



Legislation Text

File #: 19-0968, Version: 1

AGENDA REPORT REQUEST FOR CITY COUNCIL ACTION

DATE: 11/20/2019

TO: Honorable Mayor and City Council Members

FROM: Administrative Services Department

SUBJECT:
City Council to receive and file Personnel Report.

RECOMMENDED ACTION:

That the City Council receive and file the Personnel Report for employee updates and recruitment transactions.

ANALYSIS:

The Personnel Report includes the employee updates and recruitments noted below. These transaction types are reported to Council for informational purposes each meeting to enhance transparency. The report includes new activity only since the previous meeting. The employee updates in the Personnel Report include full-time appointments, full-time promotions, and retirements. The recruitment activity portion of the report includes both open/competitive recruitments as well as internal/promotional recruitments.

Full-Time Appointments

<i>Employee Name</i>	<i>Department</i>	<i>Position</i>	<i>Pay Range</i>	<i>Effective Date</i>
Amezcuca, Josh	Department of Water and Power	Water Reclamation Operator III Flex	\$6,093- \$7,438	October 14, 2019
Ruiz-Acevedo, Vanessa	Police Department	Public Safety Dispatcher I Flex	\$3,682- \$4,495	October 14, 2019
Thompson, Laura	Police Department	Public Safety Dispatcher I Flex	\$3,682- \$4,495	October 14, 2019

Full-Time Appointments (Continued)

<i>Employee Name</i>	<i>Department</i>	<i>Position</i>	<i>Pay Range</i>	<i>Effective Date</i>
Vazquez, Rafael	Department of Water and Power	Water Reclamation Operator III Flex	\$6,093- \$7,438	October 14, 2019

Retirements - None

Full-Time Promotions

<i>Employee Name</i>	<i>Department</i>	<i>Position</i>	<i>Pay Range</i>	<i>Effective Date</i>
Alfelor, Kristian	Department of Water and Power	Operations Manager	\$9,310 - \$11,365	October 12, 2019
Potts, Jared	Fire Department	Fire Engineer	\$6,123 - \$7,858	October 12, 2019
Villegas, Martin	Library & Recreation Services Department	Library Specialist	\$3,218 - \$3,928	October 12, 2019

Open/Competitive Recruitments

<i>Position</i>	<i>Department</i>	<i>Position Type</i>	<i>Open Date</i>	<i>Closing Date</i>
Assistant Planner	Community Development	Full-Time	October 30, 2019	Continuous
Code Enforcement Officer II	Community Development	Full-Time	November 6, 2019	Continuous
Deputy Fire Chief	Fire Department	Full-Time	October 30, 2019	November 15, 2019
Purchasing Manager	Administrative Services	Full-Time	November 5, 2019	November 27, 2019

Internal/Promotional Recruitments

<i>Position</i>	<i>Department</i>	<i>Position Type</i>	<i>Open Date</i>	<i>Closing Date</i>
Senior Code Enforcement Officer	Community Development	Full-Time	November 6, 2019	November 13, 2019

COMMITTEE ACTION:

Not applicable.

STRATEGIC PLAN:

Not applicable.

FISCAL IMPACT:

Not applicable.

ENVIRONMENTAL ANALYSIS:

Environmental review is not required. The proposed actions are not a project under the California Environmental Quality Act.

PREPARED BY: EDELIA EVELAND, HUMAN RESOURCES MANAGER

REVIEWED BY: KERRY D. EDEN, ASSISTANT CITY MANAGER/ADMINISTRATIVE SERVICES DIRECTOR

SUBMITTED BY: MITCHELL LANSDELL, INTERIM CITY MANAGER