



Legislation Text

File #: 20-0248, Version: 1

**AGENDA REPORT
REQUEST FOR CITY COUNCIL ACTION**

DATE: 04/01/2020

TO: Honorable Mayor and City Council Members

FROM: Management Services Department - Human Resources

SUBJECT:
City Council to receive and file Personnel Report.

RECOMMENDED ACTION:

That the City Council receive and file the Personnel Report for employee updates and recruitment transactions.

ANALYSIS:

The Personnel Report includes the employee updates and recruitments noted below. These transaction types are reported to Council for informational purposes each meeting to enhance transparency. The report includes recent activity from February 29th through March 13th. The employee updates in the Personnel Report include full-time appointments, full-time promotions, and retirements. The recruitment activity portion of the report includes both open/competitive recruitments as well as internal/promotional recruitments.

Full-Time Appointments

<i>Employee Name</i>	<i>Department</i>	<i>Position</i>	<i>Monthly Pay Range</i>	<i>Effective Date</i>
Aparicio, Jonathan	Police Department	Police Trainee	\$3,627 - \$4,428	March 6, 2020
Bufano, Sara	Police Department	Police Trainee	\$3,627 - \$4,428	March 5, 2020
Conner, Eugene	Maintenance Services	Street Maintenance Worker	\$3,503 - \$4,276	March 10, 2020
Oldham, Travis	Community Development	Building Permit Tech II Flex	\$3,851 - \$4,701	March 10, 2020

Full-Time Appointments (Continued)

<i>Employee Name</i>	<i>Department</i>	<i>Position</i>	<i>Monthly Pay Range</i>	<i>Effective Date</i>
Pang, Shiyao - Vicky	Admin Services - Finance	Accounting Technician II	\$3,485 - \$4,255	March 2, 2020

Full-Time Promotions

<i>Employee Name</i>	<i>Department</i>	<i>Position</i>	<i>Monthly Pay Range</i>	<i>Effective Date</i>
Clear, Holli	Administrative Services/Finance	Purchasing Specialist III	\$4,255 - \$5,194	February 29, 2020
Milosevic, Christopher	Community Development	Building Official	\$9,310 - \$11,365	February 29, 2020
Nieto, Angela	Management Services	Executive Assistant	\$4,234 - \$5,168	February 29, 2020
Yanes, William	Administrative Services/Finance	Purchasing Specialist III	\$4,255 - \$5,194	February 29, 2020

Retirements - None

Open/Competitive Recruitments - No recent updates

Internal/Promotional Recruitments - No recent updates

COMMITTEE ACTION:

Not applicable.

STRATEGIC PLAN:

Not applicable.

FISCAL IMPACT:

Not applicable.

ENVIRONMENTAL ANALYSIS:

Environmental review is not required. The proposed actions are not a project under the California Environmental Quality Act.

PREPARED BY: SHANNON CROWE, ACTING HUMAN RESOURCES MANAGER

SUBMITTED BY: JACOB ELLIS, CITY MANAGER