



## Legislation Text

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File #: 18-1673, Version: 1

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### **AGENDA REPORT REQUEST FOR CITY COUNCIL ACTION**

DATE: 4/18/2018

TO: Honorable Mayor and City Council Members

FROM: Maintenance Services

**SUBJECT:**

City Council consideration of an appropriation of \$413.33 to the operating budget for Community Facilities District (CFD) 2002-3 and \$5,632.11 to CFD 2011-1 for additional landscape contract costs and tree trimming.

**RECOMMENDED ACTION:**

That the City Council authorize the appropriation of \$413.33 to the operating budget for Community Facilities Districts (CFD) 2002-3 (Fund 251) and \$5,632.11 to CFD 2011-1 (Fund 253) for routine landscape maintenance in both CFDs and for tree trimming services for CFD 2011-1.

**ANALYSIS:**

The City of Corona manages several landscape maintenance districts that are responsible for specific areas of landscape maintenance throughout the City. Funding for the maintenance comes from special assessments levied on parcels within the districts. Specifically, CFD 2002-3 is for landscaping on Temescal Canyon and Cajalco Road, and CFD 2011-1 is for landscaping on North Main Street. On February 21, 2018, the City Council awarded Notice Inviting Bid (NIB) 18-022JT to OakWest Services, Inc. (OakWest) for the landscape maintenance of several landscaping areas maintained by the City, including areas in CFD 2002-3 and CFD 2011-1. However, the approved landscape maintenance budget for the respective CFDs was not increased at the time of contract award. While the Fiscal Year 2017-18 budget reflected an inflationary increase in landscape maintenance, it was based on the previous contract rates for the areas. However, Maintenance Services went out to bid for landscaping services, and those services cost more than what was originally budgeted. The OakWest contract was awarded for \$466,440, of which CFD 2002-3's monthly cost is \$1,045.00 and CFD 2011-1's monthly cost is \$350.00. The Fiscal Year 2017-18 contract budgeted monthly cost was \$206.65 for CFD 2002-3 and \$77.37 for 2011-1. After reviewing budgeted expenditures and prorating the service for the remainder of the fiscal year, additional funds in the amount of \$413.33 for CFD 2002-3 and \$1,204.11 for CFD 2011-1 are needed for regular

maintenance through June 30, 2018.

In addition, the palm trees located within CFD 2011-1 on Main Street from Grand Avenue to River Road were recently accepted by the City and are in need of trimming. Additional funds in the amount of \$4,428.00 are requested in order to properly care for the trees and avoid potential hazardous conditions.

The total amount needed for CFD 2002-3 is \$413.33 and \$5,632.11 for CFD 2011-1. Both CFDs have sufficient reserves for this request.

**COMMITTEE ACTION:**

Not applicable.

**STRATEGIC PLAN:**

Not applicable.

**FISCAL IMPACT:**

Additional appropriations are needed to perform the routine landscape maintenance and tree trimming required to properly maintain the areas. CFD 2002-3 (Fund 251) requires an additional \$413.33 and CFD 2011-1 (Fund 253) requires an additional \$5,632.11 from the respective fund balances. Both funds have sufficient reserves available for the appropriations. All monies not used in the operating budget will be returned to the fund balance at the end of fiscal year.

Fund	07/01/17 Fund Balance	Budgeted Revenues	Budgeted Expenditures/ Uses	Additional Funding Request	06/30/18 Est. Fund Balance
CFD 2002-3, Fund 251	\$317,361.00	\$22,267.00	(\$17,274.60)	(\$413.33)	\$321,940.07
CFD 2011-1, Fund 253	\$174,517.00	\$63,276.00	(\$51,189.53)	(\$5,632.11)	\$180,971.36

**ENVIRONMENTAL ANALYSIS:**

No environmental review is required because the proposed action is not a project governed by the California Environmental Quality Act.

**PREPARED BY:** MOSES CORTEZ, PARKS SUPERINTENDENT

**REVIEWED BY:** TOM MOODY, GENERAL MANAGER

**REVIEWED BY:** KERRY D. EDEN, ASSISTANT CITY MANAGER/ADMINISTRATIVE SERVICES  
DIRECTOR

**SUBMITTED BY:** DARRELL TALBERT, CITY MANAGER