## **City of Corona**

Corona Public Library Boardroom 650 S. Main Street Corona, CA 92882

## **Library Board of Trustees Meeting Agenda**

Monday, June 28, 2021

**Corona Public Library 5:30 PM** 



Jami Merchant, Chair Leonard Enlow, Vice Chair Anna Coriddi-Meza, Trustee Connie Newhan, Trustee Shirley Towler-Hayes, Trustee

#### **CALL TO ORDER**

#### **PLEDGE OF ALLEGIANCE**

#### **RECOGNITIONS/PRESENTATIONS - Anna Coriddi-Meza**

#### **ROLL CALL**

#### **COMMUNICATIONS FROM THE PUBLIC**

#### **MEETING MINUTES**

**1. MINUTES -** Approval of the minutes of the regular board meeting held on May 24, 2021

#### **REPORTS FROM SUPPORT GROUP LIAISONS & THE CITY**

#### **ADMINISTRATIVE REPORTS**

2. REPORT - Financial Report and Stats

#### LIBRARY REPORT

- 3. **REPORT -** Assistant Director's Report
- 4. REPORT Calendar and Flyers

#### **OLD BUSINESS**

5. REPORT - Budget Meeting Follow-Up

#### **NEW BUSINESS**

- **6. REPORT** <u>Meeting Dates in Council Chambers July December 2021</u>
- 7. REPORT Election of Officers FY 21/22
- 8. REPORT Friend's Report
- 9. REPORT Friend's Representation July 13, 2021 @ 6:30 PM

- 10. REPORT COTW Report
- 11. REPORT COTW Representation July 14, 2021 @ 3:30 PM

#### TRUSTEE COMMUNICATIONS

#### **ADJOURNMENT**

NOTICE TO THE PUBLIC

Agendas for all Library Board of Trustees meetings are posted at least 72 hours prior to the meeting in the entry way display case at City Hall and in the Library Lobby. A complete agenda packet is available for public inspection during business hours at the Corona Public Library Heritage Room Reference Desk. Any materials relating to an item on the agenda which are distributed to all, or a majority of all, Board Members after the posting of the agenda will also be available at the same time for public inspection during business hours at the Corona Public Library.

Written communications from the public for the agenda must be received by the Administration Office seven (7) days prior to the Board meeting.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact Library Administration at (951) 736-2384. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

CITY COUNCIL LIAISONS 2020/21

Anna Coriddi Meza / Tony Daddario Connie Newhan / Jim Steiner Len Enlow / Tom Richins Jami Merchant / Wes Speake Shirley Towler-Hayes / Jacque Casillas

UPCOMING MEETINGS

COTW Meeting / Wednesday, July 14, 2021 @ 3:30 pm Friends Annual Meeting / Thursday, August 19, 2021 @ 5:30 pm Mountain Gate Park Next Trustee Meeting / Monday, July 26, 2021 @ 5:30 pm



### **City of Corona**

#### **Minutes - Draft**

Corona Public Library Boardroom 650 S. Main Street Corona, CA 92882

### **Library Board of Trustees**

Jami Merchant, Chair Leonard Enlow, Vice Chair Anna Coriddi-Meza, Trustee Connie Newhan, Trustee Shirley Towler-Hayes, Trustee

Monday, May 24, 2021

5:30 PM

Corona Public Library 5:30 PM

#### **CALL TO ORDER**

Meeting was called to order at 5:30 PM.

#### **PLEDGE OF ALLEGIANCE**

#### **ROLL CALL**

Present 4 - Trustee Anna Coriddi-Meza, Chair Jami Merchant, Trustee Shirley Towler-Hayes, and

Trustee Connie Newhan

**Absent** 1 - Vice Chair Leonard Enlow

Others Present: Abigail Lenning, Assistant Director, Community Services

Katherine Backus, Management Analyst

#### **COMMUNICATIONS FROM THE PUBLIC**

None.

#### **MEETING MINUTES**

**1.** 21-0484 Approval of the minutes of the regular board meeting held on April 26,

A motion was made by Trustee Newhan, seconded by Trustee Towler-Hayes, that the Minutes be approved as amended. The motion carried by the following vote:

Aye: 4 - Trustee Coriddi-Meza, Chair Merchant, Trustee Towler-Hayes, and Trustee Newhan

**Absent:** 1 - Vice Chair Enlow

#### **REPORTS FROM SUPPORT GROUP LIAISONS & THE CITY**

Katherine Backus, Management Analyst, read the following Teen Advisory Council (TAC) report:

TAC will be voting on their officer positions for the next school year (President, Vice President, Secretary, and Social Media Officer). They are also continuing to work on their Teen Virtual Murder Mystery that is scheduled for Friday, July 30th, 2021 6-8 pm via Zoom.

#### ADMINISTRATIVE REPORTS

**2.** <u>21-0485</u> Financial Report and Stats

This Report was received and filed.

#### LIBRARY REPORT

**3.** 21-0486 Assistant Director's Report

Abigail Lenning, Assistant Director, Community Services reported on the following:

- 1. Library Hours & Adding Evenings: As a reminder, our evening hours will return Monday, August 2nd. The June 15 reopening of the state of California will allow us to gather in larger numbers, especially outside. However, I did let staff know I do not expect any adjusting of planned programming related to Summer At Your Library plans.
- 2. August Library Trustee Retreat: Saturday, August 7 or Saturday, August 14. Anne and I will lead the Trustees through a conversation to create an opportunity for the Trustees to set goals as a group for the coming year. We are planning this as a 3 hour morning (9-12). These goals can then be shared when we have our joint Trustee/Commission Meeting in September and revisited throughout the year. The date for the joint meeting is yet to be determined.
- 3. Meetings & Broadcast: I would like to suggest the Trustees change their meeting evening so it no longer conflicts with the Planning Commission meeting. Ultimately, I want trustee meetings to broadcast to the community, as all council/commission meetings are broadcast. At its current time, this is not possible. Perhaps this can be further determined as part of the retreat.
  - **a. City Council:** 1st and 3rd Wednesday of the month. COTW and Study Sessions are on alternate Wednesdays and have proven to be prohibitive in terms of a Wednesday evening meeting on 2nd or 4th Wednesday evenings.
  - **b.** Planning Commission: 2nd and 4th Monday of the month @ 6 pm
  - c. Parks & Recreation Commission: 2nd Tuesday of the month @ 6 pm
- **4. Staffing:** April Nunez is now part of the Administrative Division in support of the Parks Maintenance Division.
- **5. Phone Call Management:** Phone calls are up 173% from last year. A portion of that percentage is due to the low call volume during covid closures. The department Admin Team is working with the IT department to create a phone management system to help our users effectively navigate to the service they need to reach.
- 6. Summer at Your Library: Reading Colors Yours World June 1 July 31, with prize distribution July 26th August 14th. As with last year, we will ask participants to select their prizes via an online Google document (available through the summer reading software, bookpoints) and schedule a day to pick up the same. A dedicate webpage will be available in the next week.
- 7. Storywalk June 10th @ 7 pm will be the opening. No date yet for the promotional video.
- **4.** <u>21-0487</u> Calendar and Flyers

