



Legislation Details (With Text)

File #: 19-0854 **Version:** 1 **Name:**
Type: Reports **Status:** Filed
File created: 9/19/2019 **In control:** City Council
On agenda: 10/2/2019 **Final action:** 10/2/2019
Title: City Council to receive and file Personnel Report.

Sponsors:

Indexes:

Code sections:

Attachments:

Date	Ver.	Action By	Action	Result
10/2/2019	1	City Council	received and filed	

AGENDA REPORT REQUEST FOR CITY COUNCIL ACTION

DATE: 10/02/2019

TO: Honorable Mayor and City Council Members

FROM: Administrative Services Department

SUBJECT:
City Council to receive and file Personnel Report.

RECOMMENDED ACTION:

That the City Council receive and file the Personnel Report for employee updates and recruitment transactions.

ANALYSIS:

The Personnel Report includes the employee updates and recruitments noted below. These transaction types are reported to Council for informational purposes each meeting to enhance transparency. The report includes new activity only since the previous meeting. The employee updates in the Personnel Report include full-time appointments, full-time promotions, and retirements. The recruitment activity portion of the report includes both open/competitive recruitments as well as internal/promotional recruitments.

Full-Time Appointments

Employee Name	Department	Position	Pay Range	Effective Date
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Gutierrez, Lorraine	Department of Water and Power	Customer Care Representative I Flex	\$2,730 - \$3,332	September 9, 2019
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Retirements - None

Full-Time Promotions

<i>Employee Name</i>	<i>Department</i>	<i>Position</i>	<i>Pay Range</i>	<i>Effective Date</i>
Banales, Sergio	Police Department	Police Captain	\$12,371 - \$15,103	August 31, 2019
Bartlett, Richard	Police Department	Police Sergeant	\$8,639 - \$10,546	August 31, 2019
Gonzalez, Tammy	Fire Department	Senior Administrative Assistant	\$3,851 - \$4,701	August 31, 2019
Herrera, Noe	Public Works	Utility Engineer I Flex	\$5,739 - \$7,006	September 3, 2019
Jones, Elena	Police Department	Police Trainee	\$3,627 - \$4,428	September 9, 2019
Ralls, Dennis	Public Works	City Traffic Engineer	\$7,937 - \$9,689	September 4, 2019
Romero, Cristina	Fire Department	Senior Office Assistant	\$2,869 - \$3,503	August 31, 2019
Roulston, Adam	Police Department	Police Lieutenant	\$10,546 - \$12,875	August 31, 2019
Salisbury, Skyla	Police Department	Animal Control Officer II	\$3,663 - \$4,472	August 31, 2019

Open/Competitive Recruitments

<i>Position</i>	<i>Department</i>	<i>Position Type</i>	<i>Open Date</i>	<i>Closed Date</i>
Intern II	Public Works	Part-Time	September 11, 2019	Continuous
Receptionist	Management Services	Part-Time	September 11, 2019	Continuous
Water Operator III Flex	Department of Water and Power	Full-Time	September 11, 2019	Continuous

Internal/Promotional Recruitments - None

COMMITTEE ACTION:

Not applicable.

STRATEGIC PLAN:

Not applicable.

FISCAL IMPACT:

Not applicable.

ENVIRONMENTAL ANALYSIS:

Environmental review is not required. The proposed actions are not a project under the California Environmental Quality Act.

PREPARED BY: EDELIA EVELAND, HUMAN RESOURCES MANAGER

REVIEWED BY: KERRY D. EDEN, ASSISTANT CITY MANAGER/ADMINISTRATIVE SERVICES DIRECTOR

REVIEWED BY: MICHELE NISSEN, ASSISTANT CITY MANAGER

SUBMITTED BY: MITCHELL LANSDELL, INTERIM CITY MANAGER