



Legislation Text

File #: 17-816, Version: 1

**AGENDA REPORT
REQUEST FOR CITY COUNCIL AND
CORONA UTILITY AUTHORITY ACTION**

DATE: 6/21/2017

TO: Honorable Mayor and City Council Members
Honorable President and Board Members

FROM: Public Works Department
Department of Water and Power

SUBJECT:
City Council and Corona Utility Authority consideration to award Request for Proposals 17-051CA for multiple yearly purchase orders for On-Call Engineering and Professional Consulting services.

RECOMMENDED ACTION:

That the:

1. City Council award Request for Proposals No. 17-051CA for OnCall Engineering and Professional Consulting Services to the firms identified in Exhibit A for the annual contract amounts noted therein for a three-year term.
2. City Council authorize the City Manager, or his designee, to execute Professional Services Agreements with the firms identified in Exhibit A for the amounts noted therein.
3. City Council authorize the Purchasing Agent to issue purchase orders to the firms identified in Exhibit A for the amounts noted therein.
4. City Council authorize the City Manager, or his designee, to execute one additional three-year agreement amendment to the above mentioned Professional Services Agreements for subsequent fiscal years in amounts not to exceed \$500,000 per the type of professional services provided per year, and to approve necessary change orders and/or amendments up to the amount provided by Corona Municipal Code Section 3.08.070(i).
5. City Council authorize the City Manager, or his designee, and City Attorney to negotiate and execute any amendments to these agreements which are either non-substantive or are

otherwise in compliance with the City Council's actions hereunder.

6. Corona Utility Authority (CUA) review, ratify and to the extent necessary direct that the City Council take the above actions.

ANALYSIS:

On April 12, 2017, Request for Proposals (RFP) 17-051CA for On-Call Engineering and Professional Consulting Services was formally advertised in the Sentinel Weekly News and posted on the City of Corona website. A total of 88 proposals were received from 44 consultants by the due date of May 4, 2017.

Participants submitted proposals for any combination of the five disciplines contained in the Scope of Work. Staff recommends award to the 25 professional consulting firms listed in Exhibit A.

Awarded consultants will be asked to submit project-specific proposals based on specific Scopes of Work to ensure that cost, timeliness, and operational issues are properly considered when assigning work under the on-call agreements. Award of RFP 17-051CA would not prohibit the City from issuing independent competitive RFPs for services that may or may not also be covered under this award.

The agreement amounts recommended for award range from \$150,000 to \$1,250,000. Staff has evaluated the current needs for each service, and determined the agreement amount necessary for Fiscal Year 2017-18. As provided in Recommended Action number 4, those agreements that are less than \$500,000 could be increased in subsequent fiscal years to \$500,000, should the needs of the department change. While such discretion is important to have, staff believes that such changes are unlikely, and recognizes that budget appropriations would be necessary.

COMMITTEE ACTION:

Not applicable.

STRATEGIC PLAN:

Not applicable.

FISCAL IMPACT:

Funding for these as-needed services is included in the Proposed Fiscal Year 2017-18 Operating and Capital budgets. Staff will recommend appropriate amounts in future budget years to provide for these services as needed.

ENVIRONMENTAL ANALYSIS:

This action is exempt pursuant to Section 15061(b)(3) of the Guidelines for the California Environmental Quality Act (CEQA), which states that a project is exempt from CEQA if the activity is covered by the general rule that CEQA applies only to projects that have the potential for causing a significant effect on the environment. Where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA. This action merely approves agreements for on-call engineering and professional services, and there is no possibility that approving these agreements will have a significant effect on the environment. Therefore, no environmental analysis is required.

PREPARED BY: VERNON WEISMAN, P.E., DISTRICT ENGINEER

REVIEWED BY: TOM KOPER, P.E., ASSISTANT PUBLIC WORKS DIRECTOR

REVIEWED BY: NELSON D. NELSON, P.E., PUBLIC WORKS DIRECTOR

REVIEWED BY: TOM MOODY, ASSISTANT GENERAL MANAGER

REVIEWED BY: CITA LONGSWORTH, PURCHASING MANAGER

REVIEWED BY: KIM SITTON, FINANCE MANAGER

REVIEWED BY: PATRICIA SONG, FINANCE MANAGER

REVIEWED BY: KERRY D. EDEN, ASSISTANT CITY MANAGER/ADMINISTRATIVE SERVICES DIRECTOR

REVIEWED BY: MICHAEL E. ABEL, CHIEF OF POLICE AND ASSISTANT CITY MANAGER

SUBMITTED BY: DARRELL TALBERT, CITY MANAGER & EXECUTIVE DIRECTOR