This Report was received and filed.

#### **OLD BUSINESS**

**5.** <u>21-0488</u> Updated By-Laws

This Report was received and filed.

#### **6.** <u>21-0489</u> Budget Meeting Follow-up

Abigail Lenning, Assistant Director, Community Services, reported that Community Services will be getting 29% of the Measure X money. The Library Specialist series will be address with the Class and Comp study. We are requesting \$65,000 in Developer Impact Fee (DIF) funds for online resources and our non-fiction collection.

#### **NEW BUSINESS**

#### **7.** <u>21-0490</u> Friend's Report

Abigail Lenning, Assistant Director, Community Services, reported that the Friends will be voting on the Library budget allocations at their June meeting. Their annual meeting will be held at Mountain Gate park on August 19th.

**8.** <u>21-0491</u> Friend's Representation - June 8, 2021 at 6:30 PM

We will confirm with Trustee, Len Enlow, that he will attend the Friend's meeting on June 8th at 6:30 PM.

#### **9.** 21-0492 COTW Report

Connie Newhan, Trustee, reported on the COTW meeting. The items on the agenda were:

Presentation on City of Riverside Light Rail Project and Possible expansion to City of Corona.

Discussion on Skyline Heights proposed Facilities and Maintenance Community Facilities Districts (CFDs).

Discussion on Fireworks Mitigations, rules and fines.

Risk Management discussion regarding two new insurance proposals for FY 22 Budget (Shake & Pay Alternative Earthquake Insurance and Individual Member Corridor Deductibles).

#### **10.** <u>21-0493</u> COTW Representation - June 9, 2021 at 3:30 PM

Connie Newhan, Trustee, will attend the COTW meeting on June 9, 2021 at 3:30 PM.

#### TRUSTEE COMMUNICATIONS

Connie Newhan - Let Councilman Steiner know about the Mountain Gate Storywalk project.

Anna Coriddi-Meza - Will give Councilman Daddario the Storywalk project information.

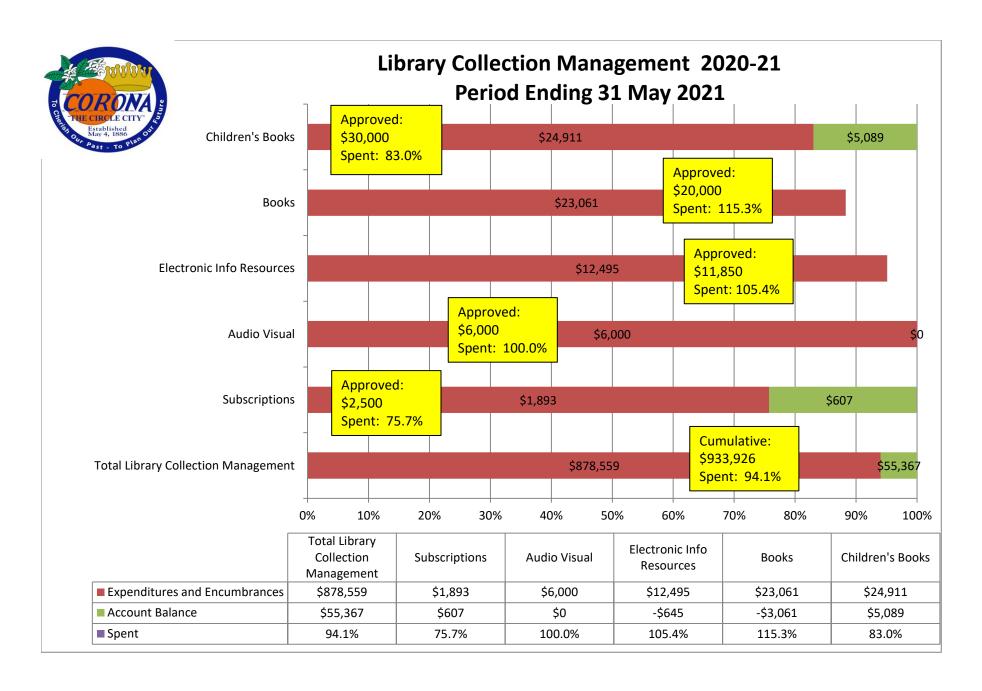
Shirley Towler-Hayes - Will give Mayor Casillas the information on the Storywalk project. She also attended the book club meeting. She really enjoys it.

Jami Merchant - The Memorial Mile March will be meeting at the Chamber of Commerce at 8:00 AM for registration and walk at 9:00 AM on Saturday, May 29, 2021. The walk ends at City Hall. Arthur Cook, retired Lt. Colonel, will be the Grand Marshall and he is from Corona. There will not be any shuttles this year.

### **ADJOURNMENT**

The meeting adjourned at 6:06 PM.

