



## Legislation Details (With Text)

**File #:** 18-2128      **Version:** 1      **Name:**  
**Type:** Travel & Expense Reimbursement      **Status:** Failed  
**File created:** 9/13/2018      **In control:** City Council  
**On agenda:** 9/19/2018      **Final action:**  
**Title:** City Council consideration to approve the advanced travel request for event registration fee, meals and lodging for Council Member Randy Fox to attend the ICSC Western Conference & Deal Making from October 8-10, 2018, in Los Angeles, California.

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** 1. City Official Advanced Travel Request (Council Member Randy Fox executed on September 12, 2018)., 2. Draft Agenda - ICSC Western Conference & Deal Making

Date	Ver.	Action By	Action	Result
9/19/2018	1	City Council	accepted	Fail

### AGENDA REPORT REQUEST FOR CITY COUNCIL ACTION

**DATE:** 9/19/2018

**TO:** Honorable Mayor and City Council Members

**FROM:** Management Services Department

**SUBJECT:**

City Council consideration to approve the advanced travel request for event registration fee, meals and lodging for Council Member Randy Fox to attend the ICSC Western Conference & Deal Making from October 8-10, 2018, in Los Angeles, California.

**RECOMMENDED ACTION:**

That the City Council approve, pursuant to Administrative Policy 01200.001, the advanced travel request for event registration fee, meals and lodging, which totals an estimated \$430.27 for Council Member Randy Fox to attend the ICSC Western Conference & Deal Making from October 8-10, 2018, in Los Angeles, California.

**ANALYSIS:**

Administrative Policy No. 01200.001 (Travel and Other Expenses Reimbursement Policy) requires all City Officials to obtain advanced approval from the City Council for trips involving overnight stays or travel by air. Council Member Randy Fox is requesting advanced approval to attend the ICSC

Western Conference & Deal Making from October 8-10, 2018, in Los Angeles, California. Regional Deal Makings are a one-stop for education, networking and deal making. This regional event provides opportunities to gain information about the most current industry issues and meet and make deals with colleagues doing business in the same region.

**COMMITTEE ACTION:**

Not Applicable.

**STRATEGIC PLAN:**

This item supports the City's Strategic Plan Goal 6: Improve Communication with Our Community; Objective A: Commit to transparency in all City Actions. The recommended action will help achieve these goals by presenting the advanced travel request with detailed information.

**FISCAL IMPACT:**

City Official's travel and other expenses reimbursements are funded by the City Council's operating budget in the General Fund. Funding for the amount claimed on this report is included in the approved Fiscal Year 2018-19 budget.

**ENVIRONMENTAL ANALYSIS:**

This action is exempt pursuant to Section 15061 (b)(3) of the Guidelines for the California Environmental Quality Act (CEQA), which states that a project is exempt from CEQA if the activity is covered by the general rule that CEQA applies only to projects that have the potential for causing a significant effect on the environment, the activity is not subject to CEQA. This action is for an advanced travel request and there is no possibility that approving the recommended action will have a significant effect on the environment.

**PREPARED BY:** KRISTIAN DUARTE, OFFICE ASSISTANT

**SUBMITTED BY:** RANDY FOX, COUNCIL MEMBER

Attachments:

City Official Advanced Travel Request (Council Member Randy Fox executed on September 12, 2018).

Draft Agenda: ICSC Western Conference & Deal Making