Legislation Details (With Text)

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Type:	City Council Member Report	**Status:**	Passed
File created:	8/19/2021	**In control:**	City Council
On agenda:	9/1/2021	**Final action:**	9/1/2021
Title:	Advance Travel Request for Vice Mayor Wes Speake to attend the 2021 League of California Cities Annual Conference and Expo.		
Sponsors:			
Indexes:			
Code sections:			
Attachments:	1. Staff Report, 2. Advance Travel Request, 3. 2021 League of California Cities Annual Conference Event Schedule		

Date	Ver.	Action By	Action	Result
9/1/2021	1	City Council	approved	Pass

REQUEST FOR CITY COUNCIL ACTION

DATE: 09/01/2021

TO: Honorable Mayor and City Council Members

FROM: Vice Mayor Wes Speake

SUBJECT:
Advance Travel Request for Vice Mayor Wes Speake to attend the 2021 League of California Cities Annual Conference and Expo.

EXECUTIVE SUMMARY:
That the Council consider approving the advance travel request for Vice Mayor Wes Speake the designated voting delate for the City to attend the 2021 League of California Cities Annual Conference and Expo.

RECOMMENDED ACTION:
That the City Council approve the advance travel request for Vice Mayor Wes Speake to attend the 2021 League of California Cities Annual Conference and Expo. The estimated total cost for the requested trip is $1,570 which includes, event registration, meals, lodging, and airfare.

BACKGROUND & HISTORY:
Administration Policy No. 01200.001 (Travel and Other Expenses Reimbursement Policy) requires all City Officials to obtain advanced approval for the City Council for trips involving overnight stays or

travel by air.

The League of California Cities hosts this annual conference that is attended by Council and staff members from many California Cities. The conference provides networking, advocacy, and educational programs that brings together elected and appointed officials as well as city staff from all departmental areas to serve the grassroots interests of local municipalities.

The conference wraps up with the General Assembly voting at the Annual Business Meeting. It is important for all cities to participate in the process by registering their voting delegate to attend the annual conference and actively engage in the voting process. At the August 1, 2021, Corona City Council Meeting the Council designated Vice Mayor Wes Speake as the voting delegate to represent the City of Corona at the 2021 League of California Cities Annual Conference and Expo.

ANALYSIS:
The League of California Cities Annual Conference and Expo will be held September 22,2021 through September 24,2021. The conference location alternates each year between northern and southern California, with the conference being held in Sacramento this year. The conference will include the Annual Business Meeting where the membership takes action on conference resolutions. Participation in the business meeting allows the City to engage in the League's policy development process. The League bylaws provide that each City is entitled to one vote in matters affecting municipal or League policy.

FINANCIAL IMPACT:
City Official's travel and other expense reimbursements are funded by the City Council's operating budget in the General Fund. Funding for the amount claimed on this report is included in the approved Fiscal Year 2021-2022.

ENVIRONMENTAL ANALYSIS:
This action is exempt pursuant to Section 15061 (b)(3) of the Guidelines for the California Environmental Quality Act (CEQA), which states that a project is exempt from CEQA if the activity is covered by the general rule that CEQA applies only to projects that have the potential for causing a significant effect on the environment, the activity is not subject to CEQA. This action is for an advanced travel request and there is no possibility that it will have a negative effect on the environment.

PREPARED BY: NAOMI RAMIREZ, MANAGEMENT SERVICES ASSISTANT

REVIEWED BY: WES SPEAKE, VICE MAYOR

Attachments:
1. Exhibit 1 - City Official Travel Request
2. Exhibit 2 - 2021 league of California Cities Annual Conference and Expo Event Schedule