Katherine Backus Meeting Recorder



## STATISTICAL INFORMATION May 2021

LIBRARY ACTIVITY	May-21	May-20	FYD 2020-21	FYD 2019-20	% Change
PATRON VISITS	9,276	0	50,848	247,659	-79%
Average Visits Per Hour	67.7	0.0	42.1	137.2	-69%
Service Hours	137	0	1,207	1,805	-33%
DAYS OPEN	21	0	188	212	-11%
BORROWERS REGISTERED	300	185	2,852	5,387	-47%
Resident	207	185	2,324	2,510	-7%
Nonresident	93	0	528	2,877	-82%
% Resident	69%	100%	81%	47%	75%
Smart Passes Issued	939	281	6,985	10280	
TOTAL REGISTERED BORROWERS	150,639	141,723	150,639	141,723	6%
Patrons 18 and over	54,514	52,871	54,514	52,871	3%
Patrons under 18	96,125	88,852	96,125	88,852	8%
PHONE CALLS (Admin, Circ, Adult Ref, Passports)	2,117	599	32,029	11,536	178%
TOTAL REFERENCE QUESTIONS	385	0	3,162	15,256	-79%
	192	0	1,757		-79%
ADULT Questions				8,566	
CHILDREN'S Questions	149	0	1,035	4,550	-77%
YOUNG ADULT Questions	44	0	370	1,837	-80%
At HERITAGE ROOM Desk	0	0	0	303	-100%
Technology Questions	258	0	2,335	11,159	-79%
Directional Questions	396	0	3,500	9,318	-62%
CIRCULATION	May-21	May-20	FYD 2020-21	FYD 2019-20	% Change
TOTAL CIRCULATION	18,964	11,963	159,341	275,212	-42%
eMedia Checkouts	2,204	2,934	27,818	23,493	18%
Laptop Checkouts	12	0	28	374	-93%
TOTAL PHYSICAL CIRCULATION	16,748	9,029	131,495	251,345	-48%
Adult Books	2,785	1,710	23,303	43,629	-47%
Percentage of Total Circulation	17%	19%	18%	17%	0%
Children's Books/A-V	12,917	6,696	100,810	186,604	-46%
Percentage of Total Circulation	77%	74%	77%	74%	2%
Non-English	478	428	4,092	10,143	-60%
Percentage of Total Circulation	3%	5%	3%	4%	-1%
Non-Book (AV and library of things)	568	195	3,290	10,969	-70%
Percentage of Total Circulation	3%	2%	3%	4%	-2%
Self Checkout	9,381	919	62,411	121,094	-48%
Percent Circulation	100%	10%	47%	48%	-1%
PUBLIC COMPUTER USAGE	May-21	May-20	FYD 2020-21	FYD 2019-20	% Change
Public Computer Usage	603	0	3,056	27,053	-89%
Wi-Fi Usage	1,049	468	7,377	27,378	-73%
Visits to library webpage	15,163	12,076	157,922	207,801	-24%
Visits to catalog	3,583	1,005	47,940	50,637	-5%
LIBRARY PROGRAMS & TOURS	May-21	May-20	FYD 2020-21	FYD 2019-20	% Change
Pre-School	1	0	19	154	
School Age	0	0	5	256	
Teen	1	0	9	283	
Adult	4	0	32	248	
Community	0	0	48	111	
Outreach	12	0	70	95	
TOTAL NUMBER OF PROGRAMS	18	0	183	1,147	-84%
Pre-School (0-5 yrs old)	8	0	261	14725	
School Age	0	0	779	6119	
Teen	120	0	120	3506	
Adult	196	0	743	7003	
Community Outreach	0 183	0	1400 3085	4351 2871	
TOTAL ATTENDEES	<b>507</b>	0	6,388	38,575	-83%
IVIAL ATTENDED	307	U	0,300	30,375	-03/0

