



Legislation Details

File #: 18-1551 **Version:** 1 **Name:**

Type: Policy **Status:** Passed

File created: 2/20/2018 **In control:** City Council

On agenda: 3/7/2018 **Final action:** 3/7/2018

Title: City Council Consideration to Approve Revised City Administrative Policy No. 01200.001 (Travel and Other Expense Reimbursement Policy) to provide for Pre-Approval of Trips Involving Overnight Stays or Airfare and to Make Other Clarifying Changes.

Sponsors:

Indexes:

Code sections:

Attachments: 1. Administrative Policy 01200.001, 2. Redline of Proposed Changes, 3. City Employee Advance Travel Request Form, 4. City Official Advance Travel Request Form

Date	Ver.	Action By	Action	Result
3/7/2018	1	City Council	accepted	Pass