Legislation Details (With Text)

File #:	21-0585	**Version:**	1	**Name:**	
Type:	Report			**Status:**	Filed
File created:	6/3/2021			**In control:**	City Council
On agenda:	6/16/2021			**Final action:**	6/16/2021
Title:	Personnel Report providing employee updates and details on various recruitment transactions.				
Sponsors:					
Indexes:					
Code sections:					
Attachments:	1. Staff Report				

Date	Ver.	Action By	Action	Result
6/16/2021	1	City Council	received and filed	

REQUEST FOR CITY COUNCIL ACTION

DATE: 06/16/2021

TO: Honorable Mayor and City Council Members

FROM: Human Resources Department

SUBJECT:
Personnel Report providing employee updates and details on various recruitment transactions.

EXECUTIVE SUMMARY:
This Personnel Report includes only the new personnel activity since the previous meeting. The Report includes employee updates and information on recruitments from Human Resources.

RECOMMENDED ACTION:
That the City Council receive and file the Personnel Report for employee updates and recruitment transactions.

BACKGROUND & HISTORY:
The employee updates in the Personnel Report include full-time appointments, full-time promotions, and retirements. The recruitment activity portion of the report includes both open/competitive recruitments as well as internal/promotional recruitments.

ANALYSIS:
The Personnel Report includes the employee updates and recruitments noted below. These

transaction types are reported to Council for informational purposes each meeting to enhance transparency. The report includes new activity only since the previous meeting. The employee updates in the Personnel Report include full-time appointments, full-time promotions, and retirements. The recruitment activity portion of the report includes both open/competitive recruitments as well as internal/promotional recruitments.

Full-Time Appointments

Employee Name	*Department*	*Position*	*Monthly Pay Range*	*Effective Date*
Contreras, Simon	Maintenance Services	Street Maintenance Worker in Training	$2,434 - $2,971	May 10, 2021
Gaeta, Karla	Police Department	Police Officer I	$5,797 - $7,438	May 9, 2021
Garcia, Hernan	Maintenance Services	Street Maintenance Worker in Training	$2,434 - $2,971	May 10, 2021
Kreger, Andrew	Department of Water & Power	Maintenance Technician I Flex	$4,340 - $5,299	May 17, 2021

Full-Time Promotions

Employee Name	*Department*	*Position*	*Monthly Pay Range*	*Effective Date*
Anderson, Ryan	Fire Department	Firefighter/Paramedic	$6,123 - $7,858	April 10, 2021
Foust, Jacob	Department of Water & Power	Water Operator III Flex	$6,093 - $7,438	May 8, 2021
Ortiz, David	Department of Water & Power	Water Operator III Flex	$6,093 - $7,438	May 8, 2021

Retirements

Employee Name	*Department*	*Position*	*Years of Service*	*Last Day on Payroll*
Samano, John	Police Department	Police Detective	30 years	May 21, 2021

Open/Competitive Recruitments

Position	*Department*	*Position Type*	*Open Date*	*Closing Date*
Administrative Assistant	Department of Water and Power	Full-Time	May 25, 2021	June 8, 2021
Library and Recreation Services Leader III	Community Services	Part-Time	May 25, 2021	June 15, 2021

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Occupational Health and Safety Officer	Human Resources	Full-Time	May 26, 2021	June 16, 2021
Park Ranger	Community Services	Part-Time	June 3, 2021	June 17, 2021
Police Officer I/II - Lateral	Police Department	Full-Time	May 26, 2021	Continuous

Open/Competitive Recruitments (Continued)

Position	*Department*	*Position Type*	*Open Date*	*Closing Date*
Police Trainee	Police Department	Full-Time	May 26, 2021	June 16, 2021
Water Resources Technician I Flex	Department of Water and Power	Full-Time	May 27, 2021	June 9, 2021

Internal/Promotional Recruitments

Position	*Department*	*Position Type*	*Open Date*	*Closing Date*
Help Desk II	Information Technology	Part-Time	May 25, 2021	June 1, 2021

FINANCIAL IMPACT:
There is no cost impact associated with the acceptance of this report. The cost of the various personnel changes listed herein are reflected in the Adopted Fiscal Year 2020-2021 Budget for the departments listed in the report.

ENVIRONMENTAL ANALYSIS:
This action is exempt pursuant to Section 15061(b)(3) of the Guidelines for the California Environmental Quality Act (CEQA), which states that a project is exempt from CEQA if the activity is covered by the common sense exemption that CEQA applies only to projects that have the potential for causing a significant effect on the environment. Where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA. There is no possibility that the acceptance of this report will have a significant effect on the environment.

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