	STATIS	TICAL INFO	RMATION I	May 2021		
COLLECTION SIZE		May-21	May-20	FYD 2020-21	FYD 2019-20	% Change
Items of Printed materials in coll	lection	98,682	96,804	98,682	96,804	2%
Children's items held		48,364	49,657	48,364	49,657	
Young Adult items held		4,306	4,604	4,306	4,604	
Adult audio items held		2,799	2,810	2,799	2,810	
Children's audio items held		828	914	828	914	
Adult DVD items held		3,564	3,551	3,564	3,551	
Children's DVD items held	one Comes)	1,004 204	1,058 219	1,004 204	1,058 219	
Items in Library of Things (Lapto Items of digital material in collec		111,040	81,735	202,914	81,735	148%
eBooks held	don	81,353	81,131	81,353	81,131	14070
eAudio held		736	604	736	604	
Streaming Media		25,461		120,825		
eMagazine		3,490		13,548		
Items in Database		212,745	187,951	212,745	187,951	13%
Items Missing, Discarded, etc.		2,157	3,947	2,157	3,947	
Adjusted Collection Size		210,588	184,004	210,588	184,004	14%
Adult		170	129	3,362	4,299	
Children		14	87	2,076	3,032	
Teen		31	0	391	368	0.407
TITLES ADDED		215	216	5,829	7,699	-24%
HERITAGE ROOM		May-21	May-20	FYD 2020-21	FYD 2019-20	% Change
Heritage Room visits		0	0	0	209	-100%
Visits / hour Islandora database size		0.0 5,841	0.0	0.0 5,841	5.2	
Donations		3,041	5,826 2	153	5,826 215	-29%
Items added to Islandora		0	0	133	0	-2970
Visits to Islandora		6,680	2,456	45,385	33,556	
Visits to HR Webpages		1,723	2,476	20,491	25,921	-21%
REVENUE		May-21	May-20	FYD 2020-21	FYD 2019-20	% Change
TOTAL REVENUE		\$1,811.16	\$0.00	\$9,919.25	\$357,714.03	-97%
		Ψ1,011110	Ψ0.00	. ,		0.70
Community Rooms		\$0.00	\$0.00	\$0.00	\$24 715 86	-100%
Community Rooms Number of Community Rooms E	Events	\$0.00 \$0.00	\$0.00	\$0.00	\$24,715.86 137	-100% -100%
Number of Community Rooms E	Events Applications	\$0.00	0	0	137	-100%
		· ·	0	0 2	137 4,538	-100% -100%
Number of Community Rooms E	Applications	\$0.00 0	0	0	137	-100%
Number of Community Rooms E	Applications Income	\$0.00 0 \$0.00	0 0 \$0.00	0 2 \$67.50	137 4,538 \$160,195.00 3,896	-100% -100% -100%
Number of Community Rooms E	Applications Income Photos	\$0.00 0 \$0.00 \$0.00	0 0 \$0.00 0	0 2 \$67.50 0	137 4,538 \$160,195.00	-100% -100% -100% -100%
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Number of Community Rooms E Passport Service	Applications Income Photos Photo Income Applications	\$0.00 0 \$0.00 \$0.00 \$0.00	0 0 \$0.00 0 \$0.00	0 2 \$67.50 0 \$0.00	137 4,538 \$160,195.00 3,896 \$46,620.00 1,514	-100% -100% -100% -100% -100% -100%
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Number of Community Rooms E Passport Service  Circle City Passport Services  Notary Proctoring Photo Reproductions	Applications Income Photos Photo Income Applications Income Photos	\$0.00 0 \$0.00 \$0.00 \$0.00 0 \$0.00 \$0.00 \$0.00 \$45.00 \$0.00	\$0.00 \$0.00 \$0.00 - \$0.00 - \$0.00 \$0.00	0 2 \$67.50 0 \$0.00 0 \$0.00 0 \$0.00 \$165.00	137 4,538 \$160,195.00 3,896 \$46,620.00 1,514 \$52,990.00 824 \$9,888.00 \$960.00	-100% -100% -100% -100% -100% -100% -100% -100% -83%
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Number of Community Rooms E Passport Service  Circle City Passport Services  Notary Proctoring Photo Reproductions Fines Collected Reimbursed Fees Fax Machine Copy Machine RTA Bus Passes	Applications Income Photos Photo Income Applications Income Photos	\$0.00 0 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$45.00 \$0.00 \$171.93 \$136.23 \$46.00 \$980.00	\$0.00 \$0.00 \$0.00 - \$0.00 - \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00	0 2 \$67.50 0 \$0.00 \$0.00 \$0.00 \$165.00 \$105.00 \$1,220.14 \$2,270.81 \$46.00 \$954.80 \$5,090.00	137 4,538 \$160,195.00 3,896 \$46,620.00 1,514 \$52,990.00 824 \$9,888.00 \$960.00 \$800.00 \$420.00 \$23,245.18 \$2,834.37 \$599.00 \$16,054.62 \$18,267.00	-100% -100% -100% -100% -100% -100% -100% -100% -100% -20% -20% -92% -94% -72%
Number of Community Rooms E Passport Service  Circle City Passport Services  Notary Proctoring Photo Reproductions Fines Collected Reimbursed Fees Fax Machine Copy Machine RTA Bus Passes Gallery Booking Fee	Applications Income Photos Photo Income Applications Income Photos	\$0.00 0 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$45.00 \$0.00 \$171.93 \$136.23 \$46.00 \$432.00 \$980.00	\$0.00 \$0.00 \$0.00 - \$0.00 - \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00	0 2 \$67.50 0 \$0.00 \$0.00 \$0.00 \$165.00 \$105.00 \$1,220.14 \$2,270.81 \$46.00 \$954.80 \$5,090.00	137 4,538 \$160,195.00 3,896 \$46,620.00 1,514 \$52,990.00 824 \$9,888.00 \$960.00 \$420.00 \$23,245.18 \$2,834.37 \$599.00 \$16,054.62 \$18,267.00 \$125.00	-100% -100% -100% -100% -100% -100% -100% -100% -20% -92% -94% -72% -90%
Number of Community Rooms E Passport Service  Circle City Passport Services  Notary Proctoring Photo Reproductions Fines Collected Reimbursed Fees Fax Machine Copy Machine RTA Bus Passes Gallery Booking Fee DONATIONS	Applications Income Photos Photo Income Applications Income Photos	\$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$45.00 \$0.00 \$171.93 \$136.23 \$46.00 \$432.00 \$980.00 \$0.00	0 0 \$0.00 0 \$0.00 - \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00	0 2 \$67.50 0 \$0.00 \$0.00 \$0.00 \$1,220.14 \$2,270.81 \$46.00 \$954.80 \$5,090.00 \$0.00 \$FYD 2020-21	137 4,538 \$160,195.00 3,896 \$46,620.00 1,514 \$52,990.00 824 \$9,888.00 \$960.00 \$420.00 \$23,245.18 \$2,834.37 \$599.00 \$16,054.62 \$18,267.00 \$125.00  FYD 2019-20	-100% -100% -100% -100% -100% -100% -100% -100% -100% -33% -100% -95% -20% -92% -94% -72% 0%  % Change
Number of Community Rooms E Passport Service  Circle City Passport Services  Notary Proctoring Photo Reproductions Fines Collected Reimbursed Fees Fax Machine Copy Machine RTA Bus Passes Gallery Booking Fee  DONATIONS TOTAL DONATIONS	Applications Income Photos Photo Income Applications Income Photos	\$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$45.00 \$0.00 \$171.93 \$136.23 \$46.00 \$432.00 \$980.00 \$0.00	0 0 \$0.00 0 \$0.00 - \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00	0 2 \$67.50 0 \$0.00 \$0.00 \$0.00 \$1.05.00 \$1,220.14 \$2,270.81 \$46.00 \$954.80 \$5,090.00 \$0.00 <b>FYD 2020-21</b> \$127,566.35	137 4,538 \$160,195.00 3,896 \$46,620.00 1,514 \$52,990.00 824 \$9,888.00 \$960.00 \$420.00 \$23,245.18 \$2,834.37 \$599.00 \$16,054.62 \$18,267.00 \$125.00  FYD 2019-20 \$184,555.97	-100% -100% -100% -100% -100% -100% -100% -100% -100% -30% -92% -94% -72% 0%  Change -31%
Number of Community Rooms E Passport Service  Circle City Passport Services  Notary Proctoring Photo Reproductions Fines Collected Reimbursed Fees Fax Machine Copy Machine RTA Bus Passes Gallery Booking Fee DONATIONS TOTAL DONATIONS Money Donations Received	Applications Income Photos Photo Income Applications Income Photos	\$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$45.00 \$0.00 \$171.93 \$136.23 \$46.00 \$432.00 \$980.00 \$0.00 <b>May-21</b> \$3,281.34	0 0 \$0.00 0 \$0.00 - \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00	0 2 \$67.50 0 \$0.00 \$0.00 \$0.00 \$105.00 \$1,220.14 \$2,270.81 \$46.00 \$954.80 \$5,090.00 \$10.00 \$127,566.35 \$25,028.09	137 4,538 \$160,195.00 3,896 \$46,620.00 1,514 \$52,990.00 824 \$9,888.00 \$960.00 \$800.00 \$420.00 \$23,245.18 \$2,834.37 \$599.00 \$16,054.62 \$18,267.00 \$125.00  FYD 2019-20 \$184,555.97 \$35,094.60	-100% -100% -100% -100% -100% -100% -100% -100% -100% -33% -100% -95% -20% -92% -94% -72% 0%  Change -31% -29%
Number of Community Rooms E Passport Service  Circle City Passport Services  Notary Proctoring Photo Reproductions Fines Collected Reimbursed Fees Fax Machine Copy Machine RTA Bus Passes Gallery Booking Fee DONATIONS TOTAL DONATIONS Money Donations Received Grants Received	Applications Income Photos Photo Income Applications Income Photos Photo Income	\$0.00  \$0.00  \$0.00  \$0.00  \$0.00  \$0.00  \$0.00  \$0.00  \$45.00  \$0.00  \$171.93  \$136.23  \$46.00  \$432.00  \$980.00  \$0.00  May-21  \$3,281.34  \$1,831.34	0 0 \$0.00 0 \$0.00 - \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00	0 2 \$67.50 0 \$0.00 \$0.00 \$0.00 \$105.00 \$1,220.14 \$2,270.81 \$46.00 \$954.80 \$5,090.00 \$10.00 \$1,20.00 \$1	137 4,538 \$160,195.00 3,896 \$46,620.00 1,514 \$52,990.00 824 \$9,888.00 \$960.00 \$420.00 \$23,245.18 \$2,834.37 \$599.00 \$16,054.62 \$18,267.00 \$125.00  FYD 2019-20 \$184,555.97 \$35,094.60 \$140,561.37	-100% -100% -100% -100% -100% -100% -100% -100% -100% -33% -100% -95% -20% -92% -94% -72% 0%  Change -31% -29% -32%
Number of Community Rooms E Passport Service  Circle City Passport Services  Notary Proctoring Photo Reproductions Fines Collected Reimbursed Fees Fax Machine Copy Machine RTA Bus Passes Gallery Booking Fee DONATIONS TOTAL DONATIONS Money Donations Received Grants Received In-Kind Donations (Value of book	Applications Income Photos Photo Income Applications Income Photos Photo Income	\$0.00  \$0.00  \$0.00  \$0.00  \$0.00  \$0.00  \$0.00  \$0.00  \$45.00  \$0.00  \$171.93  \$136.23  \$46.00  \$432.00  \$980.00  \$0.00  May-21  \$3,281.34  \$1,831.34  \$500.00  \$950.00	\$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00	0 2 \$67.50 0 \$0.00 \$0.00 \$0.00 \$1,220.14 \$2,270.81 \$46.00 \$954.80 \$5,090.00 \$127,566.35 \$25,028.09 \$95,263.26 \$7,275.00	137 4,538 \$160,195.00 3,896 \$46,620.00 1,514 \$52,990.00 824 \$9,888.00 \$960.00 \$420.00 \$23,245.18 \$2,834.37 \$599.00 \$16,054.62 \$18,267.00 \$125.00  FYD 2019-20 \$184,555.97 \$35,094.60 \$140,561.37 \$8,900.00	-100% -100% -100% -100% -100% -100% -100% -100% -100% -33% -100% -95% -20% -92% -94% -72% 0%  **Change -31% -29% -32% -18%
