



## Legislation Details (With Text)

**File #:** 19-0968      **Version:** 1      **Name:**  
**Type:** Reports      **Status:** Filed  
**File created:** 11/6/2019      **In control:** City Council  
**On agenda:** 11/20/2019      **Final action:** 11/20/2019  
**Title:** City Council to receive and file Personnel Report.

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** 1. Staff Report

Date	Ver.	Action By	Action	Result
11/20/2019	1	City Council	received and filed	

### AGENDA REPORT REQUEST FOR CITY COUNCIL ACTION

**DATE:** 11/20/2019

**TO:** Honorable Mayor and City Council Members

**FROM:** Administrative Services Department

**SUBJECT:**  
City Council to receive and file Personnel Report.

#### RECOMMENDED ACTION:

That the City Council receive and file the Personnel Report for employee updates and recruitment transactions.

#### ANALYSIS:

The Personnel Report includes the employee updates and recruitments noted below. These transaction types are reported to Council for informational purposes each meeting to enhance transparency. The report includes new activity only since the previous meeting. The employee updates in the Personnel Report include full-time appointments, full-time promotions, and retirements. The recruitment activity portion of the report includes both open/competitive recruitments as well as internal/promotional recruitments.

#### Full-Time Appointments

<i>Employee Name</i>	<i>Department</i>	<i>Position</i>	<i>Pay Range</i>	<i>Effective Date</i>
Amezcu, Josh	Department of Water and Power	Water Reclamation Operator III Flex	\$6,093- \$7,438	October 14, 2019
Ruiz-Acevedo, Vanessa	Police Department	Public Safety Dispatcher I Flex	\$3,682- \$4,495	October 14, 2019
Thompson, Laura	Police Department	Public Safety Dispatcher I Flex	\$3,682- \$4,495	October 14, 2019

## Full-Time Appointments (Continued)

<i>Employee Name</i>	<i>Department</i>	<i>Position</i>	<i>Pay Range</i>	<i>Effective Date</i>
Vazquez, Rafael	Department of Water and Power	Water Reclamation Operator III Flex	\$6,093- \$7,438	October 14, 2019

## Retirements - None

## Full-Time Promotions

<i>Employee Name</i>	<i>Department</i>	<i>Position</i>	<i>Pay Range</i>	<i>Effective Date</i>
Alfelor, Kristian	Department of Water and Power	Operations Manager	\$9,310 - \$11,365	October 12, 2019
Potts, Jared	Fire Department	Fire Engineer	\$6,123 - \$7,858	October 12, 2019
Villegas, Martin	Library & Recreation Services Department	Library Specialist	\$3,218 - \$3,928	October 12, 2019

## Open/Competitive Recruitments

<i>Position</i>	<i>Department</i>	<i>Position Type</i>	<i>Open Date</i>	<i>Closing Date</i>
Assistant Planner	Community Development	Full-Time	October 30, 2019	Continuous
Code Enforcement Officer II	Community Development	Full-Time	November 6, 2019	Continuous
Deputy Fire Chief	Fire Department	Full-Time	October 30, 2019	November 15, 2019

Purchasing Manager	Administrative Services	Full-Time	November 5, 2019	November 27, 2019
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Internal/Promotional Recruitments

<i>Position</i>	<i>Department</i>	<i>Position Type</i>	<i>Open Date</i>	<i>Closing Date</i>
Senior Code Enforcement Officer	Community Development	Full-Time	November 6, 2019	November 13, 2019

**COMMITTEE ACTION:**

Not applicable.

**STRATEGIC PLAN:**

Not applicable.

**FISCAL IMPACT:**

Not applicable.

**ENVIRONMENTAL ANALYSIS:**

Environmental review is not required. The proposed actions are not a project under the California Environmental Quality Act.

**PREPARED BY:** EDELIA EVELAND, HUMAN RESOURCES MANAGER

**REVIEWED BY:** KERRY D. EDEN, ASSISTANT CITY MANAGER/ADMINISTRATIVE SERVICES DIRECTOR

**SUBMITTED BY:** MITCHELL LANSDELL, INTERIM CITY MANAGER