



Legislation Details (With Text)

**File #:** 19-0820      **Version:** 1      **Name:**  
**Type:** Grant      **Status:** Passed  
**File created:** 9/6/2019      **In control:** City Council  
**On agenda:** 10/2/2019      **Final action:** 10/2/2019  
**Title:** City Council consideration of acceptance and appropriation of \$18,000 grant funding from the California State Library for the Adult Literacy program Fiscal Year 2019-2020.

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** 1. Grant Approval Letter

Date	Ver.	Action By	Action	Result
10/2/2019	1	City Council	approved	

**AGENDA REPORT  
REQUEST FOR CITY COUNCIL ACTION**

**DATE:** 10/02/2019

**TO:** Honorable Mayor and City Council Members

**FROM:** Library and Recreation Services Department

**SUBJECT:**

City Council consideration of acceptance and appropriation of \$18,000 grant funding from the California State Library for the Adult Literacy program Fiscal Year 2019-2020.

**RECOMMENDED ACTION:**

That the City Council:

1. Accept and appropriate grant funding in the amount of \$18,000 from the California State Library for the continuation of the Adult Literacy Program.
2. Appropriate \$18,000 to the Library and Recreation Services' operating budget and increase revenue estimates by the same amount in the Library Adult and Family Literacy Grant Fund.

**ANALYSIS:**

The Corona Public Library continues to receive funds for the Adult Literacy program. This grant provides for one-on-one literacy tutoring for adults.

The Adult Literacy program has been in existence for over 20 years. It is funded almost exclusively through grants from the California State Library, for which we must apply annually. This funding supports the purchase of supplies for our volunteer tutors and their adult learners. It also supports ongoing training for library staff and for tutor/adult learner pairs.

This funding is vital and must be reallocated annually by the California State Legislature. The funds offer a baseline with which staff provide basic literacy services and are augmented (wherever opportunities arise) with grants, donations, and the general fund. Currently, 26 tutor/learner pairs work together to achieve specific literacy goals established in accordance with each learners' needs and abilities.

There are three parts to the library's funding formula:

1. A baseline amount (\$18,000) for each approved literacy program to provide libraries with the funding needed to deliver a minimum level of local literacy services;
2. A per capita amount per adult learner served in the previous year; and
3. A match on local funds raised and expended for adult literacy services - reflecting a commitment to a continuing state/local partnership and providing an incentive for increased local support for adult literacy.

**COMMITTEE ACTION:**

Not Applicable.

**STRATEGIC PLAN:**

This item supports the City's Strategic Plan Goal 4: "Actively engaging in public and private partnerships to provide services and amenities."

**FISCAL IMPACT:**

In Fiscal Year 2019-2020, the City will receive and budget \$18,000 from the California State Library to fund literacy-related materials as well as partial funding for one existing part-time position. The grant funds do not have a matching requirement. The Adult Literacy Program grant is budgeted in the Adult and Family Literacy Grant Fund. Grant funds must be encumbered by June 30, 2020, and fully expended in accordance with the City's approved budget by December 31, 2020.

<b>Fund</b>	<b>07/01/19 Est. Fund Balance</b>	<b>Budgeted Revenues/ Sources</b>	<b>Budgeted Expenditures/ Uses</b>	<b>Fund Balance Impacts</b>	<b>06/30/20 Est. Fund Balance</b>
Adult and Family Literacy Grants Fund 442	\$43,681	\$19,520	\$0	Appropriation (\$18,000) Revenue +\$18,000	\$63,201

**ENVIRONMENTAL ANALYSIS:**

No environmental review is required because the proposed action is not a project governed by the California Environmental Quality Act.

**PREPARED BY:** KATHERINE BACKUS, MANAGEMENT ANALYST

**REVIEWED BY:** DAVID MONTGOMERY-SCOTT, LIBRARY AND RECREATION SERVICES  
DIRECTOR

**REVIEWED BY:** KERRY D. EDEN, ASSISTANT CITY MANAGER/ADMINISTRATIVE SERVICES  
DIRECTOR

**REVIEWED BY:** MICHELE NISSEN, ASSISTANT CITY MANAGER

**SUBMITTED BY:** MITCHELL LANSDELL, INTERIM CITY MANAGER

**Attachment:**

1. Grant approval Letter.