Number of Community Rooms E Passport Service  Circle City Passport Services  Notary Proctoring Photo Reproductions Fines Collected Reimbursed Fees Fax Machine Copy Machine RTA Bus Passes Gallery Booking Fee DONATIONS TOTAL DONATIONS Money Donations Received Grants Received In-Kind Donations (Value of boot TOTAL Free books & AV Added)	Applications Income Photos Photo Income Applications Income Photos Photo Income	\$0.00  \$0.00  \$0.00  \$0.00  \$0.00  \$0.00  \$0.00  \$0.00  \$45.00  \$0.00  \$171.93  \$136.23  \$46.00  \$432.00  \$980.00  \$0.00  May-21  \$3,281.34  \$1,831.34  \$500.00  \$950.00	\$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00	0 2 \$67.50 0 \$0.00 \$0.00 \$0.00 \$1.05.00 \$1.05.00 \$1.05.00 \$1.05.00 \$1.05.00 \$5.090.00 \$5.090.00 \$5.090.00 \$5.090.00 \$5.090.00 \$0.00 \$1.05.00 \$95.03.26 \$7,275.00 291	137 4,538 \$160,195.00 3,896 \$46,620.00 1,514 \$52,990.00 824 \$9,888.00 \$960.00 \$800.00 \$420.00 \$23,245.18 \$2,834.37 \$599.00 \$16,054.62 \$118,267.00 \$125.00  FYD 2019-20 \$184,555.97 \$35,094.60 \$140,561.37 \$8,900.00 356	-100% -100% -100% -100% -100% -100% -100% -100% -100% -33% -100% -92% -94% -72% 0%  **Change* -31% -29% -32% -18% -18% -18%
Number of Community Rooms E Passport Service  Circle City Passport Services  Notary Proctoring Photo Reproductions Fines Collected Reimbursed Fees Fax Machine Copy Machine RTA Bus Passes Gallery Booking Fee  DONATIONS TOTAL DONATIONS Money Donations Received Grants Received In-Kind Donations (Value of boo TOTAL Free books & AV Added VOLUNTEERS	Applications Income Photos Photo Income Applications Income Photos Photo Income Photos Photo Income	\$0.00  \$0.00  \$0.00  \$0.00  \$0.00  \$0.00  \$0.00  \$0.00  \$45.00  \$0.00  \$171.93  \$136.23  \$46.00  \$432.00  \$980.00  \$432.00  \$980.00  May-21  \$3,281.34  \$1,831.34  \$500.00  \$950.00  38  May-21	\$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00	0 2 \$67.50 0 \$0.00 \$0.00 \$0.00 \$105.00 \$1,220.14 \$2,270.81 \$46.00 \$954.80 \$5,090.00 \$127,566.35 \$25,028.09 \$95,263.26 \$7,275.00 291	137 4,538 \$160,195.00 3,896 \$46,620.00 1,514 \$52,990.00 824 \$9,888.00 \$960.00 \$420.00 \$23,245.18 \$2,834.37 \$599.00 \$16,054.62 \$18,267.00 \$125.00 FYD 2019-20 \$184,555.97 \$35,094.60 \$140,561.37 \$8,900.00 356	-100% -100% -100% -100% -100% -100% -100% -100% -100% -100% -92% -92% -94% -72% 0%  **Change* -31% -29% -32% -18% **Change*
Number of Community Rooms E Passport Service  Circle City Passport Services  Notary Proctoring Photo Reproductions Fines Collected Reimbursed Fees Fax Machine Copy Machine RTA Bus Passes Gallery Booking Fee DONATIONS TOTAL DONATIONS Money Donations Received Grants Received In-Kind Donations (Value of boot TOTAL Free books & AV Added)	Applications Income Photos Photo Income Applications Income Photos Photo Income Photos Photo Income	\$0.00  \$0.00  \$0.00  \$0.00  \$0.00  \$0.00  \$0.00  \$0.00  \$45.00  \$0.00  \$171.93  \$136.23  \$46.00  \$432.00  \$980.00  \$432.00  \$980.00  May-21  \$3,281.34  \$1,831.34  \$500.00  \$950.00  \$38  May-21  61	\$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00	0 2 \$67.50 0 \$0.00 \$0.00 \$0.00 \$1.05.00 \$1.05.00 \$1.05.00 \$1.05.00 \$1.05.00 \$5.00.00 \$5.00.00 \$5.00.00 \$5.00.00 \$5.00.00 \$5.00.00 \$5.00.00 \$7.275.00 \$95,263.26 \$7,275.00 \$91 <b>FYD 2020-21</b>	137 4,538 \$160,195.00 3,896 \$46,620.00 1,514 \$52,990.00 824 \$9,888.00 \$960.00 \$420.00 \$23,245.18 \$2,834.37 \$599.00 \$16,054.62 \$18,267.00 \$125.00 FYD 2019-20 \$184,555.97 \$35,094.60 \$140,561.37 \$8,900.00 356 FYD 2019-20 1,206	-100% -100% -100% -100% -100% -100% -100% -100% -100% -100% -92% -92% -92% -94% -72% 0% % Change -31% -29% -32% -18% -18% % Change
Number of Community Rooms E Passport Service  Circle City Passport Services  Notary Proctoring Photo Reproductions Fines Collected Reimbursed Fees Fax Machine Copy Machine RTA Bus Passes Gallery Booking Fee DONATIONS TOTAL DONATIONS Money Donations Received Grants Received In-Kind Donations (Value of boo TOTAL Free books & AV Added VOLUNTEERS TOTAL LIBRARY VOLUNTEER	Applications Income Photos Photo Income Applications Income Photos Photo Income Photos Photo Income  RS Library	\$0.00  \$0.00  \$0.00  \$0.00  \$0.00  \$0.00  \$0.00  \$0.00  \$45.00  \$0.00  \$171.93  \$136.23  \$46.00  \$432.00  \$980.00  \$432.00  \$980.00  May-21  \$3,281.34  \$1,831.34  \$500.00  \$950.00  38  May-21  61  34	\$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00	0 2 \$67.50 0 \$0.00 \$0.00 \$0.00 \$1.05.00 \$1.05.00 \$1.05.00 \$1.05.00 \$1.05.00 \$5.00.00 \$5.00.00 \$5.00.00 \$5.00.00 \$5.00.00 \$5.00.00 \$5.00.00 \$1.05.00	137 4,538 \$160,195.00 3,896 \$46,620.00 1,514 \$52,990.00 824 \$9,888.00 \$960.00 \$420.00 \$23,245.18 \$2,834.37 \$599.00 \$16,054.62 \$18,267.00 \$125.00 FYD 2019-20 \$184,555.97 \$35,094.60 \$140,561.37 \$8,900.00 356 FYD 2019-20 1,206 796	-100% -100% -100% -100% -100% -100% -100% -100% -100% -100% -92% -94% -72% -94% -72% -94% -72% -31% -29% -32% -18% -18%  *Change -57% -52%
Number of Community Rooms E Passport Service  Circle City Passport Services  Notary Proctoring Photo Reproductions Fines Collected Reimbursed Fees Fax Machine Copy Machine RTA Bus Passes Gallery Booking Fee  DONATIONS TOTAL DONATIONS Money Donations Received Grants Received In-Kind Donations (Value of boo TOTAL Free books & AV Added VOLUNTEERS TOTAL LIBRARY VOLUNTEER	Applications Income Photos Photo Income Applications Income Photos Photo Income Photos Photo Income  RS Library Friends of CPL	\$0.00  \$0.00  \$0.00  \$0.00  \$0.00  \$0.00  \$0.00  \$0.00  \$45.00  \$0.00  \$171.93  \$136.23  \$46.00  \$432.00  \$980.00 <b>May-21</b> \$3,281.34  \$1,831.34  \$500.00  \$950.00  \$38  May-21  61  34  27	\$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00	0 2 \$67.50 0 \$0.00 \$0.00 \$0.00 \$1.05.00 \$1.05.00 \$1.05.00 \$1.05.00 \$1.05.00 \$5.00.00 \$5.00.00 \$5.00.00 \$5.00.00 \$5.00.00 \$5.00.00 \$7.20.21 \$127,566.35 \$25,028.09 \$95,263.26 \$7,275.00 291 \$77D 2020-21 \$13 386 127	137 4,538 \$160,195.00 3,896 \$46,620.00 1,514 \$52,990.00 824 \$9,888.00 \$960.00 \$420.00 \$23,245.18 \$2,834.37 \$599.00 \$16,054.62 \$18,267.00 \$125.00 FYD 2019-20 \$184,555.97 \$35,094.60 \$140,561.37 \$8,900.00 356 FYD 2019-20 1,206 796 410	-100% -100% -100% -100% -100% -100% -100% -100% -100% -100% -31% -20% -94% -72% -94% -72% -31% -29% -32% -18% -18% -18% -57% -52% -69%
Number of Community Rooms E Passport Service  Circle City Passport Services  Notary Proctoring Photo Reproductions Fines Collected Reimbursed Fees Fax Machine Copy Machine RTA Bus Passes Gallery Booking Fee DONATIONS TOTAL DONATIONS Money Donations Received Grants Received In-Kind Donations (Value of boo TOTAL Free books & AV Added VOLUNTEERS TOTAL LIBRARY VOLUNTEER	Applications  Income Photos Photo Income Applications Income Photos Photo Income Photos Photo Income  RS Library Friends of CPL WORKED	\$0.00  \$0.00  \$0.00  \$0.00  \$0.00  \$0.00  \$0.00  \$0.00  \$45.00  \$0.00  \$171.93  \$136.23  \$46.00  \$432.00  \$980.00 <b>May-21</b> \$3,281.34  \$1,831.34  \$500.00  \$950.00  \$38  May-21  61  34  27  557.0	\$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00	0 2 \$67.50 0 \$0.00 \$0.00 \$0.00 \$1.05.00 \$1.05.00 \$1.05.00 \$1.05.00 \$1.05.00 \$5.00.00 \$5.00.00 \$5.00.00 \$5.00.00 \$5.00.00 \$5.00.00 \$1.05.00	137 4,538 \$160,195.00 3,896 \$46,620.00 1,514 \$52,990.00 824 \$9,888.00 \$960.00 \$420.00 \$23,245.18 \$2,834.37 \$599.00 \$16,054.62 \$18,267.00 \$125.00 FYD 2019-20 \$184,555.97 \$35,094.60 \$140,561.37 \$8,900.00 356 FYD 2019-20 1,206 796 410 11,132.3	-100% -100% -100% -100% -100% -100% -100% -100% -100% -100% -31% -20% -92% -94% -72% -94% -72% -31% -29% -32% -18% -18%  *Change -57% -52% -69% -69% -59%
Number of Community Rooms E Passport Service  Circle City Passport Services  Notary Proctoring Photo Reproductions Fines Collected Reimbursed Fees Fax Machine Copy Machine RTA Bus Passes Gallery Booking Fee  DONATIONS TOTAL DONATIONS Money Donations Received Grants Received In-Kind Donations (Value of boo TOTAL Free books & AV Added VOLUNTEERS TOTAL LIBRARY VOLUNTEER	Applications Income Photos Photo Income Applications Income Photos Photo Income Photos Photo Income  RS Library Friends of CPL	\$0.00  \$0.00  \$0.00  \$0.00  \$0.00  \$0.00  \$0.00  \$0.00  \$45.00  \$0.00  \$171.93  \$136.23  \$46.00  \$432.00  \$980.00 <b>May-21</b> \$3,281.34  \$1,831.34  \$500.00  \$950.00  \$38  May-21  61  34  27	\$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00	0 2 \$67.50 0 \$0.00 \$0.00 \$0.00 \$1.05.00 \$1.05.00 \$1.05.00 \$1.05.00 \$1.05.00 \$5.00.00 \$5.00.00 \$5.00.00 \$5.00.00 \$5.00.00 \$5.00.00 \$7.20.21 \$127,566.35 \$25,028.09 \$95,263.26 \$7,275.00 291 \$77D 2020-21 \$13 386 127	137 4,538 \$160,195.00 3,896 \$46,620.00 1,514 \$52,990.00 824 \$9,888.00 \$960.00 \$420.00 \$23,245.18 \$2,834.37 \$599.00 \$16,054.62 \$18,267.00 \$125.00 FYD 2019-20 \$184,555.97 \$35,094.60 \$140,561.37 \$8,900.00 356 FYD 2019-20 1,206 796 410	-100% -100% -100% -100% -100% -100% -100% -100% -100% -100% -31% -20% -94% -72% -94% -72% -31% -29% -32% -18% -18% -18% -57% -52% -69%

