rock)
Food:	Picnic & Grilling Options Non-Profit Food Vendors
Fun:	Family Fun Zone hosted by Crossroads Church
Fireworks:	Sundown Spectacular
Parking:	Free Parking at Crossroads Preferred Parking Options




FIREWORKS
LAUNCHING SITE
FOR YOUR SAFETY,
PLEASE KEEP OUT OF THIS AREA.



WELCOME TO CORONA'S
4TH^{OF} JULY
CELEBRATION

- | | | | |
|---|-----------|---|---------------|
|  | FIRST AID |  | FUN ZONE |
|  | RESTROOMS |  | GRILLING AREA |
|  | FOOD |  | MUSIC STAGE |

WELCOME TO CORONA'S

4TH^{OF} JULY

CELEBRATION



NO GAS/PROPANE BBQs.
CHARCOAL GRILL ONLY IN DESIGNATED AREAS.

Budget:

Parade Operations:	\$4,000
Parade Staffing:	\$5,200
Festival Operations:	\$88,000
Festival Staffing:	\$50,000
<u>Revenues / Sponsorship</u>	<u>(\$4,000)</u>
TOTAL:	\$143,200



QUESTIONS?



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Special Events Overview and Visioning



Jason Lass

June 9, 2020

A Year of Giving Back to Our Community!

- Reduced Fees
- Less Dependence on Sponsorship
- Use of Rainy-Day Funds
- New Offerings
- Higher-Quality of Life
- Creating Community
- Lasting Impact



Events Schedule

6/14	Summer Night Market – NEW!
7/4	4 th of July Celebration
7/8-8/5	Concert Series
TBD	Savor the City – NEW!
10/7-10	The Wall That Heals: Vietnam Veterans Memorial
10/15-16	Halloweekend
12/5	Holiday Lighting Celebration
Spring 22	Spring Jamboree – NEW!



Co-Sponsorship Program

- Now Administered by Comm. Svcs. (Formerly Mgmt. Svcs.)
- Est. 2015 – Supports local non-profit events
- City pays/waives fees (staff, permits)
- Typically received 25+ applications, \$23,000 in funding (FY 20-21)
- Preparing to honor previous awards and provide supplemental application period



What's Next!?

- Establish Corona Standard
- Regional Recognition of Corona
- Attract “Big Names”
- Experiential and Engaging
- Reason to Stay Local!
- Sponsorship as Enhancement



QUESTIONS?



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City Hall Energy Efficiency Project



Tracy Martin
June 2021

Project Recap

Energy savings measures identified:

- Cool roof coating
- LED retrofit of interior lights
- Installing light sensors / light control system
- HVAC program modifications
- ~\$42k Annual Savings



A “cool roof” is a roof with a reflective coating applied that helps reflect heat.




Estimates and Actual Costs

Efficiency Measure	2018 Estimated Costs	Actual Project Bids
Implement Chilled Water & Static Pressure Resets (HVAC)	\$990	\$990
Replace Interior T8 Lamps with LEDs	\$104,400	\$86,760 ↓
Implement Lighting Control System	\$36,600	\$62,906 ↑
Replace 900w Interior Lights with LEDs (Council Chambers)	\$4,000	\$5,484 ↑
Apply "Cool Roof" Coating (+ Ductwork Repairs)	\$42,820	\$193,479 ↑
Subtotals:	\$188,810	\$349,619 ↑
Less Incentives	(\$79,498)	(\$79,498)
Net Project Cost:	\$109,312	\$270,121
Simple Payback Period	2.6 Years	5.3 Years



Recommended Next Steps

- Remove cool roof from project; proceed with lighting and HVAC.
- Seek Council Approval for award of bid
- Request use of alternative bidding process through Gordian Group (piggy-back)*
- Conduct public hearing to confirm project is in best interests of the City / energy efficiency
- Develop a future Capital Improvement Project to replace roof

Revised Project Stats	
Project Cost (before rebates)	\$156,860
Eligible Rebates	\$75,910
Payback Period	1.8 Years
Estimated Energy Savings (\$ annually)	\$44,073
Annual kWh Savings	459,890
Greenhouse Gas-Emission Reduction Equivalent	70  off the road

*Allowed under California Government Code Section 4217.10 et seq.

QUESTIONS?



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