open+	May-21	Apr-21	Mar-21	Feb-21	Jan-21	Dec-20	Nov-20	Oct-20	Sep-20	Aug-20	Jul-20	Total
Hours open	43	47	30	n/a	120							
Patron Visits	99	74	20	n/a	193							
Patron Registered	11	23	34	n/a	68							
Recorded Programs	May-21	Apr-21	Mar-21	Feb-21	Jan-21	Dec-20	Nov-20	Oct-20	Sep-20	Aug-20	Jul-20	Total
Pre-School	5	11	5	12	12	16	13	13	14	12	15	112
School Age	0	0	0	0	0	0	1	0	5	0	5	11
Teen	7	5	4	4	3	3	3	1	0	0	8	26
Adult	1	4	4	4	0	2	3	3	6	2	10	34
Community	10	16	20	17	11	19	26	35	22	5	9	164
Outreach	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL NUMBER OF PROGRAMS	23	36	33	37	26	40	46	52	47	19	47	347
Pre-School (0-5 yrs old)	222	159	222	731	783	630	544	902	1,227	315	70	5,424
School Age	0	0	0	0	0	0	2	0	2	0	65	69
Teen	95	52	50	2	14	11	22	14	0	0	100	213
Adult	8	32	3	0	0	82	129	46	188	126	12	586
Community	255	416	464	543	369	641	738	1,373	1,705	1,622	34	7,489
Outreach	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL ATTENDEES	580	659	739	1,276	1,166	1,364	1,435	2,335	3,122	2,063	281	13,781
		_										
Live Online Programs	May-21	Apr-21	Mar-21	Feb-21	Jan-21	Dec-20	Nov-20	Oct-20	Sep-20	Aug-20	Jul-20	Total
Pre-School	1	1	0	0	0	0	0	0	0	0	0	2
School Age	12	12	12	11	8	8	10	9	0	0	0	58
Teen	10	7	17	15	5	11	17	19	28	8	6	126
Adult	5	8	5	7	3	4	3	4	1	3	6	36

Virtual Services	May-21	Apr-21	Mar-21	Feb-21	Jan-21	Dec-20	Nov-20	Oct-20	Sep-20	Aug-20	Jul-20	Total	% Change from July 2020
Virtual Reference Questions	6	8	5	10	3	20	20	18	20	19	89	218	-89%
Wi-Fi Usage	1,043	842	781	623	610	650	722	655	502	478	465	7,371	34%
Emedia checkouts	2,204	2,289	2,274	2,193	2,386	2,473	2,736	2,949	2,743	2,683	2,888	27,818	-24%
Online Homework Help	3,561	3,973	3,522	3,513	1,731	1,238	1,232	2,058	1,975	755	845	24,403	316%
Visits to library webpage	15,163	16,632	18,558	11,874	11,472	11,106	12,335	15,459	15,579	13,128	16,616	157,922	-29%
Visits to catalog	3,583	3,509	4,396	3,992	3,508	3,278	4,235	4,849	5,353	6,024	5,213	47,940	-23%
Visits to Islandora	6,680	5,847	5,205	1,425	5,968	5,546	1,614	1,500	7,155	1,888	2,557	45,385	-44%
Visits to HR Webpages	1,723	1,812	2,101	1,563	1,939	1,814	1,566	2,392	1,750	1,916	1,915	20,491	-18%
Youtube Recorded Content	9	5	5	23	25	37	42	52	47	15	31	291	-26%
Youtube views	4,300	5,394	5,000	4,800	3,704	3,500	4,000	5,600	5,300	4,727	3,241	49,566	48%
Youtube subscribers	283	277	265	253	242	226	222	214	200	191	176	283	44%
Facebook Followers	5,435	5,438	5,427	5,342	5,342	5,336	5,336	5,315	5,309	2,586	5,251	5,435	2%
Instagram Followers	1,301	1,284	1,254	1,230	1,216	1,210	1,189	1,157	1,116	1,081	1,052	1,301	17%
Twitter Followers	806	807	805	803	802	814	809	804	803	798	792	806	1%
Facebook Engagements	934	705	3,733	934	923	500	1,238	1,499	2,014	1,946	1,407	15,833	-34%
Instagram Engagements	544	454	563	463	434	248	375	304	461	316	300	4,462	54%
Twitter Engagements	68	87	89	90	94	210	95	122	163	207	153	1,378	-41%
Facebook Impressions	27,644	35,706	66,812	31,604	22,297	22,103	34,650	47,123	55,840	52,674	45,054	441,507	-30%
Instagram Impressions	12,211	12,485	13,330	13,743	10,874	11,643	15,782	15,151	18,046	9,829	14,610	147,704	-6%
Twitter Impressions	5,953	6,695	8,117	7,412	4,787	6,611	8,214	7,735	8,213	8,016	12,536	84,289	-41%
Curbside Services	May-21	Apr-21	Mar-21	Feb-21	Jan-21	Dec-20	Nov-20	Oct-20	Sep-20	Aug-20	Jul-20	Total	% of Change
Items Circulated	9,381	8,089	8,007	6,567	5,742	4,149	4,584	3,844	3,202	5,359	3,487	62,411	88%
Holds Placed	875	1,365	1,677	1,972	1,981	1,499	2,050	2,592	3,417	3,092	3,388	23,908	-42%
Appointments Completed	299	404	449	483	511	515	601	759	885	781	804	6,491	-40%



## Open during park hours to walk the trail and read a story.

## Mountain Gate Park 3100 S Main St. Corona, CA 92882

The City of Corona's StoryWalk® is a permanent installation at Mountain Gate park with bilingual panels that separate a storybook by pages along a park trail. Each monthly StoryWalk® will feature interactive elements, audio recordings to listen to the story in both English and in Spanish, as well as opportunities for prizes.



Join us each month for crafts and guided storytimes on the park trail.

**Tuesdays** 7/13, 8/10 & 9/14 10am-12pm



"The StoryWalk® Project was created by Anne Ferguson of Montpelier, VT and developed in collaboration with the Vermont Bicycle & Pedestrian Coalition and the Kellogg Hubbard Library."







# Friends of the Corona Public Library Calendar\*\* 2021-2022

**Annual Meeting** - August 19, 2021 5:30 p.m. (Set Up at 4:30 p.m.)

Mountain Gate Park

Theme - Life's a Picnic With Friends Like You!

Friends Planning Retreat - July or August?

Friends Board Meetings - 6:00 p.m. at the library

July 13 February 8
September 14 March 8
October 12 April 12
November 9 May 10
January 11 June 14

**Summer At Your Library** June 1 – August 14

Night Market Circle City Center, June 14 – August 9, Bi-weekly, 5-8 PM

Independence Day July 4th, Parade on Main Street 9 am, Festival/Fireworks @ Santana Park

**Summer Concerts in the Park** - City Hall, July 9 - August 6, 7 PM-Fridays

Savor the City City Park, September TBD

#### **Author Events for 2021**

Free Vietnam Author Event - Saturday, October 9 1:00 pm Historical Fiction Brunch - Saturday, November 6 10:00 am Author Jenna Blum-possible Holiday Words with Wine Saturday, December 4 7 pm

Hallowweekend - Historic Civic Center, October 15 - 16 (festival on Saturday)

**Decorating the Library for the Holidays - November 30, 2021** 

Holiday Lighting Historic Civic Center, December 5th

**Holiday Concerts -**

December 7, 14, 21

Holiday Volunteer Dinner (Meal) – December 9, 2021

Cops and Christmas in the Park - December??

Ladders and Linguine - February 24, 2022

<sup>\*\*</sup>Please note that some of the dates are tentative and are based on Covid conditions, availability of performers, space, and volunteer availability.

Please return to our calendar page to check on dates.